

**SOUTH AMBOY BOARD OF EDUCATION
Business/Public Meeting Agenda
June 26, 2017 – 6:00 P.M. – Middle/High School Cafeteria**

1. Meeting Called to Order

2. Roll Call

Mr. Dragotta		Mr. Riley		Mr. Diaz, Supt.	
Mrs. Kasics		Mr. Simko		Mr. Frascella, SBA/BS	
Mrs. Kern		Mr. Smith		Mr. Silvestro, Atty.	
Mrs. McLaughlin		Mrs. Taggart			
Mr. Perez				B. Henry, Student Rep.	

3. Reading of Public Notice – P. Frascella

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and Star Ledger and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

4. Salute to the Flag

5. President reviews/discusses agenda motions and board items.

6. Presentation

**2016-2017 VIOLENCE & VANDALISM/HIB REPORT
(September 2016-December 2016)**

Sean Dunphy, Elementary School Principal
Dr. Patrick McCabe, Middle High School Principal

SCIENCE LEAGUE TEAM AWARDS

Dr. Patrick McCabe, Middle High School Principal

7. General Board Discussion Items

- Board of Education Member Petitions – due July 31, 2017 (by 4:00 P.M. – County Clerk)

8. Public Comment – Agenda Items Only

9. Adjourn to Executive Session

- On a motion by _____ and seconded by _____, the board adjourns into Closed Session at _____ p.m.
- Mr. Frascella reads the closed session notice:

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

10. Re-Convene to Public Session

- On a motion by _____ and seconded by _____, the Board reconvenes into the public portion of the meeting at _____ p.m.

MINUTES

1. ACCEPTANCE OF MINUTES

A motion was made by _____ and seconded by _____.

I would like to make a motion that the Board of Education accepts the minutes of the following meetings as submitted:

May 22, 2017	Business-Public Meeting
May 22, 2017	Closed Session/Business-Public Meeting

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

USE OF FACILITIES

1. USE OF SCHOOL FACILITIES/SOUTH AMBOY YOUTH ATHLETIC ASSOCIATION

That the Board of Education approves the request of the South Amboy Youth Athletic Association to use the high school soccer field at the Middle High School for soccer games and practices from August 1, 2017 until September 10, 2017 (except when the school team is practicing or in use for school events), from 5:30 P.M. until 9:00 P.M. This activity will be covered by the City of South Amboy’s insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

2. USE OF SCHOOL FACILITIES/SOUTH AMBOY YOUTH ATHLETIC ASSOCIATION

That the Board of Education approves the request of the South Amboy Youth Athletic Association to use the Elementary School gym for youth basketball, soccer, baseball and softball (not batting) on Mondays through Fridays from September 15, 2017 until May 31, 2018 (except when the school team is practicing or in use for school events), from 5:45 P.M. until 9:00 P.M. This activity will be covered by the City of South Amboy’s insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

MOTION TO APPROVE USE OF FACILITIES MOTIONS

A motion was made by Chairperson P. Taggart and seconded by _____.

I would like to make a motion that the Board of Education approves motions One through Two the Use of Facilities section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

DISCUSSION

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

EDUCATION & CURRICULUM

1. APPROVAL OF REVISED SCHOOL CALENDAR/2017-2018 SCHOOL YEAR

That the Board of Education approves revision to the school calendar for the 2017-2018 school year to close on Monday, July 3, 2017 as recommended by the Superintendent.

2. APPROVAL OF REQUEST TO ESTABLISH ADDITIONAL SPECIAL EDUCATION PROGRAM/MIDDLE HIGH SCHOOL/2017-2018 SCHOOL YEAR

That the Board of Education approves the request to establish an additional Special Education Program at the Middle High School for the 2017-2018 school year in accordance with N.J.A.C. 6A:14, Special Education and N.J.A.C. 6A:26, Educational Facilities, pending approval by the Executive County Superintendent as recommended by the Superintendent.

3. CURRICULUM/2017-2018 SCHOOL YEAR

That the Board of Education approves the following curriculum subject area for the 2017-2018 school year, as presented, and as recommended by the Superintendent.

