

SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Agenda
February 25, 2019 – 6:00 p.m. Open Meeting & immediately go into
Executive/Closed Session
Public Meeting begins at 6:30 P.M. – Middle/High School Cafeteria

1. Meeting Called to Order (6:00 p.m.)

2. Roll Call

Mr. Conrad		Mrs. McLaughlin		Mr. Diaz, Supt.	
Mrs. Conway		Mr. Perez		Mr. Frascella, SBA/BS	
Mr. Dragotta		Mrs. Taggart		Mr. Silvestro, Atty.	
Mrs. Gonzalez		Mr. Walsh			
Mrs. Kasics				J. Lukie, Student Rep.	

3. Adjourn to Executive Session

- On a motion by _____ and seconded by _____, the board adjourns into Closed Session at _____ p.m.
- Mr. Frascella reads the closed session notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

4. Re-Convene to Public Session (6:30 p.m.)

- On a motion by _____ and seconded by _____, the Board reconvenes into the public portion of the meeting at _____ p.m.

5. Reading of Public Notice – P. Frascella

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and Star Ledger and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

6. Salute to the Flag

7. Presentation

2017-2018 SCHOOL YEAR AUDIT REPORT
 Audit Firm of Holman Frenia Allison PC

8. Review/Comment/Approval of Agenda Items (Committee Chairs)

MINUTES

1. ACCEPTANCE OF MINUTES

A motion was made by _____ and seconded by _____.
 I would like to make a motion that the Board of Education accepts the minutes of the following meetings as submitted:

- | | |
|------------------|---------------------------------|
| January 2, 2019 | Organizational Meeting |
| January 28, 2019 | Business-Public Meeting |
| January 28, 2019 | Closed Session/Business Meeting |

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

POLICY

1. FIRST READING OF RANDOM ALCOHOL OR OTHER DRUG TESTING POLICY AND RANDOM DRUG TESTING PROGRAM REGULATION #5131.8 & 5131.8R

That the Board of Education approves the first reading of the Random Alcohol or Other Drug Testing policy and Random Drug Testing Program Regulation, #5131.8 & 5131.8R, as attached and recommended by the Superintendent. (Attachment A)

2. ADOPTION OF SUBSTANCE ABUSE REGULATION #5131.6R

That the Board of Education approves the adoption of the Substance Abuse Regulation #5131.6R, as attached and recommended by the Superintendent. (Attachment B)

PUBLIC COMMENT ON POLICY ITEMS

MOTION TO APPROVE POLICY MOTIONS

A motion was made by Joan Conway and seconded by _____.
 I would like to make a motion that the Board of Education approves motions One through Two of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

EDUCATION & CURRICULUM

1. CURRICULUM REVISION/2018-2019 SCHOOL YEAR

That the Board of Education approves the following revised curriculum subject area for the 2018-2019 school year, as presented, and as recommended by the Superintendent.

- > Social Studies 6
- > Integrated Science 6
- > Integrated Science 7
- > English Language Arts 6

2. EXTENDED SCHOOL YEAR PROGRAM/2019-2020 SCHOOL YEAR

That the Board of Education approves the Extended School Year Program to run 15 days from July 1, 2019 through July 25, 2020 Mondays through Thursdays from 9:00 A.M. to 12:00 P.M. (The 4th of July Holiday will be observed) as recommended by the Superintendent.

PUBLIC COMMENT ON EDUCATION & CURRICULUM ITEMS

MOTION TO APPROVE EDUCATION & CURRICULUM MOTION

A motion was made by Lynn Kasics and seconded by _____.
I would like to make a motion that the Board of Education approves item One through Two in the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

PERSONNEL

1. EXTRA-CURRICULAR POSITION/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following individual to below listed Extra-Curricular position for the 2018-2019 school year as recommended by the Superintendent. The stipend for this position will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211).

- Set Director Daniel Seitz

2. APPROVE/VOLUNTEER COACH/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following volunteer coach in our district for the 2018-2019 school year as recommended by the Superintendent. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211).

- Matthew Partenope Softball (Varsity)

3. APPROVE/ADDITIONAL SUBSTITUTES/2018-2019 SCHOOL YEAR

That the Board of Education approves the appointment of the following substitutes in our district for the 2018-2019 school year as recommended by the Superintendent. Rates for each are listed below, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211).

- Nicole Fadell Teacher Sub Daily Rate: \$90.00 per diem
- Katherine Quinones Para Sub Hourly Rate: \$10.91 per diem
- Thomas Harkness Custodian Sub Hourly Rate: \$16.00 per diem
- Michael Alfonso Custodian Sub Hourly Rate: \$16.00 per diem

4. APPROVE/FAMILY LEAVE/2018-2019 SCHOOL YEAR/BEVERLY CONNORS

That the Board of Education approves the request for an extension of unpaid Family Leave of Beverly Connors, Paraprofessional for a period of February 12, 2019 until April 12, 2019, as recommended by the Superintendent.

5. APPROVE/LONG-TERM SUBSTITUTE GRADE ONE TEACHER/MARCIA MERCADO

That the Board of Education approves the employment of Marcia Mercado as a Long-term Grade 1 substitute teacher in the Elementary school for a period of March 18, 2019 until June 20, 2019 as recommended by the Superintendent. Her daily rate will be \$130, per diem, without benefits. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals (Policy #4212.4).

6. APPROVE/SUSPENSION OF EMPLOYMENT

That the Board of Education approves the suspension of employment, with pay, of employee #4530, effective February 1, 2019 as recommended by the Superintendent.

7. APPROVE/ CUSTODIAN/CRAIG KELLER

That the Board of Education approves the employment of Craig Keller as a Custodian for the 2018-2019 school year effective March 1, 2019 until June 30, 2019 as recommended by the Superintendent. His salary (Step E), with benefits, will be as reflected in the negotiated agreement between the Board of Education and the South Amboy Education Association. Employment is contingent upon completion of the Criminal History Background Check (Policy #4111/4211) and Physicals for Employees (Policy #4212.4).

PUBLIC COMMENT ON PERSONNEL ITEMS

MOTION TO APPROVE PERSONNEL MOTIONS

A motion was made by Amy McLaughlin and seconded by _____.
I would like to make a motion that the Board of Education approves motions One through Seven of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

OTHER MOTIONS

1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/FEBRUARY 2019

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on February 25, 2019. (Attachment C)

MOTION TO APPROVE OTHER MOTION

A motion was made by _____ and seconded by _____.
I would like to make a motion that the Board of Education approves the item in the Other Motions section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

BUDGET AND FINANCE

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for January 2019 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment D)

2. EXPENDITURES FOR 1/29/2019-2/25/2019 (Attachment E)

The Board of Education approves the following expenditures for 1/29/19-2/25/19

Bills For	Amount
Regular Bills	542,957.87
1/15/19 Payroll	472,183.13
1/31/19 Payroll	481,795.62
TOTAL	<u>\$1,496,936.62</u>
January Agency	518,958.86

3. ACCEPT THE SECRETARY AND TREASURER REPORT – JANUARY 2019 (Attachment F)

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE JANUARY 2019 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached January 2019 Organizational Fund Balances. (Attachment G)

5. ACCEPT THE JANUARY 2019 ATHLETIC FUND BALANCES

The Board of Education accepts the attached January 2019 Athletic Fund Balances. (Attachment H)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Joy LaVigne Carrie Kenny	February 27, 2019	A Crash Course in the United States of Phonics	\$165 each	20-231-200-300-01-00-00-060
Peter Frascella	June 5-7, 2019	NJASBO Annual Conference	\$275	11-000-251-592-01-00

7. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2018-2019 school year as recommended by the Superintendent. (Attachment I)

Trip # E-19021 - E-19032
Trip # MH-19022 - E-19025

8. APPROVE TUITION CONTRACT FOR 2018-2019 – E.S.C.N.J. – PISCATAWAY REGIONAL DAY SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and E.S.C.N.J. – Piscataway Regional Day School for student #7769635663 for the period December 14, 2018 – June 30, 2019 for \$28,560. (Copy of contract is on file in the Board Office).

9. APPROVE NON-RESIDENT TUITION CONTRACT – STATE OF NEW JERSEY

The Board of Education accepts the Non-Resident Tuition Contract from the State of New Jersey to provide educational services to student #1580693434 in South Amboy Public Schools for the 2018-2019 school year. The State of New Jersey will pay the South Amboy Public Schools \$12,738.60 in tuition.

10. ACCEPTANCE OF THE 2017-2018 COMPREHENSIVE ANNUAL FINANCIAL REPORT

That the Board of Education accepts the 2017-2018 Comprehensive Annual Financial Report and noted there were no audit recommendations for the 2017-2018 audit.

11. ACCEPTANCE OF FY19 I.D.E.A. BASIC AMENDMENT NUMBER ONE

That the Board of Education approves FY19 I.D.E.A. Basic Amendment Number One, which transfers \$21,451 from Non-Public Services Carryover to Public Instructional Services to pay for Out-of-District tuition. The New FY19 I.D.E.A. Basic Budget is attached. (Attachment J)

PUBLIC COMMENT ON BUDGET AND FINANCE MOTIONS

APPROVE BUDGET AND FINANCE MOTIONS

A motion was made by Shannon Gonzalez and seconded by _____.
 I would like to make a motion that the South Amboy Board of Education approves motions One through Eleven of the Budget and Finance section of the regular public meeting agenda of February 25, 2019 as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

A. BOARD OF EDUCATION COMMENTS

B. STUDENT REPRESENTATIVE REPORT

C. PUBLIC COMMENTS

D. ADJOURNMENT

A motion by _____ seconded by _____ that there being no further business the meeting be adjourned at _____. Roll call vote: _____.

Respectfully submitted,
Peter T. Frascella
Business Administrator/Board Secretary

SOUTH AMBOY BOARD OF EDUCATION
South Amboy, New Jersey

FILE CODE: 5131.8

Policy

RANDOM ALCOHOL OR OTHER DRUG TESTING

The South Amboy Board of Education recognizes that the problem of illegal drug and alcohol use presents a continuing challenge to the schools and a clear danger to the student population as a whole. The district is committed to maintaining athletics, extra-curricular programs, and parking in a safe, healthy, and secure educational environment. The purposes of the school alcohol and other drug testing policy is to deter alcohol and other drug use and to provide a means for the early detection of students with alcohol or other drug problems so that referral for evaluation or referral for treatment may be expedited.

The superintendent shall ensure that the district implements policy and supportive programs for the detection and prevention of substance use by students involved in athletics and extra-curricular activities, and/or for students who apply for parking permits. Participation in athletics and extra-curricular activities, and parking on campus are privileges. Students, by virtue of their voluntary participation in these activities, are regarded as school leaders and role models. Therefore, it is expected that these students maintain exemplary behavior and be drug and alcohol free. The random alcohol and other drug testing program is a proactive means of advancing the goals of safety and health for all students participating in athletics and extra-curricular activities, and parking on school grounds.

The school random alcohol or other drug testing program shall comply with the confidentiality requirements established in federal regulations, 42 CFR Part II, and state law N.J.S.A. 18A:40A-12, addressing reporting students suspected of being under the influence in school. This policy and its implementing regulations will apply to all students of the South Amboy School District who participate in any athletics, extra-curricular activities or school clubs, and/or students granted parking permits for on campus parking. This policy and its implementing regulations shall be distributed to all staff, students, and parents/guardians annually at the beginning of each school year. Notification of its availability shall appear annually in the students' handbook.

The collection of specimens for the program shall be limited to the following persons in a State-licensed collection station or clinical laboratory, as designated by the Board, in accordance with N.J.S.A. 45:9-42.26 et seq., N.J.A.C. 8:44 and 8:45, and N.J.A.C. 6A:16-4.4(c):

1. The school physician;
2. A physician, other than the school physician, licensed to practice medicine or osteopathy;
3. The certified school nurse or noncertified nurse, pursuant to N.J.A.C. 6A:9-13.3 and 13.4; or
4. The staff of a State-licensed clinical laboratory or a health care facility, in accordance with N.J.A.C. 6A:16-4.4(c), as designated by the Board of Education.

The Board of Education shall be responsible for all costs of the alcohol or other drug testing, including any costs associated with the transportation of students. The Board's Program, as authorized by N.J.S.A. 18A:40A-23, is separate and distinct from any other alcohol or other drug testing that might be administered in the school district, including the required medical examination of students currently suspected of being under the influence of alcohol or other drugs, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3.

RANDOM ALCOHOL OR OTHER DRUG TESTING (continued)

The Program's Policy and procedures outlined in Regulation 5131.8R will include the following components:

1. A description of the procedures for randomly selecting students to be tested in accordance with the procedures outlined in N.J.A.C. 6A:16-4.4(b)2.;
2. A description of the procedures for the acquisition and management of student's alcohol and other drug test specimens as outlined in N.J.A.C. 6A:16-4.4(b)3.; and
3. The standards for ensuring the confidentiality and scope of authorized disclosure of alcohol or other drug testing information as outlined in N.J.A.C. 6A:16-4.4(b)4 and a description of the consequences for violating the confidentiality and disclosure standards;

The Principal or designee shall provide written notice to all ninth through twelfth grade students and their parents at the beginning of each school year that an active written Consent Form will be required from students and parents as participation in the district's random student alcohol and drug testing program as authorized by N.J.S.A. 18A:40A-22 is required for students to participate in interscholastic athletics, extra-curricular activities, and to possess a student parking permit. The Principal's written notice shall include a list of extra-curricular activities that are included in the Program.

