

**SOUTH AMBOY BOARD OF EDUCATION  
Business/Public Meeting Agenda  
November 25, 2019 – 6:00 p.m. Open Meeting & immediately go into  
Executive/Closed Session  
Public Meeting begins at 6:30 P.M. – Middle/High School Cafeteria**

**1. Meeting Called to Order (6:00 p.m.)**

**2. Roll Call**

Mr. Conrad		Mrs. McLaughlin		Mr. Diaz, Supt.	
Mrs. Conway		Mr. Perez		Mr. Frascella, SBA/BS	
Mr. Dragotta		Mrs. Taggart		Mr. Silvestro, Atty.	
Mrs. Gonzalez		Mr. Walsh			
Mrs. Kasics				B. Pena, Student Rep.	

**3. Adjourn to Executive Session**

- On a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, the board adjourns into Closed Session at \_\_\_\_\_ p.m.
- Mr. Frascella reads the closed session notice:

**BE IT RESOLVED**, pursuant to the Sunshine Act, N.J.S.A. 10:4-12 and 13, the South Amboy Board of Education will now meet in closed session to discuss:

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the need for confidentiality no longer exists. The Board will reconvene in public session at the conclusion of the closed session in approximately 30 minutes.

**4. Re-Convene to Public Session (6:30 p.m.)**

- On a motion by \_\_\_\_\_ and seconded by \_\_\_\_\_, the Board reconvenes into the public portion of the meeting at \_\_\_\_\_ p.m.

**5. Reading of Public Notice – P. Frascella**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon.

In compliance with the Open Public Meeting Law, the South Amboy Board of Education has caused notice of this meeting setting forth the time, date, and location to be submitted for publication to the Home News Tribune and Star Ledger and posted at the Board Office, Middle/High School, Elementary School, City Hall, Library and Senior Citizens Center Bulletin Boards at least 48 hours in advance of this meeting. Members of the public who wish to address the Board will be given the opportunity before the Board adjourns for the evening.

**6. Salute to the Flag**

**PRESENTATIONS**

Student Recognition-1000 Saves Girls Soccer-Sarah Knapik

**7. Review/Comment/Approval of Agenda Items (Committee Chairs)**

**MINUTES**

**1. ACCEPTANCE OF MINUTES**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

I move that the Board of Education accepts the minutes of the following meetings as submitted:

October 28, 2019	Business-Public Meeting
October 28, 2019	Closed Session/Business Meeting

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

**POLICY**

**1. FIRST READING OF ADVERTISEMENTS IN SCHOOL/POLICY #1315**

That the Board of Education approves the first reading of the Advertisements in School policy #1315, as attached and recommended by the Superintendent. (Attachment A)

**2. FIRST READING/REVISION OF BYLAW-PUBLIC AND EXECUTIVE SESSIONS #9322**

That the Board of Education approves the first reading/revision of Bylaw-Public and Executive Sessions as attached and recommended by the Superintendent. (Attachment B)

**PUBLIC COMMENT ON POLICY ITEMS**

**MOTION TO APPROVE POLICY MOTIONS**

A motion was made by Joan Conway and seconded by \_\_\_\_\_.

I would like to make a motion that the Board of Education approves motions One through Two of the Policy section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

**EDUCATION & CURRICULUM**

**1. CURRICULUM REVISION/2019-2020 SCHOOL YEAR**

That the Board of Education approves the following revised curriculum subject areas for the 2019-2020 school year, as presented, and as recommended by the Superintendent.

Environmental Science
Criminal Law
Criminal Justice
Marine science

**2. APPROVE/EXTRACURRICULAR ACTIVITY/INTERACT CLUB**

That the Board of Education approves the creation of a new student extracurricular activity, Interact Club, as presented, and as recommended by the Superintendent.

**PUBLIC COMMENT ON EDUCATION & CURRICULUM ITEMS**

**MOTION TO APPROVE EDUCATION & CURRICULUM MOTION**

A motion was made by Lynn Kasics and seconded by \_\_\_\_\_.

I move that the Board of Education approves item One through Two in the Education & Curriculum section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

**PERSONNEL**

**1. APPROVE/SUBSTITUTE TEACHER/2019-2020 SCHOOL YEAR**

That the Board of Education approves the following substitute teacher, for the 2019-2020 school year as recommended by the Superintendent.

- Kalyani Vadlamani \$85.00 Daily Rate, Per Diem

**2. APPROVE/TEACHERS FOR CURRICULUM REVISIONS/2019-2020 SCHOOL YEAR**

That the Board of Education approves the following teacher to revise the curriculum subject areas listed for the 2019-2020 school year, as recommended by the Superintendent.

- Spanish III: Nidia Sanchez
- Spanish IV: Nidia Sanchez
- Life Skills: Nicole Eardley

**3. RETIREMENT/LIZBETH BARTLINSKI**

That the Board of Education approves the retirement of Lizbeth Bartlinski, Paraprofessional, effective June 30, 2020, with sincere appreciation for her years of dedicated service to our district as recommended by the Superintendent.

**4. APPROVAL/JOB DESCRIPTION/ASSISTANT SITE MANAGER**

That the Board of Education approves the job description for the position of Assistant Site Manager as recommended by the Superintendent. (Attachment C)

**5. ATHLETIC/INTRAMURAL POSITION/2019-2020 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individuals to Athletic & Intramural positions for the 2019-2020 school year as recommended by the Superintendent. The stipend for these positions will be in accordance with the negotiated agreement between the Board of Education and the South Amboy Education Association:

Assistant Site Mgr (\$30 per session)	Eugene Reagan
Assistant Site Mgr (\$30 per session)	Thomas Bikowski
Volunteer Coach MS Girls Basketball	Don Sofilkanich

**6. APPROVE/EXTRACURRICULAR POSITION/2019-2020 SCHOOL YEAR**

That the Board of Education approves the appointment of the following individual to extracurricular position for the 2019-2020 school year as recommended by the Superintendent. The stipend for this position will be \$520.00:

Interact Club Advisor	John Kim
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**PUBLIC COMMENT ON PERSONNEL ITEMS**

**MOTION TO APPROVE PERSONNEL MOTIONS**

A motion was made by Amy McLaughlin and seconded by \_\_\_\_\_.

I move that the Board of Education approves motions One through Six of the Personnel section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

**OTHER MOTION**

**1. ACCEPTANCE OF HARASSMENT, INTIMIDATION & BULLYING (HIB) INCIDENT REPORT/NOVEMBER 2019**

That the Board of Education accepts the Harassment, Intimidation & Bullying (HIB) Incident Report for HIB incidents reported to the Board of Education on November 25, 2019. (Attachment D)

**2. REPRESENTATIVE/REPRESENTATIVE ASSEMBLY OF THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

I would like to make a motion that the Board of Education approves the appointment of Jorge E. Diaz, Superintendent of Schools as representative to the Representative Assembly of the Educational Services Commission of New Jersey from January 1, 2020 to December 31, 2020.

**MOTION TO APPROVE OTHER MOTION**

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

I move that the Board of Education approves items One through Two in the Other Motion section of the Business/Public Meeting Agenda as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

**BUDGET AND FINANCE**

**1. BUDGETARY TRANSFERS**

The Board of Education approves the attached transfers for October 2019 in conjunction with the requirements of N.J.S.A. 18A:22-8-1 and N.J.A.C. 6A:23A-16.10. (Attachment E)

- 2. EXPENDITURES FOR 10/29/2019-11/25/2019** (Attachment F)  
The Board of Education approves the following expenditures for 10/29/19-11/25/19

<b>Bills For</b>	<b>Amount</b>
Regular Bills	1,248,711.31
10/15/19 Payroll	478,374.28
10/30/19 Payroll	468,557.27
<b>TOTAL</b>	<b>\$2,195,642.86</b>
October Agency	501,099.45

- 3. ACCEPT THE SECRETARY AND TREASURER REPORT – OCTOBER 2019** (Attachment G)  
BE IT RESOLVED that the South Amboy Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, does hereby certify that as of the date of the reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (a); the monthly financial reports of the Secretary and the Treasurer; and further recommends, in compliance with N.J.A.C. 6A:23A-16.10 (c) 4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (b), and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the year.
- 4. ACCEPT THE OCTOBER 2019 ORGANIZATIONAL FUND BALANCES**  
The Board of Education accepts the attached October 2019 Organizational Fund Balances. (Attachment H)
- 5. ACCEPT THE OCTOBER 2019 ATHLETIC FUND BALANCES**  
The Board of Education accepts the attached October 2019 Athletic Fund Balances. (Attachment I)
- 6. APPROVE TRAVEL AND REIMBURSEMENT**  
The Board of Education approves the following under the "Travel and Reimbursement Policy" of the South Amboy - Board of Education as recommended by the Superintendent of Schools:

<b>Staff/Board Member</b>	<b>Program Date</b>	<b>Program Title or Event</b>	<b>Fees</b>	<b>GAAP Account</b>
Yvonne Yeh	December 9 and 10, 2019	NJASL 2019 Fall Conference	\$265	20-218-200-330-00-00-060
Lauren Strumwasser	December 17, 2019	Preparing for Special Education Mediation & Due Process Hearings	\$150	20-270-200-300-01-00-060
Stephanie Petruzzi & Denise Columbo	April 23 and 24, 2020	2020 NJSHA Annual Conference	\$350 Each	20-270-200-300-01-00-060

- 7. FIELD TRIP REQUESTS**  
The Board of Education approves the attached field trip requests for the 2019-2020 school year as recommended by the Superintendent. (Attachment J)

**Trip # MHS-20007**

**8. USE OF SCHOOL FACILITIES/FRIENDS OF SOUTH AMBOY**

That the Board of Education approves the request of The Friends of South Amboy to use the Middle/High Gymnasium on Saturday, December 21, 2017 from 10am to 11pm. This activity will be covered by the Board's insurance. The Board of Education will waive the Use of Facilities fee schedule cost for this activity.

**9. ESEA CONSOLIDATED AMENDMENT #1**

The Board of Education approves the submission of Amendment #1 to the FY20 ESEA Grant to apply FY19 for Public carry over funds. (Attachment K)

**10. SUBMISSION OF PRESCHOOL EXPANSION AID GRANT BUDGET**

The Board of Education approves the submission of the 2020-2021 Preschool Expansion Aid grant application from the New Jersey State Department of Education, Division of Early Childhood Education. (Attachment L)

**11. APPROVAL OF FOOD SERVICE CODE OF CONDUCT FOR PROCUREMENT**

That the South Amboy Board of Education approve the Food Service Code of Conduct for Procurement as a requirement of the School Nutrition Program. (Attachment M)

**12. APPROVAL OF CONTRACT AGREEMENT WITH SPORT SAFE TESTING SERVICES FOR THE 19-20 SCHOOL YEAR**

That the Board of Education approve the Contract Agreement with Sport Safe Testing Services for student drug testing for the 19-20 school year. (Attachment N)

**PUBLIC COMMENT ON BUDGET AND FINANCE MOTIONS**

**APPROVE BUDGET AND FINANCE MOTIONS**

A motion was made by Shannon Gonzalez and seconded by \_\_\_\_\_.

I move that the South Amboy Board of Education approves motions One through Twelve of the Budget and Finance section of the regular public meeting agenda of October 28, 2019 as recommended by the Superintendent of Schools.