- Life Skills I

4. BILINGUAL/ESL/ELS THREE YEAR PROGRAM PLAN/2017-2020 SCHOOL YEAR

That the Board of Education approves the 2017-2020 Bilingual/ESL/ELS Three Year Program Plan, and authorizes its submission to the New Jersey Department of Education, as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

5. DISTRICT PROFESSIONAL DEVELOPMENT PLAN/2017-2018 SCHOOL YEAR

That the Board of Education approves the District School Professional Development Plan for the 2017-2018 school year as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

6. ELEMENTARY SCHOOL PROFESSIONAL DEVELOPMENT PLAN/2017-2018 SCHOOL YEAR

That the Board of Education approves the Elementary School Professional Development Plan for the 2017-2018 school year as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

7. MIDDLE HIGH SCHOOL PROFESSIONAL DEVELOPMENT PLAN/2017-2018 SCHOOL YEAR

That the Board of Education approves the Middle High School Professional Development Plan for the 2017-2018 school year as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

8. DISTRICT MENTORING PLAN/2017-2018 SCHOOL YEAR

That the Board of Education approves the District Mentoring Plan for the 2017-2018 school year as recommended by the Superintendent. A copy of the plan is on file at the Board Office.

9. APPROVAL OF DISTRICT EVALUATION ADVISORY COMMITTEE (DEAC)/2017-2018 SCHOOL YEAR

That the Board of Education approves the composition of the District Evaluation Advisory Committee (DEAC) for the 2017-2018 school year. The overall purpose of the committee is to oversee and provide guidance for the planning and implementation of the district’s evaluation policies and procedures:

Jorge Diaz	Cynthia Brown
Christine Robbins	George Gundrum
Sean Dunphy	Michelle Masella
Patrick McCabe	Nicole Navarria
Janet Kern	

10. APPROVAL OF SCHOOL IMPROVEMENT PANELS (SciP)/2017-2018 SCHOOL YEAR

That the Board of Education approves the composition of the School Improvement Panels (SciP) for the 2017-2018 school year. The overall purpose of the panels is to ensure the effectiveness of each school’s teachers. The panels oversee teacher mentoring, professional development, and evaluation implementation:

Elementary School	Middle High School
Sean Dunphy	Patrick McCabe
Martin Gurczeski, Jr.	Kenneth Blekeski
Lori Cannon	Cynthia Brown
Barbara Falvo	Elisabeth Doherty
Mary-Anne Lewis	George Gundrum
Kerry Schaefer	Joy Przywara
	Phyllis Stratton
	Brian Wohlt

MOTION TO APPROVE EDUCATION & CURRICULUM MOTIONS

A motion was made by Chairperson K. Riley and seconded by _____.

I would like to make a motion that the Board of Education approves motions One through Ten of the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

DISCUSSION

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

POLICY

1. ADOPTION OF REVISED MISSING, ABUSED AND NEGLECTED CHILDREN POLICY

That the Board of Education adopts the revised Missed, Abused and Neglected Children Policy, #5141.4, as attached and recommended by the Superintendent. (Attachment A)

MOTION TO APPROVE POLICY MOTION

A motion was made by Chairperson J. Dragotta and seconded by _____.

I would like to make a motion that the Board of Education approves motion One of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

DISCUSSION

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

BUDGET AND FINANCE MOTIONS

1. BUDGETARY TRANSFERS

The Board of Education approves the attached transfers for May 2017 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10.

2. EXPENDITURES FOR 05/23/2017 – 06/26/2017

The Board of Education approves the following expenditures for 5/23/17-6/26/17

Bills For	Amount
Regular Bills	162,087.28
5/15/17 Payroll	483,560.44
5/30/17 Payroll	472,919.88
6/15/17 Payroll	573,211.37
6/21/17 Payroll	371,624.52
TOTAL	\$ 2,063,403.49
May Agency	584,755.79

3. ACCEPT THE SECRETARY AND TREASURER REPORT – MAY 2017

BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

4. ACCEPT THE MAY 2017 ORGANIZATIONAL FUND BALANCES

The Board of Education accepts the attached May 2017 Organizational Fund Balances. (Attachment D)

5. ACCEPT THE MAY 2017 ATHLETIC FUND BALANCES

The Board of Education accepts the attached May 2017 Athletic Fund Balances. (Attachment E)

6. APPROVE TRAVEL AND REIMBURSEMENT

The Board of Education approves the following under the “Travel and Reimbursement Policy” of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

Staff/Board Member	Program Date	Program Title or Event	Fees	GAAP Account
Dr. Patrick McCabe Sean Dunphy Ken Blekeski Dr. Martin Gurczeski	July 18, 2017	Stronge Annual Re-Certification/IR&R Training	\$155 each	20-270-200-300-01-00

7. APPROVE STRONGE AND ASSOCIATES EDUCATIONAL CONSULTANTS CONTRACT

The Board of Education approves Stronge and Associates Educational Consultants contract for the district’s Educators Evaluation System.