A parent providing consent to the Program shall be notified in a confidential manner each time his/her child has been tested under the Program. The Board of Education will ensure the method used for the collection and transport of alcohol and other drug specimens is in accordance with those outlined in N.J.A.C. 6A:16-4.4(c). A student who refuses to consent to the alcohol or other drug test upon being randomly selected shall be considered in violation of the Policy and subject to such consequences as if the student tested positive for alcohol and drugs.

The Board of Education will approve in Regulation 5131.8R any consequences for a student who tests positive for alcohol or drug use under this Program. The consequences shall be limited to removal from or prohibition against participation in interscholastic sports, extra-curricular activities, and/or disapproval or revocation of the student's parking permit.

Appeal Procedure

Any student participating in the random alcohol or other drug testing program or his/her parents/guardians may challenge a positive alcohol or other drug test by appeal to the superintendent.

A retest of the specimen may be conducted at a laboratory approved by the district and which follows federal Substance Abuse and Mental Health Services Administration (SAMHSA) standards concerning alcohol and other drug testing protocols and procedures. The parent/guardian shall be responsible for the cost of the retest. Requests must be made within twenty-four (24) hours of receiving the confirmed positive results from the initial alcohol or other drug test.

First Reading: February 25, 2019

Second Reading:

Adopted:

Key Words

Alcohol, Drugs, Alcohol Test, Drug Test, Random Testing, Substance Abuse

Legal References: N.J.S.A. 2A:62A-4

Reports by educational personnel on dependency upon or illegal use of controlled dangerous substances or use

RANDOM ALCOHOL OR OTHER DRUG TESTING (continued)

	of intoxicating vapor releasing chemicals; immunity from liability
<u>N.J.S.A.</u> 2C:29-3a	Hindering apprehension or prosecution
<u>N.J.S.A.</u> 2C:33-15	Possession or consumption of alcoholic beverage by person under legal age, penalty
<u>N.J.S.A.</u> 2C:33-16	Alcoholic beverages; bringing or possession on school property by person of legal age; penalty
<u>N.J.S.A.</u> 2C:33-17	Offer or service of alcoholic beverage to underage person; disorderly persons; exceptions
<u>N.J.S.A.</u> 2C:35-1 <u>et seq.</u>	<u>New Jersey Comprehensive Drug Reform Act of 1987</u>
<u>See particularly:</u>	
<u>N.J.S.A.</u> 2C:35-7, -10	
<u>N.J.S.A.</u> 2C:35-2	Definitions
<u>N.J.S.A.</u> 9:6-1 <u>et seq.</u>	Abuse abandonment, cruelty, and neglect of child; what constitutes
<u>N.J.S.A.</u> 9:17A-4	Consent by minor to medical care or treatment; venereal disease, sexual assault or drug use or dependency; notice and report of treatment; confidentiality
<u>N.J.S.A.</u> 18A:25-2	Authority over students
<u>N.J.S.A.</u> 18A:36-19.2	Student locker or other storage facility; inspections; notice to students
<u>N.J.S.A.</u> 18A:37-1	Submission of students to authority
<u>N.J.S.A.</u> 18A:37-2	Causes for suspension or expulsion of students
<u>N.J.S.A.</u> 18A:38-25	Attendance required of children between six and sixteen, exceptions
<u>N.J.S.A.</u> 18A:38-31	Violation of article by parents or guardian, penalties
<u>N.J.S.A.</u> 18A:40A-1 <u>et seq.</u>	Substance abuse
<u>See particularly:</u>	
<u>N.J.S.A.</u> 18A:40A-1, -2, -3, -4, -5, and -9	
<u>N.J.S.A.</u> 18A:40A-22 to -25	Random student drug testing
<u>N.J.S.A.</u> 24:21-2	Definitions (New Jersey controlled dangerous substances)
<u>N.J.A.C.</u> 6A:9-13.2	Substance awareness coordinator
<u>N.J.A.C.</u> 6A:14-2.8	Discipline/suspension/expulsion
<u>N.J.A.C.</u> 6A:16-1.1 <u>et seq.</u>	Programs to Support Student Development
<u>See particularly:</u>	
<u>N.J.A.C.</u> 6A:16-4.4	Voluntary policy for random testing of student alcohol or other drug use.
<u>See also:</u>	
<u>N.J.A.C.</u> 6A:16-1.3, -1.4, -2.2, -2.4, -3.1, -3.2, -4.1 through -4.3, -5.3, -6.1 -6.5	
<u>N.J.A.C.</u> 6A:32-13.1 <u>et seq.</u>	Pupil Behavior
<u>Drug Free Workplace Act of 1988</u> Enacted November, 1988 (Pub. L. 100-690, Title V, Subtitle D) 102 Stat. 4305-4308	
Regulations Under Drug Free Workplace Act, <u>C.F.R.</u> 4946 (1/31/89)	
42 <u>CFR</u> Part 2--Confidentiality of alcohol and drug abuse patient records	

*Indicates policy is included in the Critical Policy Reference Manual.

Regulation

RANDOM DRUG TESTING PROGRAM

A. Testing Coordinator

The principal or his/her designee will coordinate and supervise the Student Random Drug and Alcohol Testing program.

B. Eligibility for Testing

1. All ninth-through-12th-grade students in the South Amboy Middle High School who participate in any athletics, extra-curricular activities including school clubs, and who have applied and received permission to operate/park a vehicle on campus will be eligible for the Random Drug Testing Pool (RDT Pool). Further, all other students, with the consent of a parent/guardian, shall be tested on a voluntary basis.
2. Students become eligible once they complete a "Random Drug and Alcohol Testing Program: Pupil Consent to Test Form" (Consent to Test Form);
3. The Consent to Test Form must be submitted to the appropriate coach, advisor or vice principal for parking permits;
4. Student athletes must submit the Consent to Test Form on or before the first day they participate in practice. Failure to do so will result in ineligibility for participation in the athletic endeavor until the form is submitted and at the discretion of the director of athletics;
5. Students involved in extra-curricular activities or school clubs must submit the Consent to Test Form by no later than their attendance at a second meeting. Failure to do so will result in ineligibility for participation in the activity or club;
6. Students who are granted a driving/parking permit for on campus vehicle operation must submit the Consent to Test Form prior to the first day of eligible school parking. Failure to do so will result in ineligibility to operate and park a vehicle on campus;
7. Students remain eligible for random alcohol or other drug testing from the date the administration receives a signed Consent to Test Form through an entire calendar year. In the event that a student eligible for random alcohol and drug testing ceases to participate or withdraws from all athletics, extra-curricular activities or school clubs, or student driving/parking, he or she has the opportunity to submit to the principal or administrative designee an Activity Drop Form. This Activity Drop Form shall remain in effect for a minimum of one calendar year, with a built-in fifteen (15) day grace period for reconsideration. In order for a student's withdrawal to be effective and thereby remove him or her from the RDT Testing Pool, both the student and the parent/guardian must sign the pupil's Activity Drop Form;
8. The district will test no less than 10% of the total number of students in the Testing Pool annually.

C. Testing Procedure

In statistics, a simple random sample is a subset of individuals (a sample) chosen from a larger set (a population). The larger set/population for the alcohol and other drug testing pool shall be made up of all students participating in athletics, extracurricular activities or school clubs, and/or students who have been granted parking permits. A simple random sample shall be selected from the pool and tested for alcohol and other drugs according to the testing procedures below.

Each individual in the alcohol and other drug testing pool shall be chosen for testing randomly and entirely by chance, such that each individual has the same probability of being chosen at any stage during the sampling process, and each subset of "k" individuals has the same probability of being chosen for the sample as any other subset of "k" individuals.

A confidential testing schedule will be created by the administration prior to the initiation of the program to ensure that the testing of eligible student's is conducted in a manner that is random;

RANDOM DRUG TESTING PROGRAM (regulation continued)

Testing will only occur on student contact days during the academic year.

Selecting of eligible students for testing will be conducted in a purely and entirely random manner, which will be carried out as follows:

1. Students eligible for testing will be identified by a randomly selected identification number, not their name, in order to maintain confidentiality and to maintain the integrity of the randomness in the program;
2. Periodically, the testing coordinator will receive from an independent consultant, pupil ID numbers to be tested;
3. The testing coordinator or designee will notify the individuals selected for testing (participant) and escort the participant to the nurse's office (testing site);
4. The testing site will have a secured bathroom, which will maximize the privacy of the participant;
5. Alternate student selection will be made in the event of participant absence;
6. The district shall ensure that the following information shall remain confidential:
 - a. The identity of the students selected to be tested;
 - b. The identity of the students tested;
 - c. The billing and management reports associated with alcohol or other drug tests; and
 - d. Information, prior to the time of the alcohol or other drug test that a test is to take place.

D. SELECTION & COLLECTION PROCESS

The selection, collection, and testing of participating students will be coordinated by a vendor contracted by the Board of Education. The vendor will meet the below requirements as required by the N.J.A.C

1. The vendor will be supplied a list of eligible students to include Last Name, First Name, Student, Grade, and Gender. Participating students will be uploaded to the vendor's software program specifically designed for management of random drug testing programs. The business day prior to testing, the vendor will initiate the selection as required by the school's policy. The random selection will be performed with a certified algorithm, provided by the software manufacturer. The selected test records will be digitally stamped to highlight that it was done by the computer and not manually. The list of selected students will be sent to the school's designated official to verify consent and coordinate a collection protocol. A student with an excused absence the day of testing will be tested at the next scheduled time. A student that leaves the school grounds and is found to not have an excused absence will be considered a refusal to test.
2. The Vendor is responsible for seeing that proper drug testing custody and control forms are used that satisfy the needs of the school's policy and the testing laboratory. The student ID will be used for laboratory identification with the student's name only appearing on the copies that go to the donor, MRO, and School Official.

Selected Students are escorted from class to the collection site (Nurse Office). The collection site will be supervised by the school nurse or other designated school official. Upon presentation by the school official to the collector, a specimen of urine is collected from the student following this process:

- a. No purses, bags or containers may be taken into the collection area with the student. All extra coats, vests, jackets, sweaters, etc., are to be removed before entering the collection area.
- b. The collector adds a bluing agent (food coloring) to the water in the urinal or toilet.
- c. Student is asked to rinse their hands and dry them. If no water is easily accessible, a non-alcoholic wipe may be used instead.
- d. The drug testing custody and control form is initiated by the student and collector.
- e. The student is told to urinate directly into the provided container and should provide a sufficient amount of urine (at least 45ml) in one attempt. The student is also told they are to hand the container of urine to the collector.
- f. The student enters a closed stall to collect the specimen, then hands the container to the collector.
- g. The collector checks the volume, reads and records the temperature within four minutes of collection, and looks for evidence of tampering.
If tampering is suspected, a second specimen will be requested. A second suspected tampered specimen will be considered *refusal to test* and the Designated Official notified.

RANDOM DRUG TESTING PROGRAM (regulation continued)

- h. With the student watching, the collector will pour the specimen into the two bottles and recap the specimen bottles tightly.
- i. The collector takes the bottle seals and places them over the caps and sides of the bottles. The student dates and initials the vials.
- j. The sealed bottles are placed inside the transport bag
- k. The top lab copy of the drug testing custody and control form is folded with the top portion visible to the outside and placed in the Requisition Pouch. The transport bag and pouch are sealed as indicated. The student completes the COC and is given the donor copy of the form. This copy may serve as the notification to a parent that a test has been completed.
- l. The Student may wash their hands and is then sent back to class.
- m. The collector distributes the remaining copies of the form as required, being responsible for getting the appropriate copy of the form to the MRO in a timely manner.
- n. The collector seals all the specimens in a lab shipping pack with a tamper evident seal. The specimens are shipped overnight via the lab's preferred courier. If shipping is unavailable, the collector will see that the specimens are stored in a secure, temperature controlled location. The specimens would be shipped at the next available business day.
- o. The Designated Official will be notified immediately of any student who refuses to give a urine sample or is suspected of adulteration.

E. Laboratory Testing

The vendor will utilize a laboratory certified by the Substance Abuse and Mental Health Services Administration (SAMHSA) with no less than 5 years of experience in toxicology. The laboratory must be able to demonstrate the ability to test for the various metabolites as required by this policy. All specimens will be tested for validity as well as screening by a highly accurate, immunoassay technique. Specimens negative at screening will be certified and reported to the vendor. Non-negative specimens will undergo Gas Chromatography/ Mass Spectrometry (GC/MS) or a similar confirmatory test. Test certified as positive by the laboratory will be reported immediately to the Medical Review Officer. Negative specimens will be destroyed by the laboratory after 5 business days. Non-negative specimens will be stored for six months.

F. MEDICAL REVIEW OFFICER (MRO) RESPONSIBILITIES

The MRO will review all results of urine drug testing. Any urine specimen testing positive for illicit drugs, banned substances, or adulteration will be handled in the following manner:

1. The MRO determines if any discrepancies have occurred in the Chain of Custody.
2. Depending on the substances found in the urine, if necessary the parent/guardian/custodian will be contacted to determine if the student is on any prescribed medication from a physician.
3. If the student is on medication, the parent/guardian/custodian will be asked to provide evidence of a legal prescription to the MRO's satisfaction. Failure to provide such requested information will be considered a positive result.
4. The MRO will then determine if any of the prescribed medications resulted in the positive drug screen.
 - a. For example, a drug screen positive for codeine may be ruled negative by the MRO when he receives a letter from the treating physician that the student has been prescribed Tylenol® with codeine as a pain medication following tooth extraction.
 - b. Or, if the student has a positive drug screen for codeine and has no documented physician order for the medication (maybe a parent gave the student one of their pills), this would likely be ruled a positive drug test by the MRO.
 - c. Drug screens positive for illicit drugs (marijuana, heroin, cocaine or alcohol, etc.) would automatically be considered positive by the MRO.
5. The MRO may use quantitative results to determine if positive results on repeat tests indicate recent use of illicit or banned substances or the natural decline of levels of the illicit or banned substance from the body. If the MRO feels the quantitative levels determined to be above the established cutoffs do not reflect current use but natural decay, then a negative results may be reported.