On a roll call vote:

Mr. Conrad		Mrs. Gonzalez		Mr. Perez	
Ms. Conway		Mrs. Kasics		Mrs. Taggart	
Mr. Dragotta		Mrs. McLaughlin		Mr. Walsh	

**A. STUDENT REPRESENTATIVE REPORT**

**B. BOARD OF EDUCATION COMMENTS**

**C. PUBLIC COMMENTS**

**D. ADJOURNMENT**

A motion by \_\_\_\_\_ seconded by \_\_\_\_\_ that there being no further business the meeting be adjourned at \_\_\_\_\_. Roll call vote: \_\_\_\_\_.

Respectfully submitted,

**Peter T. Frascella**

Business Administrator/Board Secretary

**SOUTH AMBOY BOARD OF EDUCATION**  
South Amboy, New Jersey

**FILE CODE: 1315**

**Policy**

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ADVERTISEMENTS IN SCHOOL

The South Amboy School District may enter into a contract for the sale of advertising space on school property, website, or publications. All contracts shall comply with the Public School Contracts Law, N.J.S.A. 18A:18A-1 et seq. The Board directs the CSA or his designee to develop a fee schedule, create an advertising application consistent with the limitations outlined within this policy, to promote advertising opportunities, and to coordinate the sale and publication of advertisements.

The District may enter into a contract for the sale of:

- A. Signage on school district property which may include, but is not limited to, areas in and around athletic fields and grounds, on fences, and in and on school buildings;
- B. Advertising space in school district publications and print media;
- C. Advertising space on the school district's website; and
- D. Advertisements to be included in school district productions and programs that are aired on media outlets such as television and/or cable stations, internet, radio, etc.

Limitations on Content of Advertisements

The board, through the CSA, shall not allow any of its property or publications to become a public forum for dissemination, debate, or discussion of public issues and shall not accept advertisements to be displayed or maintained on school property if the advertisement or information contained in the advertisement:

- A. Is false, misleading, deceptive, disrespectful, fraudulent or libelous;
- B. Contains material or language that is obscene, profane, vulgar, offensive, or reasonably determined not to be in good taste;
- C. Promotes unlawful or illegal goods, services, or activities;
- D. Promotes gambling, the sale or use of tobacco or tobacco-related products, dispensaries or products that contain THC, or the sale or use of alcoholic beverages;
- E. Promotes the sale or use of products designed for use in connection with sexual activity;
- F. Depicts or glamorizes violent or antisocial behavior, or sexual conduct;
- G. Declares or implies an endorsement by the board of education; or
- H. Is political, of or relating to national and/or local elections, religious, issues-related, controversial in nature, or not age appropriate.

The CSA has the authority to reject any and all advertising that he/she deems to be inappropriate or not in the best interest of the board of education, school district or pupils and reserves the right, at its absolute discretion and at any time, to reject any advertising copy, whether or not it has previously acknowledged and/or advertised the exact or similar copy.

ADVERTISEMENTS (continued)

Advertiser Responsibilities

The advertiser will be considered an independent contractor and shall not be deemed to be an agent, servant, employee, or representative of the board of education.

In the event the advertiser fails to provide service in accordance with the bid specifications and contract for advertisements, the advertiser shall be considered in breach of contract. Cancellation of the advertisement and/or enforcement of advertiser's performance bond may result.

No advertising space may be used, or re-sold, by the advertiser for the promotion, either directly or indirectly, of any business, organization, or enterprise other than the one defined in the original contract for advertisement.

The advertiser will protect, defend, and save harmless the board of education from any suits or actions of every nature and description brought against it by reason of the advertisement.

Adopted:

First Reading November 25, 2019



**FILE CODE 9322 BYLAW - PUBLIC AND EXECUTIVE SESSIONS**

The South Amboy Board of Education shall officially transact all business at a legal meeting of the board in accordance with New Jersey law.

All meetings of the board of education shall be open to the public with the exception of meetings to discuss:

- A. Any matter which by express provision of state or federal law or rule of court shall be rendered confidential;
- B. Any matter in which the release of information would impair a right to receive federal funds;
- C. Any material the disclosure of which constitutes an unwarranted invasion of individual privacy, unless the individual (or all the individuals) concerned shall request in writing that the same be disclosed publicly. This includes information contained in pupil records, and any reports or recommendations concerning a specific individual (see policy 1120);
- D. Any collective bargaining agreement or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the actual negotiating sessions with representatives of employee groups;
- E. Any matter involving the purchase, lease or acquisition of real property (land or buildings) with public funds, where it could adversely affect the public interest if discussion of such matters were disclosed;
- F. The tactics and techniques used in protecting the safety and property of the public, provided that their disclosure could impair such protection;
- G. Any investigations of violations or possible violations of law;
- H. Any pending or anticipated litigation or contract negotiations other than collective bargaining, and any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his/her ethical duties as a lawyer;
- I. Any matter involving employment, appointment, termination, terms and conditions of employment, evaluation, promotion or disciplining of any prospective or current public employee or officer unless all the individual employees whose rights could be adversely affected request in writing that the matter be discussed at a public meeting;
- J. Any deliberations occurring after a public hearing that may result in the imposition of a specified civil penalty or loss of license to an individual.

Such sessions shall be closed to the public and press, and shall be declared so by a formal motion at a public meeting. Minutes taken at such meetings shall remain confidential only so long as their publication would defeat the purpose of the executive session. That such a meeting will be or was held shall be recorded in the minutes of the preceding or subsequent regular meeting. Board members and other persons attending the session shall not disclose the topic or details of discussion at executive session.

The board may invite staff members or others to attend executive sessions at its discretion.

When public employees make statements pursuant to their official duties: in the classroom, at board meetings, and at other meetings related to educational issues affecting the district, the employees are not speaking as citizens for First Amendment purposes, and the Constitution does not insulate their communications from employer discipline (Garcetti v. Ceballos).

No official action shall be taken at executive sessions, except such as may be sanctioned by law. To take final action on any other matter discussed, the board shall convene or reconvene in open session.

### Public Participation

Meetings of the board are open to the public and all members of the community should feel free to attend. A time for public discussion of agenda items shall be included in the order of business at an appropriate time.

Brief comments on any matter of interest to the district should be reserved for the time provided in the order of business. Members of the public are limited to one (1) three (3) minute opportunity to address the Board during each Public Comment portion of the meeting. Remaining time is not transferrable to other members of the public. The total time allotted for each public comment portion shall not exceed forty-five (45) minutes.

Provision may be made for the introduction by a member of the public of business not on the agenda when the matter is of such urgency or wide interest that delaying consideration of it to the next meeting would not be in the public interest.

Grievances or complaints that have not previously been considered through administrative channels shall not be considered by the board.

### Electronic Communication among Board Members

The board of education believes that electronic communication among its members and the administration is an efficient and convenient way to exchange information, but must not be misused to deliberate issues that are appropriately discussed only in a public meeting. Therefore, board members and administrators shall exercise caution when communicating between and among themselves via electronic messaging services including but not limited to email, internet web forums and internet chat rooms. They should understand at all times that these communications represent permanent school district records that can be subject to public disclosure. Electronic messaging communication shall conform to the same standards of judgment, propriety and ethics as other forms of board-related communication (committee meetings, telephone calls, etc.). Board members shall adhere to the following guidelines when communicating electronically:

- A. Board members shall not use email or any other electronic messaging service as a substitute for deliberations at board meetings. The Open Public Meetings Act defines a "meeting" as any gathering attended by, or open to, all of the members of a public body, held with the intent to discuss or act as a unit upon the specific public business of that body.
- B. Board members shall be aware that email and email attachments received or prepared for use in board business are likely to be regarded as public records that may be inspected by any person upon request, unless otherwise made confidential by law.
- C. Board members shall avoid reference to confidential information about employees, students or others in email communications because of the risk of improper disclosure.
- D. Board members shall adhere to the district "acceptable use" policy in all email communications and shall refrain from sending inappropriate, profane, harassing or abusive emails. (See file code 6142.10 Technology).
- E. Board members shall not reveal their passwords to others in the network or to anyone outside of it, except to the system administrator. If any board member has reason to believe a password has been lost or stolen, or that email is being accessed by someone without authorization, he/she shall notify the chief school administrator immediately.

#### Electronic "Surveying" Communications

The board of education believes that "paperless board meetings" are a type of electronic communication among its members and the administration that is an efficient and convenient way to exchange information, but must not be misused to deliberate issues that are appropriately discussed only in a public meeting. Therefore, board members and administrators shall exercise caution when communicating between and among themselves via electronic messaging services including but not limited to surveying, email, internet web forums and internet chat rooms.

The surveying features of paperless board meetings shall be used consistent with the New Jersey Open Public Meetings Act by restricting its use in the following ways:

- A. The board shall maintain and provide access to all electronic communications pursuant to the New Jersey Open Public Records Act.
- B. Surveying is a type of electronic messaging communication, and shall conform to the same standards of judgment, propriety and ethics as other forms of board-related communications (committee meetings, telephone calls, etc.).
- C. Board members shall not use surveys, email or any other electronic messaging service as a substitute for deliberations at board meetings. The Open Public Meetings Act defines a "meeting" as any gathering, whether corporeal or by means of communication equipment, attended by or open to all of the members of a public body, held with the intent to discuss or act as a unit upon the specific public business of that body.

- D. Surveying will not be used for topics referring to confidential information about employees, students or others in email communications because of the risk or improper disclosure.
- E. The district will avoid the appearance of conducting board discussion or actions, in which opinions are exchanged among a quorum of board members through repeated survey questions and answers, outside an open public meeting.

The board shall annually review its electronic communication policy and practices with the board attorney.

Adopted: 1999

NJSBA Review/Update: January 2010

Readopted: June 14, 2010

First Reading: November 25, 2019

Key Words

Board of Education Meetings, Public and Executive Sessions, Executive Sessions

Legal References:

N.J.S.A. 2C:33-8 Disrupting meetings and processions

N.J.S.A. 10:4-6*et seq.* Open Public Meetings Act

See particularly:

N.J.S.A. 10:4-12a.

N.J.S.A. 18A:10-6 Board meetings public; frequency; hours of commencement; adjournment, etc., for lack of quorum

N.J.S.A. 18A:11-1 General mandatory powers and duties

N.J.S.A. 18A:12-21*et seq.* School Ethics Act

N.J.S.A. 18A:54-20 Powers of board (county vocational schools)

N.J.S.A. 47:1A-1*et seq.* Public Records; Examination and Copies ("Open Public Records Act")

N.J.A.C. 6A:32-12.1 Reporting requirements

*Rice v. Union City Board of Education*, 143 N.J. Super 64 (1978)

5 U.S.C. Section 552 as amended by Public Law No. 104-231, 110 Stat. 3048 Freedom of Information Act

Garcetti v. Ceballos 2006 U.S. LEXIS 4341 (May 2006)

Possible Cross References:

\*1120 Board of education meetings

\*3570 District records and reports

\*6142.10 Technology

\*9121 Election and duties of president

\*9271 Code of ethics

\*9323/9324 Agenda preparation/advance delivery of meeting material

\*9326 Minutes

\*Indicates policy is included in the Critical Policy Reference Manual.