8. APPROVE THE SETTLEMENT AGREEMENT

The Board of Education approves the settlement agreement and release from the State of New Jersey, Office of Administrative Law, OAL DKT. No.: EDS 01535-2017.

9. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – HOLMAN FRENIA ALLISON, P.C.

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and Holman Frenia Allison, P.C. as the District Auditor for the period July 1, 2017 to January 1, 2018 and to complete the 2016-2017 Fiscal Year Audit at the rate of \$29,500. (Copy of contract is on file in the Board Office).

10. APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – BUSCH LAW GROUP

The Board of Education approves a Professional Services Agreement between the South Amboy Board of Education and The Busch Law Group as the Board Attorney for the period July 1, 2017 to January 1, 2018 at a rate of \$165/hour. (Copy of contract is on file in the Board Office).

11. APPROVE RELATED SERVICES AGREEMENT – TINY TOTS THERAPY, INC.

The Board of Education approves a contract for related services between the South Amboy Board of Education and Tiny Tots Therapy, Inc. for the period of July 1, 2017 – June 30, 2018. (Copy of contract and rates is on file in the Board Office).

12. APPOINT P.A.C.O. – PETER FRASCELLA

The Board of Education appoints Peter Frascella to act as the District's Public Agency Compliance Officer (P.A.C.O.) for the period of July 1, 2017 through June 30, 2018.

13. APPOINT QUALIFIED PURCHASING AGENT – PETER FRASCELLA

The Board of Education appoints Peter Frascella to act as the District's Qualified Purchasing Agent for a period of July 1, 2017 to June 30, 2018.

14. MAXIMUM TRAVEL AMOUNT

The South Amboy Board of Education establishes a district-wide maximum for travel expenditures of \$35,000.00 for the 2017-2018 school year. The Business Administrator/Board Secretary shall track and record travel expenditures to ensure that the maximum travel expenditure amount is not exceeded.

15. MILEAGE REIMBURSEMENT

That the Board of Education approves the mileage reimbursement rate for the 2017-2018 school year to be the rate set by the State of New Jersey for regular business travel. (Currently .31 per mile)

16. TUITION RATES 2017-2018

That the Board of Education approve the full-day day annual (10 months) tuition rates per typically developed students not residing in South Amboy for the 2017-2018 school year as follows:

Preschool & Kindergarten:	\$ 10,169.00
Grades 1 – 5:	\$ 12,039.00
Grades 6 – 8:	\$ 11,571.00
Grades 9 – 12:	\$ 12,987.00

17. APPROVE NJ STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION MEMBERSHIP

That the Board of Education approves membership in the NJSIAA and agrees to be governed by the Constitution, Bylaws, Rules and Regulations of the NJSIAA, including all rules governing student-athlete eligibility. This resolution shall remain in effect unless rescinded by the South Amboy Board of Education.

18. ACCEPT IDEA ALLOCATIONS FOR THE 2017-2018 SCHOOL YEAR

The Board of Education accepts the IDEA 2017-2018 allocation for the 2017-2018 school year as follows:

IDEA Basic:	\$ 298,327
IDEA Pre-School:	\$ 6,768

19. APPROVE REPORT OF AWARDED CONTRACTS

Pursuant to PL 2015, Chapter 47 the South Amboy Board of Education intends to renew, award, or permit to expire the following contracts previously awarded by the board of education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part200.