RANDOM DRUG TESTING PROGRAM (regulation continued)

6. Finally, the MRO, based on the information given, will certify the drug test results as positive or negative. Positives will be reported to the designated official upon notification of the parent or after 3 unsuccessful attempts to communicate with the parent.

The vendor will only provide the identity and results of those tested to the designated school official. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding the results of drug tests will not be disclosed to criminal or juvenile authorities absent legal compulsion by valid and binding subpoena or other legal process, which the South Amboy School District Board of Education will not solicit. In the event of service of any such subpoena or legal process, the student and the student's custodial parent, legal guardian, or custodian will be notified at least 72 hours before response is made by the South Amboy School District Board of Education, to the extent permitted by such subpoena or legal process.

The invoice provided by the vendor will not list any specific names of students tested, only the date of service and the number of students completed. This invoice will be provided to the designated official to verify against the final report and then approved for payment by the district.

The vendor will supply progress reports as requested by the designated official as well as an annual summary and analysis of the testing program. The vendor, by contract, will not be authorized to release this information to anyone but the district administration unless authorized in writing.

G. Notification of Testing and Testing Results

All 9th-12th grade students in the South Amboy Middle High School who participate in any athletics, extra-curricular activities, or school clubs, and have been granted permits for on campus vehicle operation/parking will be required to complete a Consent to Test Form. All other students, with the consent of a parent/guardian, shall be tested on a voluntary basis.

The parent(s) or guardian(s) of students selected for testing will receive a phone call or message before and/or after the participant's completion of the testing process informing the parent/guardian that their student was tested and providing him/her with information concerning preliminary results.

Parents/guardians and the student shall be notified of the positive results of the random alcohol or other drug test. Confidentiality shall be maintained in accordance with law and board policy and procedures for the Random Drug Testing Program.

The participant's test results will be kept in confidential files separate and apart from his or her other educational records, and shall be disclosed only to those personnel who have a need to be informed regarding the result of the test in order to implement or to oversee implementation of the program or the consequence for violating the policy. Student drug testing information resulting from the program will not be turned over to any law enforcement authorities except under circumstances in which the district is legally compelled to surrender or disclosed such test results (N.J.A.C. 6A:16-3.2). The district respects the privacy of its students and shall maintain confidentiality regarding any alcohol and drug testing for this Program. The results will only be released to parents of the students and the SAC (Substance Awareness Coordinator). All records and subsequent actions shall be kept in a file separate from the pupil's regular file.

The district personnel will not release records of drug and alcohol tests or any resulting action to anyone other than the student and/or his/her parent/guardian without written authorization from the student and/or his/her parent/guardian (in accordance with 42 C.F.R., Part II). District personnel violating confidentiality or releasing records or other information without authorization shall be subject to disciplinary action.

H. Consequences

Consequences will result from the following:

RANDOM DRUG TESTING PROGRAM (regulation continued)

1. A confirmed positive alcohol or drug test;
2. Refusal to participate in testing when selected; and/or
3. Tampering with the specimen collection process.

Students will be ineligible for participation in any athletics, extra-curricular activities or school clubs or driving/parking on campus unless they complete the Random Drug and Alcohol Testing Program: Student Consent to Test Form.

Refusal to cooperate, refusal to produce a specimen, and/or tampering with a specimen or the collection process will be considered a positive result, and district procedures for a confirmed positive result will be implemented. Repeated tampering or refusals may result in permanent removal from athletics, co-curricular activities, or school clubs and/or revocation of his/her parking permit for a period of up to one (1) calendar year.

I. Consequence of a Confirmed Positive:

The student will be removed from any athletics, co-curricular activities, or school clubs, and/or have his/her parking permit revoked for a minimum period of fifteen (15) consecutive calendar days. The student will be required to have a minimum of three (3) counseling sessions with the school's SAC. The parent and student will be required to consent to four (4) subsequent alcohol and drug tests (the subsequent tests) during the student's enrollment in the school during the next twelve months after an initial positive test. All positive test results or refusal to provide a specimen for the subsequent tests shall be considered a second offense. The timing of the subsequent tests will be determined by the Principal or designee;

A second offense of a confirmed positive alcohol or other drug test will result in forfeiture the privilege of participation in any athletics, co-curricular activities or school clubs, and/or have his/her parking permit revoked for a minimum period of forty-five (45) consecutive calendar days. The student shall be subject to notifications, referral for evaluation and/or treatment and all other consequences for first offenses;

A third offense of a confirmed positive alcohol or other drug test will result in forfeiture the privilege of participation in any athletics, co-curricular activities or school clubs, and/or have his/her parking permit revoked for a minimum period of one calendar year. The student shall be subject to notifications, referral for evaluation and/or treatment and all other consequences for first offenses.

The student may be detained until he/she can produce a sample. The parent/guardian shall be notified when the student refuses to provide a specimen for alcohol or other drug testing. Refusal to cooperate, refusal to produce a specimen, and/or tampering with a specimen or the collection process will be considered a positive result, and district procedures for a confirmed positive result will be implemented.

Parent/guardians shall not be responsible for the cost of the random alcohol or other drug test/screening. Parents/guardians shall be responsible for the cost of the rehabilitation and/or treatment programs.

J. Appeal Procedure

A participant or his or her parent(s) or guardian(s) may request a retest of his/her specimen at his/her own expense at a laboratory approved by the district and which follows federal Substance Abuse and Mental Health Services Administration (SAMHSA) standards concerning drug testing protocols and procedures. Requests must be made within twenty-four (24) hours of receiving the results of the participant's drug test. The specimen previously submitted will be forwarded to the approved lab in cooperation with the district approved outside agency responsible for confirmatory testing.

First Reading: February 25, 2019

Adopted:

NJSBA Review/Update: May 2012

Readopted:

SOUTH AMBOY BOARD OF EDUCATION

FILE CODE: 5131.6R

 X Monitored
 X Mandated
 X Other Reasons

Regulation

SUBSTANCE ABUSE

GENERAL STATEMENT

In accordance with board policy, the following procedures are established for:

- A. The instruction of students in avoiding drug, alcohol, tobacco and steroid abuse;
- B. Reporting, assessing, intervening, referring for evaluation, and referring for treatment students suspected of being under the influence of alcohol, drug and/or steroids;
- C. Reporting requirements for students who are suspected or found in possession of or distributing drugs, alcohol, tobacco and/or steroids; and
- D. Cooperation with law enforcement officials regarding the use of illicit drugs in district schools.

The purpose of this regulation is to clarify and support policy file code 5131.6, to specify the ways in which the district will address the needs of students who have become involved in the use of illicit drugs, including controlled dangerous substances (CDS), prescription or over-the-counter (OTC) medications, as well as alcohol, tobacco, steroids and other harmful substances. The district policy is far-reaching in its scope and extends to all students enrolled in the district. Services are also available to parents and guardians under appropriate circumstances. The district will consult with state and local agencies in developing and implementing procedures to reduce the use of illicit substances by district students.

STAFF RESPONSIBLE

The following chart lists the staff members responsible for the implementation of the regulation and summarizes their responsibilities:

Position	Summary of Main Responsibilities
Chief school administrator	<ul style="list-style-type: none"> • General policy procedure oversight within the district, • Contacting and being the liaison with law enforcement, EMS
Building principal	<ul style="list-style-type: none"> • General procedure oversight within the school • Notification of the chief school administrator • Primary contact for reported incidents • Contacting and being the liaison with law enforcement, EMS • SSDS report
Student assistance coordinator (SAC) <i>Core team member</i>	<ul style="list-style-type: none"> • Lead the core team • Develop and maintain referral list for referral to community treatment programs • Coordinate school and/or community based assessment, treatment, intervention and referral
School Nurse <i>Core team member</i>	<ul style="list-style-type: none"> • Oversight of the student's physical wellbeing • Primary contact for reported incidents • Examination and direct care of the student pending treatment • Review and evaluation of all medical reports and documentation

SUBSTANCE ABUSE (continued)

	<ul style="list-style-type: none"> • Maintain the school health records
School guidance and child study team staff <i>Core team members</i>	<ul style="list-style-type: none"> • Support services as required and assigned in consultation with the SAC
Teaching and support staff	<ul style="list-style-type: none"> • Incident reporting • Incident documentation • Student supervision

PROCEDURESProcedures for Instruction

- A. The chief school administrator shall ensure that appropriate staff are designated to receive training sufficient to teach an educational program on drugs, alcohol, anabolic steroids, tobacco and controlled dangerous substances. Such training may include inservice programs from county or regional department of education offices or other educational organizations approved by the Commissioner of Education.
- B. The designated programs shall:
1. Prepare attendees in teaching methodologies and practices for teaching students the dangers associated with drugs, alcohol, anabolic steroids, tobacco and controlled dangerous substances as part of its curriculum.
 2. Include information on the history, pharmacology, physiology and psychosocial aspects of drugs, alcohol, anabolic steroids, tobacco and controlled dangerous substances, symptomatic behavior associated with substance abuse, the availability of rehabilitation and treatment programs, and
 3. Include information on the legal and criminal aspects of substance abuse.
- C. Teachers shall be guided by the drug, alcohol, tobacco and steroid program approved by the board of education as a part of the health education curriculum in accordance with the Department of Education curriculum guidelines established by the Commissioner of Education.

Reporting, Notification, and Examination Procedures for Students Suspected of Being Under the Influence

Teaching staff members will be alert to the signs of a student's involvement with drugs, alcohol, or steroids including:

- A. Impaired health or fatigue;
- B. Loss of physical coordination;
- C. Excessive truancy or tardiness;
- D. Declining grades;
- E. Depressed appetite or loss of weight;
- F. Appetite extremes, such as loss of appetite;
- G. Eyes that are bloodshot, watery, extremely wide, or have extremely small pupils;
- H. An unusual body or breath odor; needle tracks;
- I. A change in attitude, personality, temperament, appearance, or peer groups; and
- J. Mental confusion.

SUBSTANCE ABUSE (continued)

Concerns over student use of chemicals outside of school and away from school-related activities may be reported to the guidance counselor, student assistance coordinator, the school nurse or any administrator who can follow through on the process of investigating nonemergency cases of suspected drug, alcohol, or steroid involvement.

Procedures for Intervention & Testing – Students Under the Influence

In instances involving intoxication either in school or at a school-sponsored activity by alcoholic beverages, controlled dangerous substances or any chemical or chemical compound as identified in N.J.A.C. 6A:16-4.1(c), the following shall apply:

- A. Any professional staff member to whom it appears that a student may be under the influence of alcoholic beverages or other drugs on school property or at a school function shall report the matter as soon as possible to the school nurse or medical inspector and the principal. In the absence of the principal, his/her designee shall be notified; and in instances where the school nurse, medical inspector or the principal are not in attendance, the staff member responsible for the school function shall be immediately notified;
- B. Any staff member who observes and suspects that a student is under the influence of alcohol, drugs or steroids shall remain with the student or otherwise ensure that the student is supervised by a qualified professional staff member. The student shall not be left alone;
- C. The principal or his/her designee shall immediately notify the parent/guardian and the chief school administrator and arrange for an immediate examination of the student by a physician. If a physician is not immediately available, the emergency medical services team shall be contacted or the student shall be accompanied by a member of the school staff, designated by the principal, to the emergency room of the nearest hospital for examination. If available, a parent/guardian should also accompany the student;
- D. The parent must have the student examined by the district's medical physician within 3 hours. If, at the request of the parent/legal guardian, the medical examination is conducted by a physician other than the school physician or school recommended health care facility, such examination shall not be at the expense of the district board of education;
- E. A written report of the medical examination shall be furnished to the parent/guardian of the student, the principal and the chief school administrator by the examining physician within 24 hours;
- F. If the written report of the medical examination is not submitted to the parent/guardian, principal and chief school administrator within 24 hours, the student shall not be allowed to return to school until the medical examiner authorizes that the student is fit to return to school;
- G. A student will be disciplined in accordance with guidelines outlined in the discipline procedure manual when involved in drug-related activities while in school or involved in a school-sponsored activity;
- H. If there is a positive diagnosis from the medical examination indicating that the student is under the influence of alcoholic beverages or other drugs, the student shall be returned to the care of a parent/guardian as soon as possible. Attendance at school shall not resume until a written report has been submitted to the parent/guardian of the student, the principal and chief school administrator from a physician who has examined the student to diagnose alcohol or other drug use. The report shall certify that substance abuse no longer interferes with the student's physical and mental ability to perform in school.
- I. A student will be disciplined in accordance with guidelines outlined in the Student Code of Conduct manual when involved in drug-related activities while in school or involved in a school-sponsored activity;
- J. The student and parent/guardian will be advised by the student assistance coordinator (SAC) of available counseling and support services in the community. Individual referrals will be made as appropriate;
- K. School personnel shall provide for in-house assessment of student drug and alcohol concerns, as well as

SUBSTANCE ABUSE (continued)

instruction, counseling, and related services for that student and/or family members. These counseling interventions will be offered by the student assistance coordinator and/or core team members who are trained in drug and alcohol prevention, intervention, and after-care procedures;

- L. While the student is at home because of disciplinary and/or medical reasons, the child study team will intervene to determine the student's eligibility for home instruction, if the development of an IEP is required, and provide additional assessment if needed. The child study team will assess the student's eligibility and need for special education and/or related services;
- M. The core team, student assistance coordinator, crisis counselor, or other staff member assigned to monitor the student's stability, progress, and possible re-entry into the daily school routine shall be responsible to keep all appropriate school personnel informed of the status of the student referral. Staff should work in close cooperation with the student's parents/guardians in an effort to fully support the student.