**South Amboy Public Schools**



TITLE: ASSISTANT SITE MANAGER

QUALIFICATION: District Employee

REPORTS TO: Athletic Director/Bullding Principal

RESPONSIBILITIES:

1. Arrives at least 45 minutes before game time.
2. Assists the Athletic Director or Site Manager with crowd control. In the event site manager or assistant site manager determines a need to contact the local police, he or she will do so. Assists the Athletic Director or site manager in ensuring security and supervision at all games; reports any problems in writing to the Athletic Director and Superintendent.
3. Assists the Athletic Director or Site Manager with enforcing local ordinances as it relates to Non Smoking Ordinance on school grounds, the No Food or Drinks in the Gymnasium, and that no one is allowed on the gym floor during intermission and at the end of the game.
4. Assists the Athletic Director or Site Manager with directing the opposing teams and game officials to their respective locker rooms, in addition, escorts game officials to their locker rooms during halftime and end of game.
5. Assists the Athletic Director or Site Manager with confirming that game officials, ticket takers, times, police (if previously requested) have arrived at least 30 minutes before game time. In the event any of the individuals do not arrive, the Assistant Site Manager will assist the Site Manager with finding replacements.
6. Assists the Athletic Director or Site Manager with confirming that the equipment required for the game is ready and operable, i.e. but not limited to, the scoreboard, possession arrow, sound system.
7. Assists the Athletic Director or Site Manager with confirming that there are enough tables available for the scorer, timer, and ticket takers.
8. Assists the Athletic Director or Site Manager with providing game officials and times with vouchers for compensation to those individuals.
9. Assists the Athletic Director or Site Manager by providing entrance tickets to Purple & Gold representatives, and confirms receipt of all monies collected by Purple & Gold representatives, and delivers proceeds to the Athletic Director no later than 24 hours after the game.
10. Assists the Athletic Director or Site Manager with ensuring that everyone has left the game site before leaving.
11. Assists the Athletic Director or Site Manager with the contacting of local police to advise them that an athletic event has been concluded at our school and that students may be walking through town.
12. Assists the Athletic Director or Site Manager in performing other functions as required by the building Principal or Athletic Director.
13. The Assistant Athletic Director or Site Manager can not work any game without the Athletic Director or an approved Certificated Staff member (Site Manager, Time Keeper) on site.







# South Amboy Public Schools

ATTACHMENT D

240 John Street, South Amboy, New Jersey 08879  
Phone: 732-525-2100 • Fax: 732-727-0730

Jorge E. Diaz  
Superintendent

www.sapublicschools.com  
jdiaz@sapublicschools.com

**TO:** Board Members  
**FROM:** Jorge E. Diaz, Superintendent  
**DATE:** November 25, 2019  
**SUBJECT:** HIB Incident Report –November 25, 2019 Board Meeting

Attached please find HIB Investigation Report Form(s) for discussion/acceptance at the November 25, 2019 Board of Education Meeting. A 2019-2020 Investigation Summary Report has been below for your information.

If you require additional information please feel free to contact me.

<b>November 2019</b>			
School	# of Investigations	# of Bullying Incidents Occurring	# Bullying Incidents Did Not Occur
ES	1	0	1
MS	3	0	3
HS	0	0	0
<b>Total</b>	<b>4</b>	<b>0</b>	<b>4</b>

<b>2019 - 2020 Year to Date Investigation Summary</b>			
School	# of Investigations	# of Bullying Incidents Occurring	# Bullying Incidents Did Not Occur
ES	12	1	11
MS	6	3	3
HS	1	0	1
<b>Total</b>	<b>19</b>	<b>4</b>	<b>15</b>



# South Amboy School District

## Expense Account Adjustment Analysis By Account#

ve\_exaa1.082406  
10/01/2019

ATTACHMENT E

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-230-334-01-00- -	ARCHITECT/ENGINEER SVC	Share 911	000035	10/01/2019	PFRASCELLA	\$11,800.00	(\$1,500.00)	\$10,300.00
11-000-230-339-01-01- -	OTHER PURCHASED SVC	Share 911	000035	10/01/2019	PFRASCELLA	\$19,000.00	\$1,500.00	\$20,500.00
11-000-270-512-11-01- -	VENDOR - CLASS TRIPS	field trip	000036	10/01/2019	PFRASCELLA	\$0.00	\$2,400.00	\$2,400.00
11-000-270-517-10-65- -	ESC & CTSA - REG ED	field trip	000036	10/01/2019	PFRASCELLA	\$105,000.00	(\$2,400.00)	\$102,600.00
60-910-310-740-00-00- -	FOOD SERVICE EQUIPMENT	FOOD SERVICE EQUIP	000037	10/01/2019	PFRASCELLA	\$0.00	\$136,440.00	\$136,440.00
<b>Total Current Appr.</b>								<b>\$136,440.00</b>



**South Amboy Board of Education  
Expenditures 10/29/2019-11/25/19**

<b>Bills For</b>	<b>Amount</b>
Regular Bills	1,248,711.31
10/15/19 Payroll	478,374.28
10/30/19 Payroll	468,557.27
<b>TOTAL</b>	<b>\$ 2,195,642.86</b>
October Agency	501,099.45

Certified Correct

The above claims were certified correct by the Board Secretary.

Signature/Board Secretary



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# South Amboy School District Check Register By Vendor Name

ra\_chkr6.072104  
11/01/2019

Posted Checks : Current Cycle : November

Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check #	Check Date	Check Description	Check Type
<b>POSTED CHECKS</b>								
ACELERO LEARNING	52 20-218-200-325-00-00-060	200503	09-19 SA	26,400.00	20493	11/25/2019	PEEA PUR SERV-HEAD START	C
MONMOUTH/MIDDLESEX INC/ 5113								
ACELERO LEARNING	52 20-218-200-325-00-00-060	200503	10-19 SA	26,400.00	20493	11/25/2019	PEEA PUR SERV-HEAD START	C
MONMOUTH/MIDDLESEX INC/ 5113								
ACELERO LEARNING	52 20-218-200-325-00-00-060	200503	11-19 SA	26,400.00	20493	11/25/2019	PEEA PUR SERV-HEAD START	C
MONMOUTH/MIDDLESEX INC/ 5113								
	<b>Total For ACELERO LEARNING</b>			<b>\$79,200.00</b>				
	<b>MONMOUTH/MIDDLESEX INC/ 5113</b>							
ANGEL GUARD, LLC/ 4872	52 11-212-100-610-04-35-00-030	200261	090619	30.48	20494	11/25/2019	INSTR SUPPLIES - MD	C
APPLE INC./ 1325	52 11-204-100-610-04-36-00-060	200524	AB09327110	478.00	20495	11/25/2019	APPLE INC.	C
ATLANTIC TOMORROWS OFFICE/ 1038	52 11-190-100-500-02-01-00-030	200452	949204	1,598.73	20496	11/25/2019	MHS COPIER LEASE	C
XISPLUS BENEFITS/ 4484	50 11-000-291-270-01-80- -	200136	4294	28.00	20477	11/14/2019	EE HEALTH BENEFITS	C
J'S WHOLESale CLUB, INC./ 3354	50 11-000-251-600-01-00- -	200504	200504	35.00	20478	11/14/2019	SUPPLIES	C
J'S WHOLESale CLUB, INC./ 3354	50 11-000-251-890-01-00- -	200504	200504	80.00	20478	11/14/2019	DUES, FEES, OTHER	C
	<b>Total For B J'S WHOLESale CLUB, INC./ 3354</b>			<b>\$115.00</b>				
BANYAN SCHOOL/ 5081	52 20-250-100-500-01-65-00-030	200231	OCTOBER 2019	5,521.48	20497	11/25/2019	OTHER PURCHASED SERVICES	C
BUSCH LAW GROUP, LLC/ 4734	52 11-000-230-331-01-00- -	200105	15007	5,197.50	20498	11/25/2019	LEGAL SERVICES	C
CABLEVISION LIGHTPATH, INC./ 4358	50 11-190-100-340-06-04-00-030	200033	100187307	1,622.25	20479	11/14/2019	INTERNET SERVICES	C
CABLEVISION LIGHTPATH, INC./ 4358	50 11-190-100-340-06-04-00-030	200033	100204068	1,588.70	20479	11/14/2019	INTERNET SERVICES	C
CABLEVISION LIGHTPATH, INC./ 4358	50 11-190-100-340-06-04-00-030	200033	100204067	1,622.25	20479	11/14/2019	INTERNET SERVICES	C
	<b>Total For CABLEVISION LIGHTPATH, INC./ 4358</b>			<b>\$4,833.20</b>				
AROLINA BIOLOGICAL SUPPLY/ 319	52 11-190-100-610-02-18-00-030	200188	50763788 RI	96.73	20507	11/25/2019	INSTR SUPPLIES - MHS	C
AROLINA BIOLOGICAL SUPPLY/ 319	52 11-190-100-610-02-18-00-030	200188	50766359 RI	234.90	20507	11/25/2019	INSTR SUPPLIES - MHS	C
	<b>Total For CAROLINA BIOLOGICAL SUPPLY/ 1319</b>			<b>\$331.63</b>				
AROUSEL INDUSTRIES OF NORTH AMERICA INC/ 4591	52 11-190-100-340-06-04-00-030	200137	1025191242C	74,550.00	20499	11/25/2019	Carousel Industries of N.A.	C
AROUSEL INDUSTRIES OF NORTH AMERICA INC/ 4591	52 11-190-100-610-06-04-00-030	200137	1025191242C	24,408.36	20500	11/25/2019	Carousel Industries of N.A.	C

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<b>POSTED CHECKS</b>								
AMERICA INC/ 4591								
CAROUSEL INDUSTRIES OF NORTH	52 11-190-100-610-06-06-00-060	200137	1025191242C	8,388.81	20501	11/25/2019	Carousel Industries of N.A.	C
AMERICA INC/ 4591				<u>\$107,347.17</u>				
<b>Total For CAROUSEL INDUSTRIES OF NORTH</b>								
AMERICA INC/ 4591								
CDW GOVERNMENT, INC./ 1163	52 11-190-100-610-06-01-00-030	200323	VDN5412	1,310.22	20502	11/25/2019	SUPPLIES-TECHNOLOGY MHS	C
CDW GOVERNMENT, INC./ 1163	52 11-190-100-610-06-01-00-030	200454	VLP4932	122.48	20502	11/25/2019	SUPPLIES-TECHNOLOGY MHS	C
CDW GOVERNMENT, INC./ 1163	52 11-190-100-610-06-01-00-030	200454	VLF8523	144.48	20502	11/25/2019	SUPPLIES-TECHNOLOGY MHS	C
CDW GOVERNMENT, INC./ 1163	52 11-190-100-610-06-02-00-060	200323	VKB5487	42.26	20502	11/25/2019	SUPPLIES-TECHNOLOGY ELEM	C
CDW GOVERNMENT, INC./ 1163	52 11-190-100-610-06-02-00-060	200323	VHZ5629	126.78	20502	11/25/2019	SUPPLIES-TECHNOLOGY ELEM	C
CDW GOVERNMENT, INC./ 1163	52 11-190-100-610-06-02-00-060	200323	VDN5412	1,141.18	20502	11/25/2019	SUPPLIES-TECHNOLOGY ELEM	C
CDW GOVERNMENT, INC./ 1163	52 11-190-100-610-06-02-00-060	200454	V LX6513	429.30	20502	11/25/2019	SUPPLIES-TECHNOLOGY ELEM	C
				<u>\$3,316.70</u>				
<b>Total For CDW GOVERNMENT, INC./ 1163</b>								
CHILDREN'S CENTER OF MONMOUTH COUNTY/ 1401	52 20-250-100-500-01-65-00-030	200229	OCTOBER 2019	10,371.24	20503	11/25/2019	OTHER PURCHASED SERVICES	C
CPC BEHAVIORAL HEALTHCARE/ 3125	52 11-000-100-566-10-65- -	200335	SEPT 2019	13,139.28	20504	11/25/2019	TUITION - PRIV SP ED	C
CPC BEHAVIORAL HEALTHCARE/ 3125	52 11-000-100-566-10-65- -	200335	OCTOBER 2019	16,059.12	20504	11/25/2019	TUITION - PRIV SP ED	C
				<u>\$29,198.40</u>				
<b>Total For CPC BEHAVIORAL HEALTHCARE/ 3125</b>								
CREED, ROBERT/ 4993	52 11-000-282-610-01-71- -	200478	200478	233.76	20563	11/25/2019	SUPPLIES - UNIFORMS	C
CURRICULUM ASSOCIATES, INC./ 3734	52 11-190-100-610-04-00-00-060	200351	90618256	1,025.00	20505	11/25/2019	WORKBOOKS - ELEM	C
CURRICULUM ASSOCIATES, INC./ 3734	52 11-190-100-610-04-00-00-060	200303	90616648	1,230.00	20505	11/25/2019	WORKBOOKS - ELEM	C
CURRICULUM ASSOCIATES, INC./ 3734	52 11-190-100-610-04-18-00-060	200506	90625016	4,000.00	20505	11/25/2019	INSTR SUPPLIES - ELEM	C
CURRICULUM ASSOCIATES, INC./ 3734	52 11-190-100-610-06-06-00-060	200506	90625016	9,500.00	20505	11/25/2019	SUPPLIES-SOFTWARE	C
				<u>\$15,755.00</u>				
<b>Total For CURRICULUM ASSOCIATES, INC./ 3734</b>								
CYMERMAN, DAVID/ 5311	52 11-402-100-800-08-21-00-030	200482	G V SOCCER 9/28/19	80.00	20506	11/25/2019	OFFICIALS FEES	C