Vendor Name	Service Type
TBD	School Doctor
Holman, Frenia, Allison, P.C.	Auditor
E-Rate Consulting	E-Rate Consultant
New Jersey School Boards Association	Policy Services
B.A.S.C. Network, Inc.	Before/After School Services
Busch Law Group	Board Attorney
Monmouth-Ocean Educational Services Commission	Educational Services (Sp. Ed. Aide)
Middlesex Regional Educational Services Commission	Non-Public Nursing Services
Tiny Tots Therapy, Inc.	Education Services
Middlesex Regional Educational Services Commission	Coordinated Transportation
Sayreville School District	Joint Transportation Agreement

20. ACCEPT CULINARY ARTS SCHOLARSHIP

The Board of Education accepts a \$150 scholarship from an anonymous source to provide a scholarship to a graduating senior in the class of 2017 with culinary arts aspirations in accordance with the provided criteria.

21. APPROVE CHANGE OF USE OF EDUCATIONAL SPACE APPLICATION

The Board of Education approves the Change of Educational Space Application to submit for approval from the County Office to change the use of the Middle/High School Teacher's Lounge to a Special Education Life Skills Program Room.

22. APPROVE THE REVISED APPLICATION FOR USE OF SCHOOL FACILITIES

The Board of Education approves the Revised Application for Use of School Facilities in accordance with Policy 1330. (Attachment F)

23. APPROVE TUITION CONTRACT FOR 2016-2017 – EAST MOUNTAIN SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and East Mountain School for student #7356913946 for the period May 23, 2017 – June 30, 2017. (Copy of contract is on file in the Board Office).

24. APPROVE TUITION CONTRACT FOR 2016-2017 – E.S.C.N.J. – NUVIEW ACADEMY

The Board of Education approves tuition contract between the South Amboy Board of Education and ESCNJ – Nuview Academy for student #7979323136 for the period May 22, 2017 – June 30, 2017. (Copy of contract is on file in the Board Office).

25. APPROVE TUITION CONTRACT FOR 2017-2018 – EAST MOUNTAIN SCHOOL

The Board of Education approves tuition contract between the South Amboy Board of Education and East Mountain School for student #7356913946 for the period July 1, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

26. APPROVE TUITION CONTRACT FOR 2017-2018 E.S.Y. – NEW ROADS SCHOOL OF PARLIN

The Board of Education approves tuition contract between the South Amboy Board of Education and New Roads School of Parlin for student #7667097307 for the period July 5, 2017 – August 15, 2017. (Copy of contract is on file in the Board Office).

27. APPROVE TUITION CONTRACT FOR 2017-2018 – NEW ROADS SCHOOL OF PARLIN

The Board of Education approves tuition contract between the South Amboy Board of Education and New Roads School of Parlin for student #8229039521 for the period July 5, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

28. APPROVE TUITION CONTRACT FOR 2017-2018 – NEW ROADS SCHOOL OF PARLIN

The Board of Education approves tuition contract between the South Amboy Board of Education and New Roads School of Parlin for student #8090674028 for the period September 5, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

29. APPROVE TUITION CONTRACT FOR 2017-2018 – CHILDREN’S CENTER OF MONMOUTH

The Board of Education approves tuition contract between the South Amboy Board of Education and The Children’s Center of Monmouth for student #2021717088 for the period September 6, 2017 – June 30, 2018. (Copy of contract is on file in the Board Office).

30. FIELD TRIP REQUESTS

The Board of Education approves the attached field trip requests for the 2017-2018 school year as recommended by the Superintendent (Attachment G):

Trip # MH-007

APPROVE BUDGET AND FINANCE MOTIONS

A motion was made by Chairperson P. Smith and seconded by _____.

I would like to make a motion that the South Amboy Board of Education approves motions One through Thirty of the Budget and Finance section of the regular public meeting agenda of June 26, 2017 as recommended by the Superintendent of Schools.

DISCUSSION

On a roll call vote:

Mr. Dragotta		Mr. Perez		Mr. Smith	
Mrs. Kasics		Mr. Riley		Mrs. Taggart	
Mrs. McLaughlin		Mr. Simko		Mrs. Kern	

B. BOARD OF EDUCATION COMMENTS

C. ANNOUNCEMENTS

D. PUBLIC COMMENTS

E. ADJOURNMENT

A motion by _____ seconded by _____ that there being no further business the meeting be adjourned at _____. Roll call vote: _____.

Respectfully submitted,
Peter T. Frascella
Business Administrator/Board Secretary