Transportation of Students for Examination

- A. Transportation to a physician's office or hospital/healthcare facility will be provided by authorized district personnel or emergency medical services, if parents/guardians are unable or unwilling to take their child to the physician's office;
- B. A staff member designated by the principal shall accompany the student being taken from school for any reason;
- C. No faculty member shall transport a student in his/her own car.
- D. The physician will send the results of the drug screening to the student assistance coordinator and/or nurse, who shall report the results of the screening to the principal and the chief school administrator;
- E. The parent/guardian of any student determined to be using alcohol, drugs or steroids shall be notified in writing of steps for reentry to school. The student assistance coordinator in consultation with the relevant school staff members shall be responsible for designing a reentry plan that may include school based counseling support, drug education and awareness activities as well as referral to community based treatment programs.

Consequences

Consequences will result from the following:

1. A confirmed positive alcohol or drug test;
2. Refusal to participate in testing when required; and/or
3. Tampering with the specimen collection process.

Consequence of a Confirmed Positive:

The following procedures shall apply when the result of an alcohol or other drug test is a confirmed positive by the laboratory:

- A. The student will be suspended from school in accordance with the student code of conduct and also be removed from athletics, extra-curricular activities, or school clubs, and/or have his/her parking permit revoked for a minimum period of fifteen (15) consecutive calendar days. The student will be required to have a minimum of three (3) counseling sessions with the school's SAC. The parent and student will be required to consent to four subsequent alcohol and drug tests (the subsequent tests) during the student's enrollment in the school during the next twelve months after an initial positive test. All positive test results or refusal to provide a specimen for the subsequent tests shall be considered a second offense. The timing of the subsequent tests will be determined by the Principal or designee;

SUBSTANCE ABUSE (continued)

- B. A second offense of a confirmed positive alcohol or other drug test will result in forfeiture of the privilege of participation in any athletics, extra-curricular activities or school clubs, and/or have his/her parking permit revoked for a minimum period of forty-five (45) consecutive calendar days. The student shall be subject to notifications, referral for evaluation and/or treatment and all other consequences for first offenses;
- C. A third offense of a confirmed positive alcohol or other drug test will result in forfeiture the privilege of participation in any athletics, extra-curricular activities or school clubs, and/or have his/her parking permit revoked for a minimum period of one calendar year. The student shall be subject to notifications, referral for evaluation and/or treatment and all other consequences for first offenses.

Parent/guardians shall not be responsible for the cost of the alcohol or other drug test/screening unless the parent/guardian chooses to have the student tested by a physician of their choosing, in which case the cost of such testing shall be borne by the parent/guardian. The test must be conducted within 3 hours of the student being released to the parent. Parents/guardians shall be responsible for the cost of the rehabilitation and/or treatment programs.

Possessing, Buying, Selling and/or Distributing Drugs, Alcohol, or Steroids, Paraphernalia

Whenever it shall appear that a student may be in possession, buying, selling or distributing drug related paraphernalia, a controlled dangerous substance, chemicals or chemical compound which releases vapor or fumes causing a condition of intoxication, inebriation, excitement, stupefaction, or dulling of the brain or nervous system, taken for purposes other than the treatment of sickness or injury as prescribed or administered by a person duly authorized by law to treat sick and injured human beings, the following procedures shall be followed:

- A. School personnel shall report the matter as soon as possible to the school principal, or in his/her absence, to his/her designee;
- B. The school principal, observing all due process procedures, shall then attempt to establish the truth of the actual possession or sale and/or distribution of drugs or alcohol;
- C. If so determined, the principal shall immediately notify the student's parent/guardian and the chief school administrator;
- D. The law enforcement authorities shall be notified in accordance with provisions established by N.J.A.C. 6A:16-6.1 et seq.;
- E. When a student has voluntarily requested assistance for a substance abuse concern, and has not been involved in distribution activities, no disclosure to police is required if the student agrees to participate in assessment, evaluation, treatment, counseling support services and/or after-care provided by the student assistance coordinator and/or core team staff. Referral to community treatment services may be warranted;
- F. The principal, chief school administrator, the student assistance coordinator, and members of the core team shall document in writing the incident report and all actions conducted by the district for the investigation, examination, intervention, treatment and referral of all students suspected of being under the influence or in possession of drugs, alcohol, or steroid and/or drug related paraphernalia. The student assistance coordinator and/or core team will make appropriate student and family referrals to community agencies offering assistance for drug and alcohol related issues;
- G. While the student is at home because of disciplinary and/or medical reasons, a child study team may be convened to determine the student's eligibility for home instruction, develop an IEP, and provide additional assessment if needed. The child study team may assess the student's eligibility and need for special education and/or related services;

SUBSTANCE ABUSE (continued)

- H. The Student Safety and Data System incident report is to be completed by the principal and forwarded to the chief school administrator for every reported incident.

Recordkeeping Regarding Self-disclosure vs. Discovery of Student Substance Abuse Concerns

- A. Voluntary student disclosure involving drugs, alcohol, or steroids will be kept confidential and exchange of information will be kept between student, student assistance coordinator, and core team, and the student support program director. Records will be confidential and kept separate and apart from general student files. These files will be kept locked. Feedback to referral sources will be limited to status of student progress only;
- B. Disciplinary referrals, or cases which involve discovery of student chemical use by students will be recorded in student disciplinary files. Only the content of student disclosures made thereafter to a student assistance coordinator or core team member will be kept as a part of the confidential substance awareness treatment program records. It must be noted that even under the strictest of confidentiality laws, a counselor is required to report a student whom they believe to:
1. Be suicidal;
 2. Be assaultive (murder, rape, armed robbery intent);
 3. Have been abused;
 4. Be under the influence of drugs;
 5. Be in need of emergency medical treatment.

School-Based Support Measures

The student assistance coordinator shall:

Investigate community based treatment resources for students with drug, alcohol or steroid use and/or dependence;

- A. Maintain an updated list of treatment program options in the community and residential program options that include:
1. Name, contact information, description and costs of programs for drugs, alcohol, steroids and tobacco;
 2. Information on the schedules for local Narcotics Anonymous (NA), Alcoholics Anonymous (AA), Al-Anon, and Alateen meetings;
 3. Resources for quitting smoking/nicotine addiction;
 4. Other community, State and federal resources.
- B. Develop referral information for students and their family members to distribute when appropriate.

Students identified as drug and/or alcohol and/or steroid dependent will be referred to a community agency and required to complete a treatment program appropriate to their needs. The student assistance coordinator will make every effort to develop a plan for the ongoing needs of the student that may include providing assessment, intervention and referral, and transportation arrangements to and from testing.

Parents who believe that a child is using prohibited substances may submit a request for assistance to the district intervention and referral services (I&RS) team or seek a referral to community agencies. However, any such request may not be used to avoid any actual or contemplated disciplinary action actually pending against the student at the time the request is made. In addition, parents must be actively involved in the development and implementation of I&RS action plans.

Prohibition of Smoking by Students

Students are not permitted to smoke, including inhaling the burning or vapor of a lighted cigar, cigarette, pipe,

SUBSTANCE ABUSE (continued)

electronic smoking device or any other matter or substance which contains tobacco at any time in school buildings, on school property, on school buses, or at a school-sponsored trip or activity off school premises. Chewing tobacco is also specifically prohibited. Students are not to carry cigarettes or other smoking materials such as electronic smoking devices, tobacco, pipes or cigarette rolling papers while on school property. Discovery of such items will warrant an immediate drug test/screening.

Penalties for Involvement with Drugs, Alcohol, Steroids and/or Tobacco as Per Previously Adopted Policy

All students should be aware that school authorities will take all reasonable steps to prevent the possession and use of drugs, alcohol, steroids, or tobacco on school property and to apprehend those who possess, use, or distribute drugs, alcohol, steroids, or tobacco.

These steps will include:

- A. Locker, book bag and/or personal belongings, desk, and car (on school property) searches when there is reason to believe that inspection is warranted;
- B. Required oral fluid test, urine screening and/or blood test to determine presence of alcohol and other drugs, when observations of student behavioral indicators suggest the possibility of intoxication.

REGULATION HISTORY

Effective Date: 1/28/2019
Date of Review/Revision: 1/28/2019
Adopted: 2/25/2019

CROSS REFERENCES

5114	Suspension and Expulsion
5131	Conduct and Discipline
5131.5	Violence and Vandalism
5131.5/5131.7	Violence, Vandalism and Weapons, Regulation (EVVRS report)
5131.7	Weapons and Dangerous Instruments

PRIMARY RESOURCES

1	Substance Abuse, Signs and Symptoms
2	Alcohol, Tobacco & Other Drug Abuse
3	List of County Screening Centers



South Amboy Public Schools

240 John Street, South Amboy, New Jersey 08879
Phone: 732-525-2100 • Fax: 732-727-0730

ATTACHMENT C

Jorge E. Diaz
Superintendent

www.sapublicschools.com
jdiaz@sapublicschools.com

TO: Board Members
FROM: Jorge E. Diaz, Superintendent
DATE: February 25, 2019
SUBJECT: HIB Incident Report –February 25, 2019 Board Meeting

Attached please find HIB Investigation Report Form(s) for discussion/acceptance at the February 25, 2019 Board of Education Meeting. A 2018-2019 Investigation Summary Report has been below for your information.

If you require additional information please feel free to contact me.

February 2019			
School	# of Investigations	# of Bullying Incidents Occurring	# Bullying Incidents Did Not Occur
ES	5	0	5
MS	1	1	0
HS	1	0	1
Total	7	1	6

2018 - 2019 Year to Date Investigation Summary			
School	# of Investigations	# of Bullying Incidents Occurring	# Bullying Incidents Did Not Occur
ES	14	0	14
MS	5	1	4
HS	2	0	2
Total	21	1	20

South Amboy School District Expense Account Adjustment Analysis By Account# Current Cycle : January

ATTACHMENT D

va_exaa1.082406
01/01/2019

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance	
10-000-100-560-00-00- -	TRANSFER TO CHARTER SCH	Charter School Tuition	000071	01/01/2019	PFRASCELLA	\$0.00	\$9,120.00	\$9,120.00	
11-000-219-800-12-65-00-060	DUES, FEES, OTHER	CST	000080	01/01/2019	PFRASCELLA	\$4,278.00	\$2,000.00	\$6,278.00	
11-000-221-600-01-65-00-060	CURRICULUM SUPPLIES	Smartboard repair Sp. Ed Class	000073	01/01/2019	PFRASCELLA	\$18,000.00	(\$330.00)	\$17,670.00	
11-000-223-320-09-45-00-060	PUR.PROF SVC-STAFF TRAIN	CST	000080	01/01/2019	PFRASCELLA	\$43,500.00	(\$2,000.00)	\$41,500.00	
11-000-230-100-11-10- -	SAL - SUPERINTENDENT	Salary Adjustments 2/1	000074	01/01/2019	PFRASCELLA	\$169,778.83	\$55,751.00	\$225,529.83	
		Salary adj 2/1	000075	01/01/2019	PFRASCELLA	\$225,529.83	(\$16,000.00)	\$209,529.83	
		Salary Adj 2/1	000076	01/01/2019	PFRASCELLA	\$209,529.83	(\$1,000.00)	\$208,529.83	
			Total For Account # 11-000-230-100-11-10- -				\$38,751.00		
11-000-230-334-01-00- -	ARCHITECT/ENGINEER SVC	checks - business office	000072	01/01/2019	PFRASCELLA	\$10,600.00	(\$906.34)	\$9,693.66	
11-000-240-103-11-10-00-030	SAL - PRINCIPAL/V P MHS	Salary Adjustments 2/1	000074	01/01/2019	PFRASCELLA	\$240,790.25	\$90,000.00	\$330,790.25	
		Salary adj 2/1	000075	01/01/2019	PFRASCELLA	\$330,790.25	(\$38,000.00)	\$292,790.25	
		Salary Adj 2/1	000076	01/01/2019	PFRASCELLA	\$292,790.25	(\$1,000.00)	\$291,790.25	
			Total For Account # 11-000-240-103-11-10-00-030				\$51,000.00		
11-000-251-100-11-10- -	SAL - BUSINESS ADMIN	Salary Adjustments 2/1	000074	01/01/2019	PFRASCELLA	\$132,855.00	\$30,249.00	\$163,104.00	
11-000-251-600-01-00- -	SUPPLIES	checks - business office	000072	01/01/2019	PFRASCELLA	\$4,490.00	\$906.34	\$5,396.34	
11-000-261-420-02-71- -	MAINT REPAIRS MHS	Maintenance Repair	000070	01/01/2019	PFRASCELLA	\$58,055.00	\$10,000.00	\$68,055.00	
11-000-262-100-11-10- -	SAL - CUSTODIANS	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$377,819.46	(\$1,100.00)	\$376,719.46	
11-000-262-100-11-20- -	SAL - CUST SUBS	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$8,476.00	\$1,100.00	\$9,576.00	
11-000-270-161-11-11- -	SAL - SPEC EDUC DRIVERS	Optimum	000081	01/01/2019	PFRASCELLA	\$21,928.00	(\$2,400.00)	\$19,528.00	
11-000-270-162-11-12- -	SAL - ATHLETICS	Athletic Trips	000077	01/01/2019	PFRASCELLA	\$10,500.00	(\$4,500.00)	\$6,000.00	
11-000-270-512-10-65- -	VENDOR - ATHLETICS	Athletic Trips	000077	01/01/2019	PFRASCELLA	\$10,500.00	\$4,500.00	\$15,000.00	
		Optimum	000081	01/01/2019	PFRASCELLA	\$15,000.00	\$2,400.00	\$17,400.00	
			Total For Account # 11-000-270-512-10-65- -				\$6,900.00		
11-000-291-220-01-80- -	SOC SEC CONTRIB	Charter School Tuition	000071	01/01/2019	PFRASCELLA	\$181,937.50	(\$9,120.00)	\$172,817.50	
11-000-291-270-01-80- -	EE HEALTH BENEFITS	Salary Adjustments	000074	01/01/2019	PFRASCELLA	\$2,182,659.82	(\$176,000.00)	\$2,006,659.82	
		Salary adj 2/1	000075	01/01/2019	PFRASCELLA	\$2,006,659.82	\$54,000.00	\$2,060,659.82	
		Salary Adj 2/1	000076	01/01/2019	PFRASCELLA	\$2,060,659.82	\$2,000.00	\$2,062,659.82	
			Total For Account # 11-000-291-270-01-80- -				(\$120,000.00)		
11-000-291-290-01-01- -	OTHER BENEFITS	Maintenance Repair	000070	01/01/2019	PFRASCELLA	\$46,216.00	(\$10,000.00)	\$36,216.00	
11-120-100-101-11-10-00-060	SAL - TCHR GR 1-5	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$2,112,417.06	(\$12,000.00)	\$2,100,417.06	
11-120-100-101-11-20-00-060	SAL-SUB GR 1-5	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$39,200.00	\$12,000.00	\$51,200.00	