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<b>POSTED CHECKS</b>								
DECKER, INC./ 4105	52 11-000-261-610-01-70- -	200520	325386A	330.51	20508	11/25/2019	SUPPLIES - MAINT	C
DELTA DENTAL OF NJ/ 3930	52 11-000-291-270-01-80- -	200011	348806	7,255.13	20509	11/25/2019	EE HEALTH BENEFITS	C
DEMCO/ 3420	52 11-000-222-600-02-13-00-030	200365	6694929	87.39	20510	11/25/2019	SUPPLIES - MHS LIBRARY	C
DIFFERENT ROADS TO LEARNING, NC./ 5287	52 11-215-100-610-04-37-00-060	200239	164290	79.90	20511	11/25/2019	INSTR SUPPLIES - PSD	C
DIFFERENT ROADS TO LEARNING, NC./ 5287	52 11-215-100-610-04-37-00-060	200362	164585	760.00	20511	11/25/2019	INSTR SUPPLIES - PSD	C
<b>Total For DIFFERENT ROADS TO LEARNING, INC./ 5287</b>				<b>\$839.90</b>				
DIRECT ENERGY BUSINESS MARKETING, LLC/ 3979	50 11-000-262-621-01-70- -	200117	91524111	657.30	20481	11/14/2019	UTILITIES-NATURAL GAS	C
DORFMAN, MARSHALL/ 5201	52 11-402-100-800-08-21-00-030	200486	G V SOCCER 9/28/19	80.00	20512	11/25/2019	OFFICIALS FEES	C
E & G EXTERMINATORS/ 3211	52 11-000-261-420-02-70- -	200046	490210-MHS	75.00	20513	11/25/2019	MAINT CONTRACTS MHS	C
E & G EXTERMINATORS/ 3211	52 11-000-261-420-04-70- -	200046	490209-ES	75.00	20513	11/25/2019	MAINT CONTRACTS ELEM	C
<b>Total For E &amp; G EXTERMINATORS/ 3211</b>				<b>\$150.00</b>				
EDMENTUM, INC./ 4603	52 11-190-100-610-04-18-00-060	200398	126802	469.50	20514	11/25/2019	INSTR SUPPLIES - ELEM	C
EPSTEIN, RACHELLE/ 5308	52 11-402-100-800-08-21-00-030	200466	G V XC 10/4/19	73.00	20515	11/25/2019	OFFICIALS FEES	C
ESCNJ (BRIGHT BEGINNINGS LEARNING CTR)/ 5017	52 11-000-100-565-10-65- -	200345	BBOT_M0919	648.00	20516	11/25/2019	TUITION -ESC SP ED	C
ESCNJ (BRIGHT BEGINNINGS LEARNING CTR)/ 5017	52 11-000-100-565-10-65- -	200345	OCTOBER 2019	5,103.00	20516	11/25/2019	TUITION -ESC SP ED	C
<b>Total For ESCNJ (BRIGHT BEGINNINGS LEARNING CTR)/ 5017</b>				<b>\$5,751.00</b>				
ESCNJ - OTHER/ 2949	52 11-215-100-320-00-00-00-060	191128	COLLOR_M0 50619	-205.00	20517	11/25/2019	CM:COLLOR_M050619C	C
ESCNJ - OTHER/ 2949	52 11-215-100-320-00-00-00-060	191128	COLLOR_M0 50619	6,765.00	20517	11/25/2019	PURCHASED PROFESSIONAL-E	C
<b>Total For ESCNJ - OTHER/ 2949</b>				<b>\$6,560.00</b>				

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<b>POSTED CHECKS</b>							
ESCNJ / ACADEMY LEARNING CENTER/ 4126	52 11-000-100-565-10-65- -	200342	OCTOBER 2019	12,474.00	20518 11/25/2019	TUITION -ESC SP ED	C
ESCNJ / CENTER FOR LIFELONG LEARNING/ 4125	52 11-000-100-565-10-65- -	200338	OCTOBER 2019	82,971.00	20519 11/25/2019	TUITION -ESC SP ED	C
ESCNJ / PISCATAWAY REGIONAL DAY SCHOOL/ 4130	52 11-000-100-565-10-65- -	200376	OCTOBER 2019	24,318.00	20520 11/25/2019	TUITION -ESC SP ED	C
F JONES CONSULTING, LLC/ 5306	52 20-270-200-300-01-00-00-060	200499	1047	750.00	20522 11/25/2019	NCLB TITLE II -SO AMBOY	C
FALAK CONSTRUCTION, INC./ 5277	55 30-000-400-452-04-00- -	191156	191156A	319,162.77	1079 11/01/2019	CONSTRUCTION -BLDG IMPVMT	C
FALAK CONSTRUCTION, INC./ 5277	0 60-910-310-740-00-00- -	200516	200516	136,439.23	810 11/01/2019	FOOD SERVICE EQUIPMENT	H
				<u>\$455,602.00</u>			
<b>Total For FALAK CONSTRUCTION, INC./ 5277</b>							
FERLICCHI, EMIL/ 4017	52 11-402-100-800-08-21-00-030	200487	G V SOCCER 9/29/19	80.00	20523 11/25/2019	OFFICIALS FEES	C
FERTIG'S, INC./ 3765	52 11-000-262-610-01-71- -	200453	1951816	203.50	20524 11/25/2019	SUPPLIES - UNIFORMS	C
FERTIG'S, INC./ 3765	52 11-000-262-610-01-71- -	200477	1951882	144.00	20524 11/25/2019	SUPPLIES - UNIFORMS	C
				<u>\$347.50</u>			
<b>Total For FERTIG'S, INC./ 3765</b>							
FOLLETT SCHOOL SOLUTIONS, INC./ 4033	52 11-190-100-610-02-18-00-030	200354	1377706	43.40	20525 11/25/2019	INSTR SUPPLIES - MHS	C
FOLLETT SCHOOL SOLUTIONS, INC./ 4033	52 11-190-100-610-02-18-00-030	190779	1349442	1,726.50	20525 11/25/2019	INSTR SUPPLIES - MHS	C
FOLLETT SCHOOL SOLUTIONS, INC./ 4033	52 11-190-100-640-02-00-00-030	200084	2386349A	3,299.80	20525 11/25/2019	TEXTBOOKS - MHS	C
				<u>\$5,069.70</u>			
<b>Total For FOLLETT SCHOOL SOLUTIONS, INC./ 4033</b>							
GENESIS EDUCATIONAL SERVICES, INC./ 3207	52 11-190-100-340-06-01-00-030	200005	19-327	22,000.00	20526 11/25/2019	STUDENT INFO SYSTEM	C
GENESIS EDUCATIONAL SERVICES, INC./ 3207	52 11-190-100-610-06-06-00-060	200005	19-327	109.50	20526 11/25/2019	SUPPLIES-SOFTWARE	C
				<u>\$22,109.50</u>			
<b>Total For GENESIS EDUCATIONAL SERVICES, INC./ 3207</b>							

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<b>POSTED CHECKS</b>								
3MC/ 4770	52 11-402-100-800-07-22-00-030	200302	200302	95.00	20527	11/25/2019	MOTHER SETON HS	C
3ONSALVES, ANTHONY/ 3554	52 11-402-100-110-11-00-030	200527	200527	5,934.00	20528	11/25/2019	STIPEND - COACHES	C
HARPER, KEVIN/ 5077	52 11-402-100-800-08-21-00-030	200462	B V SOCCER 10/2/19	80.00	20529	11/25/2019	OFFICIALS FEES	C
HEINEMANN/ 4093	52 11-000-221-600-01-65-00-060	200367	7138885	138.93	20530	11/25/2019	CURRICULUM SUPPLIES	C
HEINEMANN/ 4093	52 20-233-100-600-00-00-CO-030	200367	7138885	59.47	20530	11/25/2019	TITLE I SIA- SUPPLIES CO	C
HEINEMANN/ 4093	52 20-233-200-600-00-00-CO-030	200367	7138885	879.60	20530	11/25/2019	TITLE I SIA- SUPPLIES CO	C
	<b>Total For HEINEMANN/ 4093</b>			<b>\$1,078.00</b>				
HENNING BUILDING SUPPLY CO/ 2988	52 11-000-261-610-01-70- -	200457	228239	64.00	20531	11/25/2019	SUPPLIES - MAINT	C
HILL, WILLIAM/ 3959	52 11-402-100-800-08-21-00-030	200461	B V SOCCER 10/2/19	80.00	20532	11/25/2019	OFFICIALS FEES	C
HOME DEPOT/ 3656	50 11-000-261-420-01-71- -	200530	1013193	7.32	20482	11/14/2019	MAINT REPAIRS BD	C
HOME DEPOT/ 3656	50 11-000-261-420-01-71- -	200530	85070	26.95	20482	11/14/2019	MAINT REPAIRS BD	C
HOME DEPOT/ 3656	50 11-000-261-420-01-71- -	200530	9213395	13.92	20482	11/14/2019	MAINT REPAIRS BD	C
HOME DEPOT/ 3656	50 11-000-261-420-02-71- -	200530	5024760	19.10	20482	11/14/2019	MAINT REPAIRS MHS	C
HOME DEPOT/ 3656	50 11-000-261-420-04-71- -	200530	8024972	30.97	20482	11/14/2019	MAINT REPAIRS ELEM	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	200530	7510017	42.78	20482	11/14/2019	SUPPLIES - MAINT	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	200530	3012835	17.12	20482	11/14/2019	SUPPLIES - MAINT	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	200530	1013187	31.76	20482	11/14/2019	SUPPLIES - MAINT	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	200530	13334	25.68	20482	11/14/2019	SUPPLIES - MAINT	C
HOME DEPOT/ 3656	50 11-000-261-610-01-70- -	200530	9213395	7.32	20482	11/14/2019	SUPPLIES - MAINT	C
HOME DEPOT/ 3656	50 11-212-100-610-02-00-00-030	200473	6517727	151.64	20482	11/14/2019	INSTR SUPP - LIFE SKILLS	C
HOME DEPOT/ 3656	50 20-218-100-600-00-00-CO-060	200473	6151401	84.99	20482	11/14/2019	PEEA IN SUPPLS - CO	C
HOME DEPOT/ 3656	50 20-218-100-600-00-00-CO-060	200450	200450	179.96	20482	11/14/2019	PEEA IN SUPPLS - CO	C
	<b>Total For HOME DEPOT/ 3656</b>			<b>\$639.51</b>				
HUMISTON, RONALD/ 4426	52 11-402-100-800-08-21-00-030	200488	G V SOCCER 9/27/19	80.00	20533	11/25/2019	OFFICIALS FEES	C
DW LLC/ 5129	52 11-190-100-610-02-18-00-030	200274	1638451	566.86	20534	11/25/2019	INSTR SUPPLIES - MHS	C
NDCO, INC./ 5027	52 11-000-262-610-01-70- -	200449	1902527	1,477.00	20535	11/25/2019	SUPPLIES - CUSTODIAL	C