South Amboy School District Expense Account Adjustment Analysis By Account#

va_exaa1.082406
01/01/2019

Current Cycle : January

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
11-190-100-340-06-04-00-030	INTERNET SERVICES	Optimum	000081	01/01/2019	PFRASCELLA	\$102,200.00	\$6,000.00	\$108,200.00
11-190-100-610-06-06-00-060	SUPPLIES-SOFTWARE	Optimum	000081	01/01/2019	PFRASCELLA	\$19,160.00	(\$6,000.00)	\$13,160.00
11-212-100-101-11-11-00-060	SAL - TEACHER MD ELEM	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$108,293.00	\$26,000.00	\$134,293.00
11-212-100-106-11-11-00-060	SAL - PARAS MD	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$32,889.95	\$2,100.00	\$34,989.95
11-212-100-610-04-35-00-030	INSTR SUPPLIES - MD	Smartboard repair Sp. Ed Class	000073	01/01/2019	PFRASCELLA	\$2,381.20	\$330.00	\$2,711.20
11-213-100-101-11-10-00-030	SAL-TEACHER RR	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$514,141.10	(\$26,000.00)	\$488,141.10
11-213-100-106-11-10-00-030	SAL - PARAS RR	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$42,750.37	(\$2,100.00)	\$40,650.37
20-231-100-100-11-10-00-060	SAL- TCHR NCLB TITLE I	Title 1 Armmand ADJ	000078	01/01/2019	PFRASCELLA	\$194,339.00	(\$36,887.00)	\$157,452.00
20-231-100-610-01-05-00-060	NCLB TITLE I -SUPPLIES	Title 1 Armmand ADJ	000078	01/01/2019	PFRASCELLA	\$27,396.55	(\$10,052.00)	\$17,344.55
		Title 1 Adj	000079	01/01/2019	PFRASCELLA	\$17,344.55	(\$1.00)	\$17,343.55
			Total For Account # 20-231-100-610-01-05-00-060				(\$10,053.00)	
20-231-200-105-11-10-00-060	SALARIES OF SECRETARY	Title 1 Armmand ADJ	000078	01/01/2019	PFRASCELLA	\$0.00	\$36,887.00	\$36,887.00
20-231-200-200-01-05-00-060	NCLB TITLE I -EE BENEFIT	Title 1 Adj	000079	01/01/2019	PFRASCELLA	\$48,811.00	(\$1.00)	\$48,810.00
20-231-200-300-01-00-00-060	NCLB TITLE I -PURCH SVCS	Title 1 Armmand ADJ	000078	01/01/2019	PFRASCELLA	\$12,987.00	(\$8,987.00)	\$4,000.00
20-231-200-600-01-05-00-060	NCLB TITLE I -SUPPLIES	Title 1 Armmand ADJ	000078	01/01/2019	PFRASCELLA	\$0.00	\$19,039.00	\$19,039.00
		Title 1 Adj	000079	01/01/2019	PFRASCELLA	\$19,039.00	\$2.00	\$19,041.00
			Total For Account # 20-231-200-600-01-05-00-060				\$19,041.00	
20-233-100-100-00-00-00-030	ESEA TITLE 1 SIA - SAL	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$9,233.00	\$405.00	\$9,638.00
20-233-200-100-00-00-00-030	TITLE 1 SIA-NON INST SAL	Salary Adj Jan	000082	01/01/2019	PFRASCELLA	\$165,909.00	(\$405.00)	\$165,504.00
60-910-310-600-01-95- -	CAFETERIA SUPPLIES	Cafe Supplies	000069	01/01/2019	PFRASCELLA	\$25,447.13	\$600.00	\$26,047.13
Total Current Appr.								\$600.00

**South Amboy Board of Education
Expenditures 1/29/2019 - 2/25/2019**

Bills For	Amount
Regular Bills	542,957.87
1/15/19 Payroll	472,183.13
1/31/19 Payroll	481,795.62
TOTAL	\$ 1,496,936.62
January Agency	<u>518,958.86</u>

Certified Correct
The above claims were certified correct by the Board Secretary.

Signature/Board Secretary



South Amboy School District Check Register By Vendor Name

Posted Checks : Current Cycle : February

Vendor Name/ Number	Bank Account #	PO #	Invoice #	Check Amount	Check #	Date	Check Description	Check Type
POSTED CHECKS								
ALARM AND COMMUNICATION TECHNOLOGIES/ 3815	52 11-000-261-420-04-70- -	190720	1713-158231	803.20	19512	02/25/2019	MAINT CONTRACTS ELEM	C
ALARM AND COMMUNICATION TECHNOLOGIES/ 3815	52 11-000-261-420-04-71- -	190719	1713-158182	724.30	19512	02/25/2019	MAINT REPAIRS ELEM	C
Total For ALARM AND COMMUNICATION TECHNOLOGIES/ 3815				\$1,527.50				
APPLE INC./ 1325	52 20-218-100-600-00-00-060	190656	6791222645	3,346.00	19513	02/25/2019	APPLE INC.	C
BANYAN SCHOOL/ 5081	52 11-000-100-566-10-65- -	190307	JAN 2019	4,918.88	19514	02/25/2019	TUITION - PRIV SP ED	C
BONK, TONY/ 3223	52 11-402-100-800-08-21-00-030	190800	G V BB 1/29/19	81.00	19515	02/25/2019	OFFICIALS FEES	C
BROOKFIELD SCHOOLS/ 4000	52 11-150-100-320-11-10-00-030	190786	0003574-IN	945.00	19516	02/25/2019	Purchase PROF-Home Instruction	C
BROOKFIELD SCHOOLS/ 4000	52 11-150-100-320-11-10-00-030	190786	0003578-IN	225.00	19516	02/25/2019	Purchase PROF-Home Instruction	C
Total For BROOKFIELD SCHOOLS/ 4000				\$1,170.00				
BROWN AND BROWN METRO, INC./ 4657	52 11-000-230-590-01-00- -	190777	174342	15,042.00	19517	02/25/2019	INS - GENERAL LIABILITY	C
BURLEY MUSICAL INST. REPAIR SERVICE, LLC/ 5188	52 11-190-100-610-04-18-00-060	190344	4537	263.57	19518	02/25/2019	INSTR SUPPLIES - ELEM	C
BURLEY MUSICAL INST. REPAIR SERVICE, LLC/ 5188	52 11-190-100-610-04-18-00-060	190344	4565	260.70	19518	02/25/2019	INSTR SUPPLIES - ELEM	C
BURLEY MUSICAL INST. REPAIR SERVICE, LLC/ 5188	52 11-190-100-610-04-18-00-060	190344	4522	180.80	19518	02/25/2019	INSTR SUPPLIES - ELEM	C
Total For BURLEY MUSICAL INST. REPAIR SERVICE, LLC/ 5188				\$705.07				
BUTEWICZ, JOSEPH/ 3191	52 11-402-100-800-08-21-00-030	190798	JV B BB 1/29/19	58.00	19519	02/25/2019	OFFICIALS FEES	C
CABLEVISION LIGHTPATH, INC./ 4358	52 11-190-100-340-06-04-00-030	190131	100061384	3,297.00	19520	02/25/2019	INTERNET SERVICES	C
CABLEVISION LIGHTPATH, INC./ 4358	52 11-190-100-340-06-04-00-030	190131	100061383	2,648.77	19520	02/25/2019	INTERNET SERVICES	C
Total For CABLEVISION LIGHTPATH, INC./ 4358				\$5,945.77				
CHILDREN'S CENTER OF MONMOUTH COUNTY/ 1401	52 20-250-100-500-01-65-00-030	190173	JAN 2019	9,793.56	19521	02/25/2019	OTHER PURCHASED SERVICES	C

South Amboy School District

Check Register By Vendor Name

va_chkr6.072104
02/01/2019

Posted Checks : Current Cycle : February

Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check #	Check Date	Check Description	Check Type
POSTED CHECKS								
COMELLO, ROBERT/ 4503	52 11-402-100-800-08-21-00-030	190764	MS BB 01/25/19	58.00	19522	02/25/2019	OFFICIALS FEES	C
COMELLO, ROBERT/ 4503	52 11-402-100-800-08-21-00-030	190764	JV BB 1/25/19	58.00	19522	02/25/2019	OFFICIALS FEES	C
COMELLO, ROBERT/ 4503	52 11-402-100-800-08-21-00-030	190796	G MS BB	58.00	19522	02/25/2019	OFFICIALS FEES	C
COMELLO, ROBERT/ 4503	52 11-402-100-800-08-21-00-030	190796	JV B BB 1/30/19	58.00	19522	02/25/2019	OFFICIALS FEES	C
Total For COMELLO, ROBERT/ 4503				\$232.00				
CONSTRUCTIVE PLAYTHINGS/US TOY CO/ 4295	52 20-218-100-600-00-00-060	190728	5164316000	490.87	19523	02/25/2019	PEEA IN SUPPLS & MATRLS	C
COOK, JAMES/ 3157	52 11-402-100-800-08-21-00-030	190761	B JV BB 1/16/19	58.00	19524	02/25/2019	OFFICIALS FEES	C
CORTLAND COMPUTER SERVICES, INC./ 2837	52 11-190-100-340-06-02-00-030	190737	26116	465.00	19525	02/25/2019	EMAIL SUPPORT - MHS	C
CPC BEHAVIORAL HEALTHCARE/ 3125	52 11-000-100-566-10-65- -	190309	DEC 2018	18,972.00	19526	02/25/2019	TUITION - PRIV SP ED	C
CTL/ 4788	52 20-243-200-600-01-05-00-060	190578	0288091-IN	1,765.76	19527	02/25/2019	NCLB III-IMMIG-SABOE	C
DATTILO, JEFF/ 4510	52 11-402-100-800-08-21-00-030	190759	B V BB 1/16/19	81.00	19528	02/25/2019	OFFICIALS FEES	C
DATTILO, JEFF/ 4510	52 11-402-100-800-08-21-00-030	190802	V B BB 1/30/19	81.00	19528	02/25/2019	OFFICIALS FEES	C
Total For DATTILO, JEFF/ 4510				\$162.00				
DAVIS, KEITH/ 5005	52 11-402-100-800-08-21-00-030	190799	V B BB 1/30/19	81.00	19529	02/25/2019	OFFICIALS FEES	C
DELAMATER, JIM/ 4655	52 11-402-100-800-08-21-00-030	190757	G V BB 1/18/19	81.00	19530	02/25/2019	OFFICIALS FEES	C
DELTA DENTAL OF NJ/ 3930	50 11-000-291-270-01-80- -	190124	3004394	7,383.14	19502	02/13/2019	EE HEALTH BENEFITS	C
DELTA DENTAL OF NJ/ 3930	52 11-000-291-270-01-80- -	190124	308724	7,910.10	19531	02/25/2019	EE HEALTH BENEFITS	C
Total For DELTA DENTAL OF NJ/ 3930				\$15,293.24				
DELTA-T GROUP NORTH JERSEY, INC./ 5010	52 11-000-219-320-01-65-00-030	190733	200774616	1,170.00	19532	02/25/2019	PROF SERVICES MHS	C

South Amboy School District Check Register By Vendor Name

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Posted Checks : Current Cycle : February

Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check #	Date	Check Description	Check Type
POSTED CHECKS								
DIRECT ENERGY BUSINESS MARKETING, LLC/ 3979	50 11-000-262-621-01-70- -	190239	HS91081489	7,098.47	19503	02/13/2019	UTILITIES-NATURAL GAS	C
DORAN, GERARD/ 5220	52 11-402-100-800-08-21-00-030	190812	G V BB 2/4/19	81.00	19533	02/25/2019	OFFICIALS FEES	C
DUNPHY, SEAN/ 3669	52 11-000-219-800-12-55-00-060	190780	190780	44.97	19534	02/25/2019	DUES, FEES, OTHER	C
DYNAMIC SECURITY/ 4830	52 11-000-230-334-01-00- -	190769	8277	773.00	19535	02/25/2019	ARCHITECT/ENGINEER SVC	C
E & G EXTERMINATORS/ 3211	52 11-000-261-420-02-70- -	190022	465218-MHS	75.00	19536	02/25/2019	MAINT CONTRACTS MHS	C
E & G EXTERMINATORS/ 3211	52 11-000-261-420-04-70- -	190022	465217-ES	75.00	19536	02/25/2019	MAINT CONTRACTS ELEM	C
	Total For E & G EXTERMINATORS/ 3211			\$150.00				
EDISON LOCK & DOOR, INC./ 5073	52 11-000-261-420-02-71- -	190783	54858	115.00	19537	02/25/2019	MAINT REPAIRS MHS	C
EPIC MECHANICAL, INC./ 5180	52 12-000-400-450-04-00- -	190213	J15055	18,227.50	19538	02/25/2019	CONSTRUCTION SVC - SAMHS	C
ESCNJ (BRIGHT BEGINNINGS LEARNING CTR)/ 5017	52 11-000-100-565-10-65- -	190362	JAN 2019	6,111.00	19539	02/25/2019	TUITION -ESC SP ED	C
ESCNJ (INSTRUCTIONAL SERVICES)/ 4583	52 11-150-100-320-11-10-00-030	190734	HL_M111218	1,980.00	19540	02/25/2019	PURCH PROF-HOME INST	C
ESCNJ / ACADEMY LEARNING CENTER/ 4126	52 11-000-100-565-10-65- -	190364	ALCOT_M121 8	159.00	19541	02/25/2019	TUITION -ESC SP ED	C
ESCNJ / ACADEMY LEARNING CENTER/ 4126	52 11-000-100-565-10-65- -	190364	JAN 2019	12,222.00	19541	02/25/2019	TUITION -ESC SP ED	C
	Total For ESCNJ / ACADEMY LEARNING CENTER/ 4126			\$12,381.00				
ESCNJ / CENTER FOR LIFELONG LEARNING/ 4125	52 11-000-100-565-10-65- -	190706	ESYCLL_M06 7818	3,498.00	19542	02/25/2019	TUITION -ESC SP ED	C
ESCNJ / PISCATAWAY REGIONAL DAY SCHOOL/ 4130	52 11-000-100-565-10-65- -	190363	RDSOT_M121 8	159.00	19543	02/25/2019	TUITION -ESC SP ED	C
ESCNJ TRANSPORTATION/ 1250	52 11-000-270-518-10-65- -	190207	JAN FY19 SOAMB	100,464.15	19544	02/25/2019	ESC & CTSA - SPEC ED	C
FRONTROW CALYPSO, LLC/ 4802	52 11-000-216-600-01-38-00-060	190620	380550	1,284.00	19545	02/25/2019	SPEECH - SUPPLIES	C

South Amboy School District Check Register By Vendor Name

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22/01/2019

Posted Checks : Current Cycle : February

Vendor Name/ Number	Bar- tch Account #	PO #	Invoice #	Check Amount	Check #	Check Date	Check Description	Check Type
POSTED CHECKS								
GEORGE W. KISTLER, INC. -T/A/ 4517	52 11-000-261-420-02-70- -	190006	88239	253.02	19555	02/25/2019	MAINT CONTRACTS MHS	C
GEORGE W. KISTLER, INC. -T/A/ 4517	52 11-000-261-420-04-70- -	190593	89026	318.38	19555	02/25/2019	MAINT CONTRACTS ELEM	C
Total For GEORGE W. KISTLER, INC. -T/A/ 4517				\$571.40				
GIACKETTE, GARY/ 3535	52 11-402-100-800-08-21-00-030	190771	JV B BB 1/28/19	58.00	19546	02/25/2019	OFFICIALS FEES	C
HATIKVAH INTERNATIONAL ACADEMY CS/ 4883	52 10-000-100-560-00-00- -	190770	JAN 2019	1,521.00	19547	02/25/2019	TRANSFER TO CHARTER SCH	C
HATIKVAH INTERNATIONAL ACADEMY CS/ 4883	52 10-000-100-560-00-00- -	190770	FEB 2019	1,521.00	19547	02/25/2019	TRANSFER TO CHARTER SCH	C
Total For HATIKVAH INTERNATIONAL ACADEMY CS/ 4883				\$3,042.00				
HOLLOWAY, RAHEEM/ 5235	52 11-402-100-800-08-21-00-030	190811	V G BB 2/1/19	81.00	19548	02/25/2019	OFFICIALS FEES	C
HOLMAN FRENIA ALLISON, P.C./ 4584	52 11-000-230-332-01-00- -	190712	38453	1,190.00	19549	02/25/2019	AUDITOR	C
HOLMDEL BOARD OF EDUCATION/ 4796	52 11-000-100-562-10-65- -	190513	JAN 2019	2,130.70	19550	02/25/2019	TUITION -OTHR LEA SP ED	C
HOLTJE, AL/ 3563	52 11-402-100-800-08-21-00-030	190763	B V BB 1/23/19	81.00	19551	02/25/2019	OFFICIALS FEES	C
HOME DEPOT/ 3656	50 11-000-261-420-04-71- -	190787	7562598	16.25	19504	02/13/2019	MAINT REPAIRS ELEM	C
HOME DEPOT/ 3656	50 11-000-261-420-04-71- -	190787	1592590	49.96	19504	02/13/2019	MAINT REPAIRS ELEM	C
HOME DEPOT/ 3656	50 11-000-261-420-04-71- -	190787	563107	17.92	19504	02/13/2019	MAINT REPAIRS ELEM	C
HOME DEPOT/ 3656	50 11-000-261-420-04-71- -	190787	4592922	23.35	19504	02/13/2019	MAINT REPAIRS ELEM	C
HOME DEPOT/ 3656	50 11-000-261-420-04-71- -	190787	5046268	22.96	19504	02/13/2019	MAINT REPAIRS ELEM	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	190787	7562597	70.53	19504	02/13/2019	SUPPLIES - MAINT	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	190787	11291	337.39	19504	02/13/2019	SUPPLIES - MAINT	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	190787	5384104	45.85	19504	02/13/2019	SUPPLIES - MAINT	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	190787	7031554	135.87	19504	02/13/2019	SUPPLIES - MAINT	C
Total For HOME DEPOT/ 3656				\$720.08				
HUTCHINS HVAC INC./ 4361	52 11-000-261-420-02-71- -	190784	26138	312.00	19552	02/25/2019	MAINT REPAIRS MHS	C
INTERPORT CONTAINER SOLUTIONS, INC./ 4869	52 11-000-261-610-01-70- -	190648	4005486	2,050.00	19553	02/25/2019	SUPPLIES - MAINT	C

South Amboy School District Check Register By Vendor Name

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02/01/2019

Posted Checks : Current Cycle : February

Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check # Date	Check Description	Check Type
POSTED CHECKS							
JCP&L/ 2806	50 11-000-262-622-01-70- -	190125	10000974312 9-1/19	314.66	19505 02/13/2019	UTILITIES-ELECTRICITY	C
JCP&L/ 2806	50 11-000-262-622-01-70- -	190125	10001014706 2-1/19	10,506.97	19505 02/13/2019	UTILITIES-ELECTRICITY	C
JCP&L/ 2806	50 11-000-262-622-01-70- -	190125	10000974168 5-1/19	7,851.83	19505 02/13/2019	UTILITIES-ELECTRICITY	C
	Total For JCP&L/ 2806			\$18,673.46			
JIMENEZ, VICTOR/ 5241	0 60-910-310-870-01-65- -	190841	7820083739	34.45	787 02/25/2019	CAFE SODEXO	H
KAELBER, MICHAEL/ 3213	52 11-402-100-800-08-21-00-030	190760	B V BB 1/16/19	81.00	19554 02/25/2019	OFFICIALS FEES	C
KAPLAN EARLY LEARNING COMPANY/ 2312	52 11-000-216-600-01-38-00-060	190746	0005030767	14.07	19558 02/25/2019	SPEECH - SUPPLIES	C
KOKOSZKA, KENNETH/ 3583	52 11-402-100-800-08-21-00-030	190754	G V BB 1/25/19	81.00	19556 02/25/2019	OFFICIALS FEES	C
KUMAR GAS CO / DELTA/ 2830	52 11-000-261-610-01-74- -	190152	JAN 2019	49.59	19557 02/25/2019	SUPPLIES/REPAIR - TRUCK	C
KUMAR GAS CO / DELTA/ 2830	52 11-000-270-615-01-75- -	190152	JAN 2019	331.41	19557 02/25/2019	BUS FUEL & REPAIRS	C
	Total For KUMAR GAS CO / DELTA/ 2830			\$381.00			
LAKESHORE LEARNING MATERIALS/ 4136	52 11-000-216-600-01-38-00-060	190552	3056071218	100.74	19559 02/25/2019	SPEECH - SUPPLIES	C
LANEY, JOHN/ 5108	52 11-402-100-800-08-21-00-030	190773	B V BB 1/28/19	81.00	19560 02/25/2019	OFFICIALS FEES	C
LANGE, GARY/ 2990	52 11-402-100-800-08-21-00-030	190756	B MS BB 1/18/19	58.00	19561 02/25/2019	OFFICIALS FEES	C
LANGE, GARY/ 2990	52 11-402-100-800-08-21-00-030	190805	B BB 2/1/19	58.00	19561 02/25/2019	OFFICIALS FEES	C
	Total For LANGE, GARY/ 2990			\$116.00			
LEARNING RESOURCES INC AND EDUCATIONAL I/ 1771	52 20-231-100-610-01-05-00-060	190730	3754122	149.98	19562 02/25/2019	NCLB TITLE I -SUPPLIES	C
LEARNING TREE MULTICULTURAL/MULTILINGUAL/ 5203	52 11-000-219-320-01-65-00-030	190709	190709	180.00	19563 02/25/2019	PROF SERVICES MHS	C

South Amboy School District Check Register By Vendor Name

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Posted Checks : Current Cycle : February

Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check # Date	Check Description	Check Type
POSTED CHECKS							
MCGYNN, MARK/ 5232	52 11-402-100-800-08-21-00-030	190766	B V BB 1/25/19	81.00	19564 02/25/2019	OFFICIALS FEES	C
MCKINLEY, JIM/ 5236	52 11-402-100-800-08-21-00-030	190813	G V BB 2/4/19	81.00	19566 02/25/2019	OFFICIALS FEES	C
MCLAUGHLIN, AMY/ 5230	52 11-000-230-500-01-00- -	190752	190752	323.52	19566 02/25/2019	TRAVEL - BOE/NJSBA	C
MENDOZA, LUIS/ 4912	52 11-402-100-800-08-21-00-030	190762	MS G BB 1/23/19	58.00	19567 02/25/2019	OFFICIALS FEES	C
MIDDLESEX WATER COMPANY/ 1210	50 11-000-261-800-01-71- -	190129	00427-2/19	263.83	19507 02/13/2019	UTILITIES - WATER/SEWER	C
MIDDLESEX WATER COMPANY/ 1210	50 11-000-261-800-01-71- -	190129	37817-2/19	126.00	19507 02/13/2019	UTILITIES - WATER/SEWER	C
MIDDLESEX WATER COMPANY/ 1210	50 11-000-261-800-01-71- -	190129	10427-2/19	204.16	19507 02/13/2019	UTILITIES - WATER/SEWER	C
MIDDLESEX WATER COMPANY/ 1210	50 11-000-261-800-01-71- -	190129	54327-2/19	419.14	19507 02/13/2019	UTILITIES - WATER/SEWER	C
MIDDLESEX WATER COMPANY/ 1210	50 11-000-261-800-01-71- -	190129	74327-2/19	433.93	19507 02/13/2019	UTILITIES - WATER/SEWER	C
Total For MIDDLESEX WATER COMPANY/ 1210				\$1,447.06			
MILLER MECHANICAL CORPORATION/ 4645	52 11-000-261-420-02-70- -	190019	4063	3,900.00	19568 02/25/2019	MAINT CONTRACTS MHS	C
MILLER MECHANICAL CORPORATION/ 4645	52 11-000-261-420-02-71- -	190532	3867	275.00	19568 02/25/2019	MAINT REPAIRS MHS	C
MILLER MECHANICAL CORPORATION/ 4645	52 11-000-261-420-04-70- -	190020	4062	2,000.00	19568 02/25/2019	MAINT CONTRACTS ELEM	C
Total For MILLER MECHANICAL CORPORATION/ 4645				\$6,175.00			
MR. FLAGPOLE MAINTENANCE CO./ 4552	52 11-000-261-420-02-71- -	190776	190776	425.00	19569 02/25/2019	MAINT REPAIRS MHS	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-218-390-02-62-00-060	190140	12371040219	175.00	19506 02/13/2019	COPIER LEASE MHS	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-219-390-08-65-00-060	190140	12371040219	185.42	19506 02/13/2019	COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-221-600-01-65-00-060	190140	12371040219	500.00	19506 02/13/2019	CURRICULUM SUPPLIES	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-230-339-01-02- -	190140	12371040219	250.83	19506 02/13/2019	SUPT COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-240-390-02-01-00-030	190140	12371040219	313.23	19506 02/13/2019	MHS COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-240-390-04-01-00-060	190140	12371040219	250.83	19506 02/13/2019	ELEM 2NDFL COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-251-340-01-00- -	190140	12371040219	297.92	19506 02/13/2019	COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-190-100-500-02-01-00-030	190140	12371040219	1,500.00	19506 02/13/2019	MHS COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-190-100-500-04-01-00-060	190140	12371040219	500.00	19506 02/13/2019	ELEM 1STFL COPIER LEASE	C
Total For MUNICIPAL CAPITAL FINANCE/ 5061				\$3,973.23			