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<b>POSTED CHECKS</b>								
INDUSTRIAL APPRAISAL CO./ 4545	52 11-000-230-339-01-01- -	200507	7454000	194.46	20536	11/25/2019	OTHER PURCHASED SVC	C
INDUSTRIAL APPRAISAL CO./ 4545	52 11-000-230-890-01-71- -	200507	7454000	20.54	20536	11/25/2019	DUES, FEES, OTHER	C
	Total For INDUSTRIAL APPRAISAL CO./ 4545			\$215.00				
JASIONOWSKI, JIM/ 3758	52 11-402-100-800-08-21-00-030	200463	B V SOCCER 10/2/19	80.00	20537	11/25/2019	OFFICIALS FEES	C
JCP&L/ 2806	50 11-000-262-622-01-70- -	200035	10001014706 2-10/19	11,778.58	20483	11/14/2019	UTILITIES-ELECTRICITY	C
JCP&L/ 2806	50 11-000-262-622-01-70- -	200035	10000974312 9-10/19	295.29	20483	11/14/2019	UTILITIES-ELECTRICITY	C
JCP&L/ 2806	50 11-000-262-622-01-70- -	200035	10000974168 5-10/19	6,777.88	20483	11/14/2019	UTILITIES-ELECTRICITY	C
JCP&L/ 2806	50 11-000-262-622-01-70- -	200035	10013711536 4-10/19	48.89	20483	11/14/2019	UTILITIES-ELECTRICITY	C
	Total For JCP&L/ 2806			\$18,900.64				
KASICS LYNN/ 4145	52 11-000-230-500-01-00- -	200540	200540	307.18	20538	11/25/2019	TRAVEL - BOE/NJSBA	C
KATZ, GLORIA/ 5285	52 11-000-219-320-07-65-00-060	200190	200190	4,000.00	20539	11/25/2019	PROF SERV OT/PT	C
KOBRA ELECTRIC LLC/ 5317	52 11-000-261-420-02-70- -	200529	2285	525.00	20540	11/25/2019	MAINT CONTRACTS MHS	C
KOWALSKI ROOFING CORP./ 5177	52 11-000-261-420-04-71- -	200481	102319	3,538.47	20541	11/25/2019	MAINT REPAIRS ELEM	C
KUMAR GAS CO / DELTA/ 2830	52 11-000-261-610-01-74- -	200104	OCTOBER 2019	212.00	20542	11/25/2019	SUPPLIES/REPAIR - TRUCK	C
LAKESHORE LEARNING MATERIALS/ 4136	52 11-000-240-600-04-00-00-060	200442	2737571019	449.90	20544	11/25/2019	SUPPLIES - ELEMENTARY	C
LAKESHORE LEARNING MATERIALS/ 4136	52 11-190-100-610-04-18-00-060	200069	4285860719	878.02	20544	11/25/2019	INSTR SUPPLIES - ELEM	C
LAKESHORE LEARNING MATERIALS/ 4136	52 20-231-100-610-01-05-00-060	200436	2737211019	928.28	20544	11/25/2019	NCLB TITL I -SUPPLIES	C
	Total For LAKESHORE LEARNING MATERIALS/ 4136			\$2,256.20				
LAYLA TRANSPORTATION & TRADING, INC./ 4462	52 11-000-270-512-10-65- -	200494	2926	550.00	20545	11/25/2019	VENDOR - ATHLETICS	C

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<b>POSTED CHECKS</b>								
-abor Law Poster Service/ 5187	52 11-000-230-600-01-00- -	200379	22889867	293.50	20543	11/25/2019	SUPPLIES - SUPT OFFICE	C
WARCHESI, FRANK/ 2975	52 11-402-100-800-08-21-00-030	200496	B V SOCCER 10/22/19	80.00	20546	11/25/2019	OFFICIALS FEES	C
WARCHESI, FRANK/ 2975	52 11-402-100-800-08-21-00-030	200484	G V SOCCER 10/17/19	80.00	20546	11/25/2019	OFFICIALS FEES	C
	<b>Total For MARCHESI, FRANK/ 2975</b>			<b>\$160.00</b>				
WASCHIO'S FOOD SERVICE, INC./ 5200	52 20-218-200-325-00-00-00-060	200403	72191	1,544.30	20547	11/25/2019	PEEA PUR SERV-HEAD START	C
WASCHIO'S FOOD SERVICE, INC./ 5200	52 20-218-200-325-00-00-00-060	200404	72192	1,398.60	20547	11/25/2019	PEEA PUR SERV-HEAD START	C
WASCHIO'S FOOD SERVICE, INC./ 5200	52 20-231-100-610-01-05-00-060	200501	0072231	522.50	20547	11/25/2019	NCLB TITLE I -SUPPLIES	C
WASCHIO'S FOOD SERVICE, INC./ 5200	0 60-910-310-870-01-95- -	200153	0072279	46,488.31	811	11/25/2019	CAFE SODEXO	H
	<b>Total For MASCHIO'S FOOD SERVICE, INC./ 5200</b>			<b>\$49,953.71</b>				
MCGRAW HILL SCHOOL EDUCATION GROUP/ 1168	52 11-190-100-640-02-00-00-030	200356	11033269100 1	1,024.13	20548	11/25/2019	TEXTBOOKS - MHS	C
MESA, ANTONIO/ 3975	52 11-402-100-800-08-21-00-030	200483	G V SOCCER 10/17/19	80.00	20549	11/25/2019	OFFICIALS FEES	C
MIDDLESEX WATER COMPANY/ 1210	50 11-000-261-800-01-71- -	200118	37817-10/19	130.60	20485	11/14/2019	UTILITIES - WATER/SEWER	C
MIDDLESEX WATER COMPANY/ 1210	50 11-000-261-800-01-71- -	200118	10427-10/19	190.36	20485	11/14/2019	UTILITIES - WATER/SEWER	C
MIDDLESEX WATER COMPANY/ 1210	50 11-000-261-800-01-71- -	200118	00427-10/19	373.03	20485	11/14/2019	UTILITIES - WATER/SEWER	C
MIDDLESEX WATER COMPANY/ 1210	52 11-000-261-800-01-71- -	200118	54327-10/19	419.14	20551	11/25/2019	UTILITIES - WATER/SEWER	C
MIDDLESEX WATER COMPANY/ 1210	52 11-000-261-800-01-71- -	200118	74327-10/19	364.99	20551	11/25/2019	UTILITIES - WATER/SEWER	C
	<b>Total For MIDDLESEX WATER COMPANY/ 1210</b>			<b>\$1,478.12</b>				
MILLER MECHANICAL CORPORATION/ 4645	52 11-000-261-420-02-71- -	200502	4521	150.00	20550	11/25/2019	MAINT REPAIRS MHS	C
MILLER MECHANICAL CORPORATION/ 4645	52 11-000-261-420-04-71- -	200258	4505	250.00	20550	11/25/2019	MAINT REPAIRS ELEM	C
	<b>Total For MILLER MECHANICAL CORPORATION/ 4645</b>			<b>\$400.00</b>				

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MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-218-390-02-62-00-060	200115	12371011119	386.65	20484	11/14/2019	COPIER LEASE MHS	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-219-390-08-65-00-060	200115	12371011119	207.30	20484	11/14/2019	COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-221-600-01-65-00-060	200115	12371011119	465.84	20484	11/14/2019	CURRICULUM SUPPLIES	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-230-339-01-02- -	200115	12371011119	280.44	20484	11/14/2019	SUPT COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-240-390-02-01-00-030	200115	12371011119	195.65	20484	11/14/2019	MHS COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-240-390-04-01-00-060	200115	12371011119	386.65	20484	11/14/2019	ELEM 2NDFL COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-000-251-340-01-00- -	200115	12371011119	333.08	20484	11/14/2019	COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-190-100-500-02-01-00-030	200115	12371011119	1,308.81	20484	11/14/2019	MHS COPIER LEASE	C
MUNICIPAL CAPITAL FINANCE/ 5061	50 11-190-100-500-04-01-00-060	200115	12371011119	408.81	20484	11/14/2019	ELEM 1STFL COPIER LEASE	C
<b>Total For MUNICIPAL CAPITAL FINANCE/ 5061</b>				<b>\$3,973.23</b>				
NELVI TRANSIT INC./ 5139	52 11-000-270-512-10-65- -	200459	083	450.00	20552	11/25/2019	VENDOR - ATHLETICS	C
NELVI TRANSIT INC./ 5139	52 11-000-270-512-10-65- -	200459	084	350.00	20552	11/25/2019	VENDOR - ATHLETICS	C
<b>Total For NELVI TRANSIT INC./ 5139</b>				<b>\$800.00</b>				
NJASSW/ 5303	52 20-270-200-300-01-00-00-060	200406	200406	250.00	20553	11/25/2019	NCLB TITLE II -SO AMBOY	C
NJPSA/ 2112	52 20-270-200-300-01-00-00-060	200435	51794	150.00	20554	11/25/2019	FEA	C
NJPSA/ 2112	52 20-270-200-300-01-00-00-060	200435	51793	150.00	20555	11/25/2019	FEA	C
<b>Total For NJPSA/ 2112</b>				<b>\$300.00</b>				
OAK SECURITY GROUP, LLC/ 5174	52 11-000-261-610-01-70- -	200440	57929	77.41	20556	11/25/2019	SUPPLIES - MAINT	C
ON-SITE FLEET SERVICE/ 3936	52 11-000-270-615-01-75- -	200495	330081451	218.81	20557	11/25/2019	BUS FUEL & REPAIRS	C
PEARSON EDUCATION, INC./ 1049	52 11-190-100-640-02-00-00-030	200219	4025932531	3,531.95	20558	11/25/2019	TEXTBOOKS - MHS	C
PROFESSIONAL SECURITY CONSULTANTS/ 3111	52 11-000-261-420-01-70- -	200053	27009	600.00	20559	11/25/2019	MAINT CONTRACTS BD	C
PROFESSIONAL SECURITY CONSULTANTS/ 3111	52 11-000-261-420-02-70- -	200053	27009	300.00	20559	11/25/2019	MAINT CONTRACTS MHS	C
PROFESSIONAL SECURITY CONSULTANTS/ 3111	52 11-000-261-420-04-70- -	200053	27009	390.00	20559	11/25/2019	MAINT CONTRACTS ELEM	C
<b>Total For PROFESSIONAL SECURITY CONSULTANTS/ 3111</b>				<b>\$1,290.00</b>				
PSE&G/ 1213	52 11-000-262-621-01-70- -	200144	1301367400-1 0/19	826.72	20560	11/25/2019	UTILITIES-NATURAL GAS	C