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Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check #	Check Date	Check Description	Check Type
POSTED CHECKS								
NEGRON, MICHAEL/ 5234	52 11-000-291-270-01-80- -	190807	190807	100.00	19570	02/25/2019	EE HEALTH BENEFITS	C
NEW ROAD SCHOOLS OF NJ, INC./ 1368	52 20-250-100-500-01-65-00-030	190308	JAN 2019	14,597.52	19571	02/25/2019	OTHER PURCHASED SERVICES	C
NICKERSON CORPORATION/ 5173	52 11-000-281-420-02-71- -	190721	020209	1,000.00	19572	02/25/2019	MAINT REPAIRS MHS	C
NJ ADVANCE MEDIA/ 4778	52 11-000-230-590-01-73- -	190808	0008992790	402.34	19573	02/25/2019	LEGAL ADS/NOTICES	C
PDQ.COM CORPORATION/ 4865	50 11-190-100-610-06-06-00-060	190601	6193R	900.00	19508	02/13/2019	SUPPLIES-SOFTWARE	C
PIERANGELI, CHRISTINA C./ 5184	52 11-000-223-320-09-45-00-060	190742	2	700.00	19574	02/25/2019	PUR PROF SVC-STAFF TRAIN	C
QUEST DIAGNOSTICS/ 2903	52 11-000-291-290-01-01- -	190810	190169281	424.06	19575	02/25/2019	OTHER BENEFITS	C
READY REFRESH BY NESTLE/ 4834	52 11-000-251-600-01-00- -	190123	09B04441889 57	62.86	19576	02/25/2019	SUPPLIES	C
REBEL TRACK CLUB/ 4649	52 11-402-100-800-07-22-00-030	190629	636421	280.00	19577	02/25/2019	CLINICS, DUES, FEES, OTH	C
RUTGERS UBHC/ 4622	52 11-150-100-320-11-10-00-030	190705	107108	1,188.00	19578	02/25/2019	UNIV. BEHAVIORAL HEALTHCARE	C
SANDAAL, DAVID/ 4899	52 11-402-100-800-08-21-00-030	190765	MS B BB 1/25/19	58.00	19579	02/25/2019	OFFICIALS FEES	C
SANDAAL, DAVID/ 4899	52 11-402-100-800-08-21-00-030	190765	JV B BB 1/25/19	58.00	19579	02/25/2019	OFFICIALS FEES	C
SANDAAL, DAVID/ 4899	52 11-402-100-800-08-21-00-030	190795	MS G BB 1/30/19	58.00	19579	02/25/2019	OFFICIALS FEES	C
SANDAAL, DAVID/ 4899	52 11-402-100-800-08-21-00-030	190795	JV B BB 1/30/19	58.00	19579	02/25/2019	OFFICIALS FEES	C
Total For SANDAAL, DAVID/ 4899				\$232.00				
SCHOOLHOUSE OUTFITTERS, LLC/ 4548	52 20-231-100-610-01-05-00-060	190525	13043318	424.60	19580	02/25/2019	NCLB TITLE I -SUPPLIES	C
SD GAMEDAY, LLC/ 4875	52 11-402-100-300-11-11-00-030	190301	13327	1,580.00	19581	02/25/2019	PURCHASED SERVICES (300-	C
SD GAMEDAY, LLC/ 4875	52 11-402-100-300-11-11-00-030	190301	13333	1,955.00	19581	02/25/2019	PURCHASED SERVICES (300-	C
Total For SD GAMEDAY, LLC/ 4875				\$3,535.00				
SHEEHY, JOE/ 3148	52 11-402-100-800-08-21-00-030	190714	MS G BB 1/15/19	58.00	19582	02/25/2019	OFFICIALS FEES	C

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Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check # Date	Check Description	Check Type
POSTED CHECKS							
SHEPPARD, SEAN/ 5233	52 11-402-100-800-08-21-00-030	190774	B V BB 1/28/19	81.00	19583 02/25/2019	OFFICIALS FEES	C
SMITH, GLENN/ 5109	52 11-402-100-800-08-21-00-030	190772	JV B BB 1/28/19	58.00	19584 02/25/2019	OFFICIALS FEES	C
SMITH, GLENN/ 5109	52 11-402-100-800-08-21-00-030	190803	B BB 2/1/19	58.00	19584 02/25/2019	OFFICIALS FEES	C
	Total For SMITH, GLENN/ 5109			\$116.00			
SOUTH AMBOY PLUMBING SUPPLY CO/ 2986	52 11-000-261-610-01-70- -	190121	S1372676.001	44.73	19585 02/25/2019	SUPPLIES - MAINT	C
SOUTH BRUNSWICK BOARD OF EDUCATION/ 3793	52 11-000-100-561-10-65- -	190197	17358	6,196.61	19586 02/25/2019	SO. BRUNSWICK BOE	C
SPEECH CORNER, LLC./ 4986	52 11-000-216-600-01-38-00-060	190624	16005	290.45	19587 02/25/2019	SPEECH - SUPPLIES	C
SPENCER, LARRY/ 5110	52 11-402-100-800-08-21-00-030	190804	V G BB 2/1/19	81.00	19588 02/25/2019	OFFICIALS FEES	C
STASIK, TOM/ 2947	52 11-402-100-800-08-21-00-030	190801	G V BB 1/29/19	81.00	19589 02/25/2019	OFFICIALS FEES	C
STATE OF NJ HEALTH BENEFITS/ 2095	0 11-000-291-270-01-80- -	190117	FEB 2019 HEALTH	208,612.37	3542866 02/12/2019	EE HEALTH BENEFITS	H
STATE OF NJ HEALTH BENEFITS/ 2095	0 11-000-291-270-01-80- -	190091	FEB 2019 RETIREE	302.22	3542911 02/12/2019	EE HEALTH BENEFITS	H
	Total For STATE OF NJ HEALTH BENEFITS/ 2095			\$208,914.59			
SUPER DUPER INC./ 2881	52 11-000-216-600-01-38-00-060	190554	2395934A	190.65	19590 02/25/2019	SPEECH - SUPPLIES	C
SWIFT ELECTRICAL SUPPLY CO./ 5028	52 11-000-261-610-01-70- -	190142	S100382112.0 01	79.44	19591 02/25/2019	SUPPLIES - MAINT	C
TAYLOR ASSOCIATES COMMUNICATIONS, INC./ 5178	52 20-233-100-600-00-00-030	190510	104	12,000.00	19592 02/25/2019	TITLE 1 SIA - GEN SUPPLI	C
TEE, JAMES/ 4901	52 11-402-100-800-08-21-00-030	190713	MS G BB 1/15/19	58.00	19593 02/25/2019	OFFICIALS FEES	C
TEE, JAMES/ 4901	52 11-402-100-800-08-21-00-030	190750	JV B BB 1/16/19	58.00	19593 02/25/2019	OFFICIALS FEES	C
TEE, JAMES/ 4901	52 11-402-100-800-08-21-00-030	190750	MS B BB 1/18/19	58.00	19593 02/25/2019	OFFICIALS FEES	C
TEE, JAMES/ 4901	52 11-402-100-800-08-21-00-030	190750	MS G BB	58.00	19593 02/25/2019	OFFICIALS FEES	C

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Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check # Date	Check Description	Check Type
POSTED CHECKS							
TEE, JAMES/ 4901	52 11-402-100-800-08-21-00-030	190797	1/23/19 JV B BB 1/29/19	58.00	19593 02/25/2019	OFFICIALS FEES	C
	Total For TEE, JAMES/ 4901			\$290.00			
THE STATE THEATRE REGIONAL ARTS CENTER A/ 5211	52 20-218-200-516-00-00-060	190655	475179	472.00	19594 02/25/2019	PEA CONTR TRANSP(FIELD	C
TRANE U.S., INC./ 4239	52 11-000-261-420-02-71- -	190792	39657841	633.00	19595 02/25/2019	MAINT REPAIRS MHS	C
TRANE U.S., INC./ 4239	52 11-000-261-420-02-71- -	190740	39661366	1,062.00	19595 02/25/2019	MAINT REPAIRS MHS	C
	Total For TRANE U.S., INC./ 4239			\$1,695.00			
U.S. BANK EQUIPMENT FINANCE/ 5056	50 11-000-252-440-01-00- -	190130	376597928	1,889.72	19509 02/13/2019	LEASE/TECH EQUIP	C
UNION CTY EDUCATIONAL SERVICES COMM/ 4868	52 11-000-100-565-10-65- -	190710	7180510	5,423.00	19596 02/25/2019	TUITION -ESC SP ED	C
VARSAITY BRANDS HOLDING CO., INC./ 5204	52 11-402-100-600-07-20-00-030	190515	12527387	3,202.40	19597 02/25/2019	SUPPLIES - ATHLETICS MHS	C
VERIZON/ 1461	50 11-000-230-530-01-00- -	190128	9594200-2/19	79.52	19510 02/13/2019	TELEPHONE/COMMUNICATIONS	C
VERIZON/ 1461	52 11-000-230-530-01-00- -	190128	3224589-2/19	117.14	19598 02/25/2019	TELEPHONE/COMMUNICATIONS	C
VERIZON/ 1461	52 11-000-230-530-01-00- -	190128	1526598-2/19	35.95	19598 02/25/2019	TELEPHONE/COMMUNICATIONS	C
	Total For VERIZON/ 1461			\$232.61			
VERIZON WIRELESS/ 4546	50 11-000-230-530-01-00- -	190126	9823270749	220.61	19501 02/13/2019	TELEPHONE/COMMUNICATIONS	C
W.B. MASON/ 3923	52 11-000-230-600-01-00- -	190664	62634791	326.75	19599 02/25/2019	SUPPLIES - SUPT OFFICE	C
W.B. MASON/ 3923	52 11-000-230-600-01-00- -	190708	63260199	77.98	19599 02/25/2019	SUPPLIES - SUPT OFFICE	C
W.B. MASON/ 3923	52 11-000-240-600-04-00-00-060	190666	62726697	89.97	19599 02/25/2019	SUPPLIES - ELEMENTARY	C
W.B. MASON/ 3923	52 11-000-251-600-01-00- -	190665	62634993	96.36	19599 02/25/2019	SUPPLIES	C
W.B. MASON/ 3923	52 20-231-100-610-01-05-00-060	190604	61834026	112.77	19599 02/25/2019	NCLB TITLE I-SUPPLIES	C
W.B. MASON/ 3923	0 60-910-310-600-01-95- -	190738	63164074	187.69	788 02/25/2019	CAFETERIA SUPPLIES	H
	Total For W.B. MASON/ 3923			\$891.52			
W.W. GRAINGER/ 1539	52 11-000-262-610-01-70- -	190143	9066271660	49.80	19600 02/25/2019	SUPPLIES - CUSTODIAL	C
WEBB, NAJEE/ 5099	52 11-402-100-800-08-21-00-030	190758	B MS BB 1/18/19	58.00	19601 02/25/2019	OFFICIALS FEES	C

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POSTED CHECKS

XTEL COMMUNICATIONS/ 2855	50 11-000-230-530-01-00- -	190168	41041289	53.93	19511	02/13/2019	TELEPHONE/COMMUNICATIONS	C
YANOGACIO, LEO/ 5228	52 11-402-100-800-08-21-00-030	190755	B V BB 1/23/19	81.00	19602	02/25/2019	OFFICIALS FEES	C

Total Posted Checks

\$542,957.87

South Amboy School District Check Register By Vendor Name

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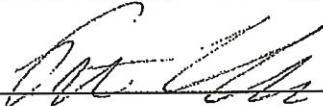
Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10		10		\$3,042.00				\$3,042.00
10		11		\$269,398.58		\$208,914.59		\$478,313.17
10		12		\$18,227.50				\$18,227.50
Fund 10		TOTAL		\$290,668.08		\$208,914.59		\$499,582.67
20		20		\$43,153.06				\$43,153.06
60		60				\$222.14		\$222.14
GRAND		TOTAL		\$333,821.14	\$0.00	\$209,136.73	\$0.00	\$542,957.87

* Total Prior Cycle Checks Voided in selected cycle(s): **\$0.00**
Total Checks from selected cycle(s) voided in the selected cycle(s): **\$0.00**

DATE	NUM	CLEARED VOIDED-ON	DESCRIPTION	CHECK AMOUNT	DEPOSIT AMOUNT	\$ 115,496.56
09/28/18	8622	12/6/18	NJEA	-		
01/03/19			TEPS TPAF 1/2/19	68,428.71		
01/03/19			TEPS PERS 1/2/19	12,621.58		
01/11/19			PAYROLL 1/15/2019		111,960.09	
01/11/19			PAYROLL 1/15/2019		133,061.73	
01/11/19			TRANSFER TO PUBLIC FUNDS (GU 712977	1,414.71		
01/15/19	8704	JAN	AIG RETIREMENT	425.00		
01/15/19	8705	JAN	AXA EQUITABLE	14,266.00		
01/15/19	8706	JAN	CENTRAL JERSEY CREDIT UNION	920.00		
01/15/19	8707	JAN	LINCOLN INVESTMENT PLANNING, INC	450.00		
01/15/19	8708	JAN	MG TRUST COMPANY	400.00		
01/15/19	8709	JAN	NJFSPC	413.84		
01/15/19	8710	JAN	OFI TRUST COMPANY, TRUSTEE	1,041.66		
01/15/19	8711	JAN	PRUDENTIAL RETIREMENT	537.88		
01/15/19			STATE TAXES	16,540.90		
01/15/19			FEDERAL TAXES	113,969.93		
01/29/19			PAYROLL 1/31/2019		129,130.59	
01/29/19			PAYROLL 1/31/2019		141,978.82	
01/29/19			TRANSFER TO PUBLIC FUNDS (GU 712977	1,353.55		
01/29/19			STATE TAXES NJ WEB82	1,120.98		
01/30/19	8712		AFLAC	2,274.34		
01/30/19	8713		AIG RETIREMENT	425.00		
01/30/19	8714		AXA EQUITABLE	42,446.06		
01/30/19	8715		CENTRAL JERSEY CREDIT UNION	920.00		
01/30/19	8716		GUY M. JENSEN, COURT OFFICER	636.90		
01/30/19	8717		Jamie Kelly, Trustee Superior Court	168.38		
01/30/19	8718		LINCOLN INVESTMENT PLANNING, INC	450.00		
01/30/19	8719		MG TRUST COMPANY	350.00		
01/30/19	8720		NJEA	13,414.99		
01/30/19	8721		NJFSPC	413.84		
01/30/19	8722		OFI TRUST COMPANY, TRUSTEE	1,041.66		
01/30/19	8723		PRUDENTIAL	3,731.80		
01/30/19	8724		PRUDENTIAL RETIREMENT	514.35		
01/30/19	8725	JAN	SOUTH AMBOY BOE SUMMER SAVINGS	33,542.99		
01/30/19	8726	JAN	SOUTH AMBOY BOE FLEX SPENDING	1,225.00		
01/30/19	8727	JAN	SOUTH AMBOY BOE-PR	56,808.71		
01/30/19			STATE TAXES NJ WEB01170	17,859.10		
01/30/19			FEDERAL TAXES	108,831.00		
				<u>518,958.86</u>	<u>516,131.23</u>	<u>\$ 112,668.93</u>
1/31/2019 STATEMENT				193,263.47		
January Outstanding Checks				80,594.54		
				<u>112,668.93</u>		

SOUTH AMBOY BOARD OF EDUCATION SUMMARY BOARD SECRETARY REPORT

January 31, 2019

	Beginning Cash	Cash Receipts	Disbursed	Ending Bal
General Fund 10	645,659.12	1,666,766.03	1,571,396.75	741,028.40
Special Revenue Fund 20	193,827.89	-	279,681.21	(85,853.32)
Capital Fund 30	804,315.56	1,213.14	-	805,528.70
Debt Service Fund 40	127,255.50	-	-	127,255.50
Total Governmental Funds	1,771,058.07	1,667,979.17	1,851,077.96	1,587,959.28
TRUST & AGENCY				
Payroll - Net	-	504,755.67	504,755.67	-
Payroll Agency	139,332.13	516,131.23	505,151.64	150,311.72
Employee Summer Savings Plan	145,027.79	33,542.99	-	178,570.78
Flexible Spending/Dependent Care	8,507.33	1,225.00	1,077.74	8,654.59
SUI	100,657.28	2,768.26	16.79	103,408.75
Total Trust & Agency	393,524.53	1,058,423.15	1,011,001.84	440,945.84
ENTERPRISE FUNDS 60	129,394.58	41,137.87	32,661.96	137,870.49
TOTAL ALL FUNDS	\$ 1,900,452.65	\$ 1,709,117.04	1,883,739.92	\$ 1,725,829.77
 Peter Frascella, Business Administrator/Board Secretary				February 19, 2019 Date

Form A - 149
**REPORT OF THE TREASURER
 TO THE BOARD OF EDUCATION**
 South Amboy Board of Education
 All Funds
 For The Month Ending: January 2019

FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts JANUARY	(3) Cash Disbursements JANUARY	(4) Ending Cash Balances (1) + (2) - (3)
Fund 10 - General Fund	645,659.12	1,666,766.03	1,571,396.75	741,028.40
Fund 20 - Special Revenue Fund	193,827.89	-	279,681.21	(85,853.32)
Fund 30 - Capital Project Fund	804,315.56	1,213.14	-	805,528.70
Fund 40 - Debt Service Fund	127,255.50	-	-	127,255.50
Total Governmental Funds:	<u>1,771,058.07</u>	<u>1,667,979.17</u>	<u>1,851,077.96</u>	<u>1,587,959.28</u>
Payroll	-	504,755.67	504,755.67	-
Payroll Agency	139,332.13	516,131.23	505,151.64	150,311.72
Employee Summer Savings Plan	145,027.79	33,542.99	-	178,570.78
Flexible Spending/Dependent Care	8,507.33	1,225.00	1,077.74	8,654.59
Unemployment Trust	100,657.28	2,768.26	16.79	103,408.75
Total Trust and Agency Funds:	<u>393,524.53</u>	<u>1,058,423.15</u>	<u>1,011,001.84</u>	<u>440,945.84</u>
Enterprise Food Service Fund	129,394.58	41,137.87	32,661.96	137,870.49
TOTAL ALL FUNDS:	<u>1,900,452.65</u>	<u>1,709,117.04</u>	<u>1,883,739.92</u>	<u>1,725,829.77</u>

Prepared and Submitted By:


 Carrie Graifer, Admin Assistant to BA

February 19, 2019
 Date

JANUARY 2019 BALANCES-GENERAL ORGANIZATION ACCOUNT

Accounts	Prior Month Balance	Monthly Changes	Current Balance	NOTES
COURTYARD COMM.	-	-	-	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2020	7,916.56	45.15	7,961.71	<i>Deposits:</i> Change from P.O.# G-0539(\$45.15) <i>Payments:</i> N/A
CLASS OF 2021	3,102.32	25.00	3,127.32	<i>Deposits:</i> Spirit Week shirts(\$25.00) <i>Payments:</i> N/A
CLASS OF 2022	4,496.94	141.87	4,638.81	<i>Deposits:</i> Spirit Week shirts(\$110.00); Change from P.O.# G-0554(\$31.87) <i>Payments:</i> N/A
CLASS OF 2023	2,115.01	300.00	2,415.01	<i>Deposits:</i> Haircuts for Homecoming(\$300.00) <i>Payments:</i> N/A
CLASS OF 2024	1,959.35	110.96	2,070.31	<i>Deposits:</i> Spirit Week shirts(\$10.00); Change from P.O.# G-0546(\$100.96) <i>Payments:</i> N/A
CLASS OF 2025	945.78	50.75	996.53	<i>Deposits:</i> Go Pink body jewelry(\$20.00); Snow Grams(\$30.75) <i>Payments:</i> N/A
CLASS OF 2015	1,484.53	-	1,484.53	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2016	1,160.08	-	1,160.08	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2017	2,626.29	-	2,626.29	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2018	771.66	-	771.66	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2019	43,846.91	(1,830.90)	42,016.01	<i>Deposits:</i> Change from P.O.# G-0540(\$4.50); Change from P.O.# G-0559(\$179.00); FL Trip fees(\$3,050); Candy Sale(\$30.00) <i>Payments:</i> No Problem Productions, LLC-Homecoming DJ(\$400.00); Don Giovanni-Homecoming Catering(\$644.40); Jacqueline's Florist-Homecoming flowers(\$50.00); Four Seasons Tours-FL Trip payment(\$4,000.00)
PLAY	9,570.23	(1,431.83)	8,138.40	<i>Deposits:</i> N/A <i>Payments:</i> Music Theatre International-licensing fee & materials(\$1,431.83)
YEARBOOK	2,598.51	-	2,598.51	<i>Deposits:</i> N/A <i>Payments:</i> N/A
STUDENT COUNCIL	2,408.11	(860.61)	1,547.50	<i>Deposits:</i> Apparel Sale(\$85.00); Five Below % fundraiser(\$23.89) <i>Payments:</i> Monogram Center-school apparel(\$969.50)

MISCELLANEOUS	7,564.89	-	7,564.89	Deposits: N/A	Payments: N/A
LIBRARY	710.63	-	710.63	Deposits: N/A	Payments: N/A
NAT'L ART HONOR SOCIETY	1,265.87	(335.00)	930.87	Deposits: N/A	Payments: Frontline Arts-field trip/workshop registrations(\$335.00)
PRINCIPAL'S ACCOUNT	11,074.14	(167.00)	10,907.14	Deposits: N/A	Payments: National Constitution Center-6th grade trip deposit(\$167.00)
PEER LEADERSHIP	-	-	-	Deposits: N/A	Payments: N/A
ELEM. BAND	4,017.01	-	4,017.01	Deposits: N/A	Payments: N/A
JUNIOR HONOR SOCIETY	2,961.48	-	2,961.48	Deposits: N/A	Payments: N/A
SCHOLARSHIPS	-	-	-	Deposits: N/A	Payments: N/A
M/HS BAND	7,192.38	-	7,192.38	Deposits: N/A	Payments: N/A
ELEMENTARY SCHOOL YEARBOOK	7,214.93	-	7,214.93	Deposits: N/A	Payments: N/A
NATIONAL HONOR SOCIETY	183.88	131.60	315.48	Deposits: Candy Cane sale(\$93.00); Bake sale(\$38.60)	Payments: N/A
ELEM. PRINCIPAL'S ACCT	799.11	-	799.11	Deposits: N/A	Payments: N/A
TOTAL	127,986.60	(3,820.01)	124,166.59		

JANUARY 2019 BALANCES-ATHLETIC FUND ACCOUNT

Accounts	Prior Month Balance	Monthly Changes	Current Balance	NOTES
MISCELLANEOUS ATHLETIC	3,597.42	470.58	4,068.00	<i>Deposits:</i> Game Admissions(\$1,016.58) <i>Payments:</i> USATF-New York-track meet registrations(\$42.00); Morris County Track Coaches Assn.-track meet registrations(\$256.00); Egg Track Club-track meet registrations(\$248.00)
JIMMY V. FOUNDATION	-	-	-	<i>Deposits:</i> N/A <i>Payments:</i> N/A
BOYS BASKETBALL	1,297.40	-	1,297.40	<i>Deposits:</i> N/A <i>Payments:</i> N/A
BOYS BASEBALL	2,192.22	-	2,192.22	<i>Deposits:</i> N/A <i>Payments:</i> N/A
BOYS SOCCER	0.40	-	0.40	<i>Deposits:</i> N/A <i>Payments:</i> N/A
GIRLS BASKETBALL	2,710.73	(560.00)	2,150.73	<i>Deposits:</i> N/A <i>Payments:</i> C & C Embroidery-team wind jackets(\$560.00)
GIRLS CHEERLEADING	381.71	240.00	621.71	<i>Deposits:</i> Chocolate Pretzel Sale(\$240.00) <i>Payments:</i> N/A
SOFTBALL	515.69	-	515.69	<i>Deposits:</i> N/A <i>Payments:</i> N/A
PURPLE AND GOLD	3,311.48	772.75	4,084.23	<i>Deposits:</i> Game Concessions(\$772.75) <i>Payments:</i> N/A
X-Country	37.00	-	37.00	<i>Deposits:</i> N/A <i>Payments:</i> N/A
Girls Tennis	103.75	-	103.75	<i>Deposits:</i> N/A <i>Payments:</i> N/A
MS Cheerleading	152.00	-	152.00	<i>Deposits:</i> N/A <i>Payments:</i> N/A
Girls Soccer	24.96	-	24.96	<i>Deposits:</i> N/A <i>Payments:</i> N/A
MS Softball	314.85	-	314.85	<i>Deposits:</i> N/A <i>Payments:</i> N/A
TOTAL	14,639.61	923.33	15,562.94	

ATTACHMENT J

Applicant: 23 4830 SOUTH AMBOY - Middlesex

Application: IDEA Consolidated - 00-Cycle: Amendment 1

Project Period: 7/1/2018 - 6/30/2019

Application Sections

Basic

Printer-Friendly

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Allocation	Consortium	Budget Detail	Budget Summary
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Budget Summary

Function / Object	Expenditure Category	Public Amount	CFDA	Non Public Amount	Total Amount
100	Instruction				
100-100	Personal Services - Salaries	0		0	0
100-300	Instruction Purchased Services	0		0	0
100-500	Other Purchased Services	322878		0	322878
100-600	Instructional Supplies	0		0	0
100-800	Instruction Other objects	0		0	0
200	Support Services				
200-100	Personal Services - Salaries	0		0	0
200-200	Employee Benefits	0		0	0
200-300	Prof & Tech Services	0		0	0
200-400	Purchased Property Services	0		0	0
200-500	Other Purchased Services	0		0	0
200-600	Supplies and Materials	0		0	0
200-800	Other Objects	0		0	0
200-860	Indirect Cost Approved Rate 0.04359% Derived Rate 0%	0		0	0
400	Fac. Acq. and Construction Ser.				
400-720	Building/Renovation	0		0	0
400-731	Instructional Equipment	0		0	0
400-732	Non Instructional Equipment	0		0	0
520	Other				
520-930	Schoolwide	0		0	0
	Total Project Budgeted	322878		0	322878
	Allocation				322878
	Difference between allocation and total budget				0
	Nonpublic Proportional Share				0

PRD 2.0 user ID: pfrascel234830

New Jersey Department of Education
 Send Questions to: eweghelp@doe.nj.gov