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<b>POSTED CHECKS</b>								
QUEST DIAGNOSTICS/ 2903	52 11-000-291-290-01-01- -	200451	190969281	424.06	20561	11/25/2019	OTHER BENEFITS	C
READY REFRESH BY NESTLE/ 4834	50 11-000-251-600-01-00- -	200034	09J04441889 57	7.00	20486	11/14/2019	SUPPLIES	C
READY REFRESH BY NESTLE/ 4834	52 11-000-251-600-01-00- -	200034	09K04441889 57	92.89	20562	11/25/2019	SUPPLIES	C
Total For READY REFRESH BY NESTLE/ 4834				<u>\$99.89</u>				
REAGAN, EUGENE/ 5008	52 11-000-262-610-01-71- -	200479	200479	99.99	20521	11/25/2019	SUPPLIES - UNIFORMS	C
ROSENFELD, MARK/ 4972	52 11-402-100-800-08-21-00-030	200493	MS B SOCCER 10/21/19	58.00	20564	11/25/2019	OFFICIALS FEES	C
RUTGERS, THE STATE UNIV NJ/ 4549	52 20-270-200-300-01-00-00-060	200377	4088	180.00	20565	11/25/2019	GSAPP	C
RUTGERS, THE STATE UNIV NJ/ 4549	52 20-270-200-300-01-00-00-060	200377	4101	180.00	20566	11/25/2019	GSAPP	C
Total For RUTGERS, THE STATE UNIV NJ/ 4549				<u>\$360.00</u>				
SCHOLASTIC CLASSROOM & COMM GRP/ 4540	52 11-190-100-610-02-18-00-030	200077	M6879183	296.67	20567	11/25/2019	INSTR SUPPLIES - MHS	C
SCHOOL ADMINISTRATOR'S PUBLISHING CO./ 4758	52 11-000-216-600-01-38-00-060	200513	20812420690 6	64.76	20568	11/25/2019	6	C
SCHOOL SPECIALTY, INC./ 1315	52 11-190-100-610-02-18-00-030	200083	20812330256 5	39.11	20569	11/25/2019	School Specialty	C
SD GAMEDAY, LLC/ 4875	52 11-402-100-300-11-11-00-030	200383	14809	810.00	20570	11/25/2019	PURCHASED SERVICES (300-	C
SD GAMEDAY, LLC/ 4875	52 11-402-100-300-11-11-00-030	200383	14811	1,100.00	20570	11/25/2019	PURCHASED SERVICES (300-	C
Total For SD GAMEDAY, LLC/ 4875				<u>\$1,910.00</u>				
SEAMON, GEORGE R./ 3840	52 11-402-100-800-08-21-00-030	200464	B V SOCCER 10/4/19	80.00	20571	11/25/2019	OFFICIALS FEES	C
SHIFFLER EQUIPMENT SALES, INC./ 4803	52 11-000-261-610-01-70- -	200460	1928407500	73.76	20572	11/25/2019	SUPPLIES - MAINT	C
SOLANO, LUIS/ 5307	52 11-402-100-800-08-21-00-030	200465	MS B SOCCER 10/4/19	58.00	20573	11/25/2019	OFFICIALS FEES	C

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<b>POSTED CHECKS</b>								
SOLLJICH, MICKEY/ 5316	52 11-402-100-800-08-21-00-030	200519	B V SOCCER	80.00	20574	11/25/2019	OFFICIALS FEES	C
SOUTH AMBOY PLUMBING SUPPLY CO/ 2986	52 11-000-261-610-01-70- -	200039	S1414849.001	332.29	20575	11/25/2019	SUPPLIES - MAINT	C
SOUTH AMBOY PLUMBING SUPPLY CO/ 2986	52 11-000-261-610-01-70- -	200039	S1420488.001	221.97	20575	11/25/2019	SUPPLIES - MAINT	C
SOUTH AMBOY PLUMBING SUPPLY CO/ 2986	52 11-000-261-610-01-70- -	200039	S1421047.001	246.82	20575	11/25/2019	SUPPLIES - MAINT	C
<b>Total For SOUTH AMBOY PLUMBING SUPPLY CO/ 2986</b>				<b>\$801.08</b>				
SOUTHERN COMPUTER WAREHOUSE INC./ 4535	52 11-190-100-610-06-01-00-030	200480	000607440	67.34	20576	11/25/2019	SUPPLIES -TECHNOLOGY MHS	C
SOUTHERN COMPUTER WAREHOUSE INC./ 4535	52 11-190-100-610-06-01-00-030	200480	000607393	140.10	20576	11/25/2019	SUPPLIES -TECHNOLOGY MHS	C
SOUTHERN COMPUTER WAREHOUSE INC./ 4535	52 11-190-100-610-06-01-00-030	200480	000607319	22.58	20576	11/25/2019	SUPPLIES -TECHNOLOGY MHS	C
SOUTHERN COMPUTER WAREHOUSE INC./ 4535	52 11-190-100-610-06-01-00-030	200480	000607652	67.30	20576	11/25/2019	SUPPLIES -TECHNOLOGY MHS	C
SOUTHERN COMPUTER WAREHOUSE INC./ 4535	52 11-190-100-610-06-02-00-060	200480	000607319	297.32	20576	11/25/2019	SUPPLIES-TECHNOLOGY ELEM	C
<b>Total For SOUTHERN COMPUTER WAREHOUSE INC./ 4535</b>				<b>\$594.64</b>				
STATE OF NJ DIV OF EMPLOYER ACCTS/ 2936	50 11-000-291-270-01-80- -	200508	200508	7,683.00	20487	11/14/2019	EE HEALTH BENEFITS	C
STATE OF NJ HEALTH BENEFITS/ 2095	0 11-000-291-270-01-80- -	200036	NOV 2019 RETIREE	302.22	30842490	11/13/2019	EE HEALTH BENEFITS	H
STATE OF NJ HEALTH BENEFITS/ 2095	0 11-000-291-270-01-80- -	200037	NOV 2019 HEALTH	199,879.63	30842550	11/13/2019	EE HEALTH BENEFITS	H
<b>Total For STATE OF NJ HEALTH BENEFITS/ 2095</b>				<b>\$200,181.85</b>				
STATE OF NJ, DEPT OF COMMUNITY AFFAIRS/ 4360	50 11-000-261-800-01-70- -	200497	2424863	214.00	20488	11/14/2019	STATE OF NEW JERSEY	C
STATE OF NJ, DEPT OF COMMUNITY AFFAIRS/ 4360	50 11-000-261-800-01-70- -	200497	2424862	321.00	20489	11/14/2019	STATE OF NEW JERSEY	C
STATE OF NJ, DEPT OF COMMUNITY	50 11-000-261-800-01-70- -	200489	4009853	258.00	20490	11/14/2019	STATE OF NEW JERSEY DCA	C



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<b>POSTED CHECKS</b>								
AFFAIRS/ 4360				\$793.00			ELSA	
Total For STATE OF NJ, DEPT OF COMMUNITY AFFAIRS/ 4360								
SWIFT ELECTRICAL SUPPLY CO./ 3028	52 11-000-261-610-01-70-01	200448	S100453623.0	292.50	20577	11/25/2019	SUPPLIES - MAINT	C
SWIFT ELECTRICAL SUPPLY CO./ 3028	52 11-000-261-610-01-70-01	200057	S100462523.0	219.07	20577	11/25/2019	SUPPLIES - MAINT	C
SWIFT ELECTRICAL SUPPLY CO./ 3028	52 11-000-261-610-01-70-01	200498	S100457180.0	139.86	20577	11/25/2019	SUPPLIES - MAINT	C
Total For SWIFT ELECTRICAL SUPPLY CO./ 5028								
GAGGART PAULA/ 4147	52 11-000-230-500-01-00-00	200543	200543	331.00	20578	11/25/2019	TRAVEL - BOE/NJSBA	C
THE RUGBY SCHOOL, INC./ 3676	52 11-000-100-566-10-65-00	200476	15985	-782.50	20579	11/25/2019	CM 16053	C
THE RUGBY SCHOOL, INC./ 3676	52 11-000-100-566-10-65-00	200476	15985	6,651.25	20579	11/25/2019	TUITION - PRIV SP ED	C
THE RUGBY SCHOOL, INC./ 3676	52 11-000-100-566-10-65-00	200476	16020	5,086.25	20579	11/25/2019	TUITION - PRIV SP ED	C
THE RUGBY SCHOOL, INC./ 3676	52 11-000-100-566-10-65-00	200476	16133	-5,477.50	20579	11/25/2019	CM 16175	C
THE RUGBY SCHOOL, INC./ 3676	52 11-000-100-566-10-65-00	200476	16133	8,216.25	20579	11/25/2019	TUITION - PRIV SP ED	C
THE RUGBY SCHOOL, INC./ 3676	52 11-000-100-566-10-65-00	200476	16092	7,042.50	20579	11/25/2019	TUITION - PRIV SP ED	C
Total For THE RUGBY SCHOOL, INC./ 3676								
J.S. BANK EQUIPMENT FINANCE/ 3056	50 11-000-252-440-01-00-00	200054	398654350	1,889.72	20491	11/14/2019	LEASE/TECH EQUIP	C
UNITED SITE SERVICES NORTHHEAST, INC./ 4725	52 11-402-100-800-07-22-00-030	200238	5756049	240.55	20580	11/25/2019	CLINICS, DUES, FEES, OTH	C
JPS/ 1674	52 11-000-230-590-01-72-00	200382	210AY429	21.80	20581	11/25/2019	DISTRICT POSTAGE	C
JPS/ 1674	52 11-000-230-590-01-72-00	200382	210AY459	13.80	20581	11/25/2019	DISTRICT POSTAGE	C
Total For UPS/ 1674								
VERIZON/ 1461	52 11-000-230-530-01-00-00	200116	7219594-11/1	94.50	20584	11/25/2019	TELEPHONE/COMMUNICATIONS	C
VERIZON/ 1461	52 11-000-230-530-01-00-00	200116	3167676-11/1	250.07	20584	11/25/2019	TELEPHONE/COMMUNICATIONS	C
VERIZON/ 1461	52 11-000-230-530-01-00-00	200116	3169354-11/1	38.54	20584	11/25/2019	TELEPHONE/COMMUNICATIONS	C
VERIZON/ 1461	52 11-000-230-530-01-00-00	200116	5251526-11/1	36.90	20584	11/25/2019	TELEPHONE/COMMUNICATIONS	C

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VERIZON/ 1461	52 11-000-230-630-01-00- -	200116	52532224-11/1 9	119.84	20584	11/25/2019	TELEPHONE/COMMUNICATIONS C	C
Total For VERIZON/ 1461				\$539.85				
VERIZON WIRELESS/ 4546	50 11-000-230-530-01-00- -	200139	9841198518	204.76	20480	11/14/2019	TELEPHONE/COMMUNICATIONS C	C
VILLANI BUS COMPANY/ 4476	52 11-000-270-512-10-65- -	200531	2262	946.50	20582	11/25/2019	VILLANI BUS C	C
VON THUN FARMS/ 5310	52 20-218-100-600-04-00-00-060	200485	7945-1738	752.00	20583	11/25/2019	ECA SUPPLIES-4 YR OLD C	C
W.B. MASON/ 3923	52 11-000-221-600-01-65-00-060	200221	203183966	56.56	20585	11/25/2019	CURRICULUM SUPPLIES C	C
W.B. MASON/ 3923	52 11-000-221-600-01-65-00-060	200221	201965260	1,194.04	20585	11/25/2019	CURRICULUM SUPPLIES C	C
W.B. MASON/ 3923	52 11-000-230-600-01-00- -	200528	204567320	242.12	20585	11/25/2019	SUPPLIES - SUPT OFFICE C	C
W.B. MASON/ 3923	52 11-000-251-600-01-00- -	200470	204198814	194.44	20585	11/25/2019	SUPPLIES C	C
W.B. MASON/ 3923	52 11-000-251-600-01-00- -	200490	204476361	211.81	20585	11/25/2019	SUPPLIES C	C
W.B. MASON/ 3923	52 11-190-100-610-02-18-00-030	200407	203502029	81.58	20585	11/25/2019	INSTR SUPPLIES - MHS C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200065	201441303	37.18	20585	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200065	201017478	305.56	20585	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200130	201961666	30.22	20585	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200130	201564245	14.76	20585	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200130	201496206	202.20	20585	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200130	201239522	1,446.19	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200132	201442293	21.94	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200132	201691061	48.00	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200132	201238549	1,749.27	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200131	201238678	2,295.01	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200131	201496198	173.51	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200131	202992155	71.50	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200131	201737148	-19.00	20586	11/25/2019	CM 7480685 C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200131	CM					
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200131	201737148	30.22	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200114	203183499	181.68	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200114	202801157	4.30	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200114	202277831	37.49	20586	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200114	201441159	805.33	20587	11/25/2019	INSTR SUPPLIES - ELEM C	C
W.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200114	201058605	-31.04	20587	11/25/2019	CM 7201040 C	C

# South Amboy School District Check Register By Vendor Name

ra\_chkr6.072104  
11/01/2019

Posted Checks : Current Cycle : November

Vendor Name/ Number	Ba- tch Account #	PO #	Invoice #	Check Amount	Check # Date	Check Description	Check Type
<b>POSTED CHECKS</b>							
N.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200114	201058605	2,590.86	20587 11/25/2019	INSTR SUPPLIES - ELEM	C
N.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200133	201961746	72.70	20587 11/25/2019	INSTR SUPPLIES - ELEM	C
N.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200133	201565283	89.70	20587 11/25/2019	INSTR SUPPLIES - ELEM	C
N.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200133	201441615	37.95	20587 11/25/2019	INSTR SUPPLIES - ELEM	C
N.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200133	201322040	1,002.79	20587 11/25/2019	INSTR SUPPLIES - ELEM	C
N.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200133	204399057	-500.16	20587 11/25/2019	CM: CR7502059	C
N.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200133	204399057	521.00	20587 11/25/2019	INSTR SUPPLIES - ELEM	C
N.B. MASON/ 3923	52 11-190-100-610-04-18-00-060	200114	202702464	10.75	20587 11/25/2019	INSTR SUPPLIES - ELEM	C
N.B. MASON/ 3923	52 20-231-200-600-01-05-00-060	200415	203938152	203.80	20585 11/25/2019	NCLB TITLE I -SUPPLIES	C
Total For W.B. MASON/ 3923				<u>\$13,414.26</u>			
N.W. GRAINGER/ 1539	52 11-000-261-610-01-70- -	200058	9321764913	32.48	20588 11/25/2019	SUPPLIES - MAINT	C
N.W. GRAINGER/ 1539	52 11-000-261-610-01-70- -	200058	9331175324	137.60	20588 11/25/2019	SUPPLIES - MAINT	C
N.W. GRAINGER/ 1539	52 11-000-261-610-01-70- -	200058	9334029767	68.80	20588 11/25/2019	SUPPLIES - MAINT	C
Total For W.W. GRAINGER/ 1539				<u>\$238.88</u>			
XTEL COMMUNICATIONS/ 2855	50 11-000-230-530-01-00- -	200027	41612942	55.81	20492 11/14/2019	TELEPHONE/COMMUNICATIONS	C
YOUSSEF, SAFWAT/ 5312	52 11-000-261-610-01-70- -	200505	200505	28.73	20589 11/25/2019	SUPPLIES - MAINT	C
Total Posted Checks				<u>\$1,248,711.31</u>			

# South Amboy School District Check Register By Vendor Name

Posted Checks : Current Cycle : November

Fund Summary		Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	11			\$443,132.93		\$200,181.85		\$643,314.78
20	20			\$103,306.22				\$103,306.22
30	30			\$319,162.77				\$319,162.77
60	60					\$182,927.54		\$182,927.54
GRAND	TOTAL			\$865,601.92	\$0.00	\$383,109.39	\$0.00	\$1,248,711.31

\* Total Prior Cycle Checks Voided in selected cycle(s): **\$0.00**  
 Total Checks from selected cycle(s) voided in the selected cycle(s): **\$0.00**

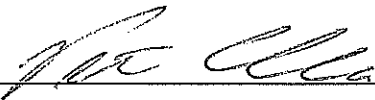
DATE	NUM	CLEARED	DESCRIPTION	CHECK AMOUNT	DEPOSIT AMOUNT	\$ 121,217.33
10/03/19			TEPS PERS 10/02/19	12,642.09		
10/07/19			TEPS TPAF 10/04/19	65,252.75		
10/11/19			PAYROLL 10/15/2019		118,491.50	
10/11/19			PAYROLL 10/15/2019		134,329.53	
10/11/19			SUI 10/15/19	180.80		
10/15/19	8932	OCT	AIG RETIREMENT	420.00		
10/15/19	8933	OCT	AXA EQUITABLE	12,211.00		
10/15/19	8934	OCT	CENTRAL JERSEY CREDIT UNION	720.00		
10/15/19	8935	OCT	LINCOLN INVESTMENT PLANNING, INC	250.00		
10/15/19	8936	OCT	MG TRUST COMPANY	700.00		
10/15/19	8937	OCT	NATIONAL LIFE GROUP	1,660.00		
10/15/19	8938	OCT	NJFSPC	429.00		
10/15/19	8939	OCT	OFI TRUST COMPANY, TRUSTEE	250.12		
10/15/19	8940	OCT	PRUDENTIAL RETIREMENT	391.36		
10/16/19			STATE TAXES	17,279.91		
10/16/19			FEDERAL TAXES	116,579.42		
10/29/19			PAYROLL 10/30/2019		119,103.02	
10/29/19			PAYROLL 10/30/2019		131,772.60	
10/31/19			DCRP CONTRIBUTION 7/15/18-9/15/19		1,077.10	
10/29/19			SUI 10/30/19	137.83		
10/29/19			STATE TAXES NJ WEB82	618.13		
10/30/19	8941		AFLAC	2,051.68		
10/30/19	8942		AIG RETIREMENT	420.00		
10/30/19	8943		AXA EQUITABLE	12,211.00		
10/30/19	8944		CENTRAL JERSEY CREDIT UNION	1,020.00		
10/30/19			STATE TAXES NJ WEB01170	17,134.86		
10/30/19	8945		Jamie Kelly, Trustee Superior Court	168.38		
10/30/19	8946		LINCOLN INVESTMENT PLANNING, INC	250.00		
10/30/19	8947		MG TRUST COMPANY	700.00		
10/30/19	8948		NATIONAL LIFE GROUP	1,660.00		
10/30/19	8949		NJEA	14,355.36		
10/30/19	8950		NJFSPC	429.00		
10/30/19	8951		OFI TRUST COMPANY, TRUSTEE	1,041.66		
10/30/19	8952		PRUDENTIAL	4,242.02		
10/30/19	8953		PRUDENTIAL RETIREMENT	443.76		
10/30/19	8954	OCT	SOUTH AMBOY BOE SUMMER SAVINGS	40,408.13		
10/30/19	8955	OCT	SOUTH AMBOY BOE FLEX SPENDING	1,530.00		
10/30/19	8956	OCT	SOUTH AMBOY BOE-PR	58,612.78		
10/30/19	8957		U.S. DEPT OF EDUCATION AWG	480.94		
10/30/19			FEDERAL TAXES	114,217.47		
				<u>501,099.45</u>	<u>504,773.75</u>	<u>\$ 124,891.63</u>
10/30/2019 STATEMENT				164,365.43		
October Outstanding Checks				39,473.80		
				<u>124,891.63</u>		

Increased starting balance by \$480.94 due to check #8777 being voided in June 2019.  
Original check was cut on 3/29/19 and was never received.



## SOUTH AMBOY BOARD OF EDUCATION SUMMARY BOARD SECRETARY REPORT

October 28, 2019

	Beginning Cash	Cash Receipts	Disbursed	Ending Bal
General Fund 10	994,863.56	1,395,268.44	1,944,982.48	445,149.52
Special Revenue Fund 20	(20,439.16)	553,742.00	87,211.58	446,091.26
Capital Fund 30	147,279.17	437.91	-	147,717.08
Debt Service Fund 40	121,185.50	-	-	121,185.50
<b>Total Governmental Funds</b>	<b>1,242,889.07</b>	<b>1,949,448.35</b>	<b>2,032,194.06</b>	<b>1,160,143.36</b>
<b>TRUST &amp; AGENCY</b>				
Payroll	-	511,759.31	511,759.31	-
Payroll Agency	50,001.25	504,773.75	501,099.45	53,675.55
Employee Summer Savings Plan	40,528.60	40,423.13	-	80,951.73
Flexible Spending/Dependent Care	7,926.11	1,530.00	-	9,456.11
SUI	93,054.78	318.63	-	93,373.41
<b>Total Trust &amp; Agency</b>	<b>191,510.74</b>	<b>1,058,804.82</b>	<b>1,012,858.76</b>	<b>237,456.80</b>
<b>ENTERPRISE FUNDS 60</b>				
	188,398.53	43,002.87	-	231,401.40
<b>TOTAL ALL FUNDS</b>	<b>\$ 1,431,287.60</b>	<b>\$ 1,992,451.22</b>	<b>2,032,194.06</b>	<b>\$ 1,391,544.76</b>
			November 14, 2019	
Peter Frascella, Business Administrator/Board Secretary			Date	

Form A - 149  
**REPORT OF THE TREASURER  
 TO THE BOARD OF EDUCATION  
 South Amboy Board of Education  
 All Funds  
 For The Month Ending: October 2019**

FUNDS	(1) Beginning Cash Balance	(2) Cash Receipts OCTOBER	(3) Cash Disbursements OCTOBER	(4) Ending Cash Balances (1) + (2) - (3)
Fund 10 - General Fund	994,863.56	1,395,268.44	1,944,982.48	445,149.52
Fund 20 - Special Revenue Fund	(20,439.16)	553,742.00	87,211.58	446,091.26
Fund 30 - Capital Project Fund	147,279.17	437.91	-	147,717.08
Fund 40 - Debt Service Fund	121,185.50	-	-	121,185.50
Total Governmental Funds:	<u>1,242,889.07</u>	<u>1,949,448.35</u>	<u>2,032,194.06</u>	<u>1,160,143.36</u>
Payroll	-	511,759.31	511,759.31	-
Payroll Agency	50,001.25	504,773.75	501,099.45	53,675.55
Employee Summer Savings Plan	40,528.60	40,423.13	-	80,951.73
Flexible Spending/Dependent Care	7,926.11	1,530.00	-	9,456.11
Unemployment Trust	93,054.78	318.63	-	93,373.41
Total Trust and Agency Funds:	<u>191,510.74</u>	<u>1,058,804.82</u>	<u>1,012,858.76</u>	<u>237,456.80</u>
Enterprise Food Service Fund	188,398.53	43,002.87	-	231,401.40
<b>TOTAL ALL FUNDS:</b>	<u><u>1,431,287.60</u></u>	<u><u>1,992,451.22</u></u>	<u><u>2,032,194.06</u></u>	<u><u>1,391,544.76</u></u>

Prepared and Submitted By:

  
 \_\_\_\_\_  
 Carrie Graifer, Amin Asst to BA

*November 14, 2019*  
 \_\_\_\_\_  
 Date



## OCTOBER 2019 BALANCES-GENERAL ORGANIZATION ACCOUNT

Accounts	Prior Month Balance	Monthly Changes	Current Balance	NOTES
COURTYARD COMM.	-	-	-	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2020	2,790.97	5,946.62	8,737.59	<i>Deposits:</i> Succulent Sale(\$1,467.00); FL Trip fees(\$3,750.00); Yankee Candle order(\$1,917.00); Texas Roadhouse % night(\$24.54); Change from P.O.# G 0625(\$110.73); Haunted Hallway(\$1,545.00) <i>Payments:</i> Four Season Tours-FL trip payment(\$1,500.00); The Joseph Company-succulent order(\$1,018.65); NSF Check-succulent sale(\$124.00); Maureen Jurgens-Haunted Hallway startup/supplies(\$225.00)
CLASS OF 2021	3,275.14	443.30	3,718.44	<i>Deposits:</i> World's Finest Chocolate sale(\$1,072.80); Snack/Bake sale(\$90.50) <i>Payments:</i> World's Finest Chocolate-candy ordered(\$720.00)
CLASS OF 2022	4,502.81	(50.00)	4,452.81	<i>Deposits:</i> N/A <i>Payments:</i> Colleen Palmeri-fall Festival game start up(\$50.00)
CLASS OF 2023	-	194.73	194.73	<i>Deposits:</i> Transfer from Principal's Acct.-MS Cap & Gown Acct.-balance of cap & gown money collected following reimbursement of Misc. Acct.-General Acct.(\$194.73) <i>Payments:</i> N/A
CLASS OF 2024	2,092.37	61.57	2,153.94	<i>Deposits:</i> Halloween Dance(\$625.00) <i>Payments:</i> Case Ace Entertainment-Halloween Dance DJ(\$150.00); Elisabeth Doherty-halloween dance refreshments/supplies(\$400.00); Elisabeth Doherty-reimbursement of money spent for halloween dance refreshments/supplies exceeding p.o. amount(\$13.43)
CLASS OF 2025	1,374.78	32.00	1,406.78	<i>Deposits:</i> Pumpkin Bowling(\$32.00) <i>Payments:</i> N/A
CLASS OF 2015	1,484.53	-	1,484.53	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2016	1,160.08	-	1,160.08	<i>Deposits:</i> N/A <i>Payments:</i> N/A

CLASS OF 2017	2,626.29	-	2,626.29	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2018	771.66	-	771.66	<i>Deposits:</i> N/A <i>Payments:</i> N/A
CLASS OF 2019	1,425.24	648.33	2,073.57	<i>Deposits:</i> Transfer from Principal's Acct.-HS Cap & Gown Acct. -balance of cap & gown money collected(\$648.33) <i>Payments:</i> N/A
PLAY	12,194.44	-	12,194.44	<i>Deposits:</i> N/A <i>Payments:</i> N/A
YEARBOOK	2,588.36	-	2,588.36	<i>Deposits:</i> N/A <i>Payments:</i> N/A
STUDENT COUNCIL	384.94	69.04	453.98	<i>Deposits:</i> Texas Roadhouse % night(\$69.04) <i>Payments:</i> N/A
MISCELLANEOUS	7,000.45	487.94	7,488.39	<i>Deposits:</i> Transfer from Principal's Acct.-MS Cap & Gown Acct. to General Acct.-reimbursement of funds transferred on 6/18/19 to Class of 2023 Acct. to cover expenses incurred beyond acct. balance from balance of cap & gown money collected(\$487.94) <i>Payments:</i> N/A
LIBRARY	710.63	-	710.63	<i>Deposits:</i> N/A <i>Payments:</i> N/A
NAT'L ART HONOR SOCIETY	936.83	(50.00)	886.83	<i>Deposits:</i> N/A <i>Payments:</i> Colleen Palmeri-fall Festival Tattoo booth start up(\$50.00)
PRINCIPAL'S ACCOUNT	8,945.32	(1,331.00)	7,614.32	<i>Deposits:</i> N/A <i>Payments:</i> Transfer from HS Cap & Gown Acct. to Class of 2019 Acct.-balance of cap & gown money collected(\$648.33); Transfer from MS Cap & Gown Acct. to Miscellaneous Acct.-General Acct.-reimbursement of funds transferred on 6/18/19 to Class of 2023 Acct. to cover expenses incurred beyond acct. balance from balance of cap & gown money collected(\$487.94); Transfer from MS Cap & Gown Acct. to Class of 2023 Acct.-balance of cap & gown money collected following reimbursement of Misc. Acct.-General Acct.(\$194.73)
PEER LEADERSHIP	-	-	-	<i>Deposits:</i> N/A <i>Payments:</i> N/A
ELEM. BAND	4,267.01	-	4,267.01	<i>Deposits:</i> N/A <i>Payments:</i> N/A
JUNIOR HONOR SOCIETY	2,895.48	(932.75)	1,962.73	<i>Deposits:</i> N/A <i>Payments:</i> Custom Ink-sweatshirt order(\$932.75)
SCHOLARSHIPS	-	-	-	<i>Deposits:</i> N/A <i>Payments:</i> N/A

M/HS BAND	7,172.98	-	7,172.98	<b>Deposits:</b> N/A <b>Payments:</b> N/A
ELEMENTARY SCHOOL YEARBOOK	7,172.72	5,258.00	12,430.72	<b>Deposits:</b> Yankee Candle sale(\$7,357.00) <b>Payments:</b> NSF Check-Yankee Candle sale(\$2,099.00)
NATIONAL HONOR SOCIETY	167.62	-	167.62	<b>Deposits:</b> N/A <b>Payments:</b> N/A
ELEM. PRINCIPAL'S ACCT	743.11	1,069.25	1,812.36	<b>Deposits:</b> Mum Sale(\$5,251.50) <b>Payments:</b> The Joseph Company-mum order(\$4,017.25); NSF Check-mum sale(\$165.00)
<b>TOTAL</b>	<b>76,683.76</b>	<b>11,847.03</b>	<b>88,530.79</b>	



## OCTOBER 2019 BALANCES-ATHLETIC FUND ACCOUNT

Accounts	Prior Month Balance	Monthly Changes	Current Balance	NOTES
MISCELLANEOUS ATHLETIC	480.65	-	480.65	Deposits: N/A Payments: N/A
JIMMY V. FOUNDATION	-	-	-	Deposits: N/A Payments: N/A
BOYS BASKETBALL	847.40	-	847.40	Deposits: N/A Payments: N/A
BOYS BASEBALL	1,378.72	-	1,378.72	Deposits: N/A Payments: N/A
BOYS SOCCER	0.40	-	0.40	Deposits: N/A Payments: N/A
GIRLS BASKETBALL	1,466.50	-	1,466.50	Deposits: N/A Payments: N/A
GIRLS CHEERLEADING	190.71	-	190.71	Deposits: N/A Payments: N/A
SOFTBALL	679.69	-	679.69	Deposits: N/A Payments: N/A
PURPLE AND GOLD	3,509.36	(960.32)	2,549.04	Deposits: N/A Payments: School Outfitter-trophy case(\$960.32)
X-Country	37.00	-	37.00	Deposits: N/A Payments: N/A
Girls Tennis	103.90	-	103.90	Deposits: N/A Payments: N/A
MS Cheerleading	152.00	-	152.00	Deposits: N/A Payments: N/A
Girls Soccer	24.96	-	24.96	Deposits: N/A Payments: N/A
MS Softball	314.85	-	314.85	Deposits: N/A Payments: N/A
<b>TOTAL</b>	<b>9,186.14</b>	<b>(960.32)</b>	<b>8,225.82</b>	



Applicant: 23 4830 SOUTH AMBOY - Middlesex  
 Application: ESEA Consolidated - 00-  
 Cycle: Amendment 1

Project Period: 7/1/2019 - 9/30/2020

Application Sections **ESEA Consolidated** ▼  
 Printer-Friendly  
 Click to Return to GMS Access/Select Page  
 Click to Return to Menu List / Sign Out

Overview	Contact Information	Allocations	All Refusals of Funds	Other	Assurances	Budget Summary	Submit	Application History	Special Conditions	Amendment Explanation	Application Print
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Budget Summary Instructions

The application has been submitted. No more updates will be saved for the application.

Function / Object	Title I-A	Title I Reallocated	Title I SIA Part A	Title II-A	Title III	Title III Immigrant	Title IV Part A	Title V RLIS
100	Instruction							
100-100	\$175,592	\$0	\$121,400		\$0			\$0
100-300	\$1,000	\$0		\$2,896	\$0		\$10,838	\$0
100-500		\$0			\$0			\$0
100-600	\$14,500	\$0	\$1,000		\$0	\$3,190		\$0
100-800		\$0			\$0			\$0
200	Support Services							
200-100		\$0	\$5,000		\$0			\$0
200-200	\$57,957	\$0			\$0			\$0
200-300	\$32,500	\$0	\$4,100	\$36,057	\$0		\$12,811	\$0
200-400		\$0			\$0			\$0
200-500	\$1,602	\$0		\$5,000	\$0			\$0
200-600	\$6,000	\$0		\$2,500	\$0			\$0
200-800		\$0			\$0			\$0
200-860		\$0			\$0			\$0
400	Fac. Acq. and Construction Ser.							
400-720		\$0			\$0			\$0
400-731		\$0			\$0			\$0
400-732		\$0			\$0			\$0
520	Schoolwide							
520-930		\$0			\$0			\$0
PGM ADM	Program Administration							
PGM ADM		\$0			\$0			\$0
Total Budgeted	\$289,151	\$0	\$131,500	\$46,453	\$0	\$3,190	\$23,649	\$0
Total Available	\$289,151	\$0	\$131,500	\$46,453	\$0	\$3,190	\$23,649	\$0
Amount Remaining	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

PRD 2.0 user ID: crobbins234830

New Jersey Department of Education  
 Send Questions to: eweghelp@doe.nj.gov





Preschool Education Aid  
2020-21 DISTRICT BUDGET PLANNING WORKSHEET

District:
South Amboy City

County:
Middlesex

Resident General Education Students	Projected Enrollment	Estimated Preschool Education Aid (PEA)
Projected GENERAL EDUCATION Enrollment in District	45	\$597,150
Projected GENERAL EDUCATION Enrollment in Head Start	42	\$264,000
Projected GENERAL EDUCATION Enrollment in Providers	0	\$0
Projected GENERAL EDUCATION Enrollment in Charter Schools	0	\$0
	<b>87</b>	<b>\$943,314</b>

Tuition from Individuals	
Tuition from Other LEAs	
Prior Year PEA Carryover	
Amount for Students w/Disabilities in General Ed Classrooms	

Total Estimated Preschool Education Aid, Tuition, Carryover, and Special Education Funding	<b>\$943,314</b>
--	------------------

Description	Account Number	Amount Budgeted
<b>INSTRUCTION</b>		
<b>20-218-100-</b>		
Salaries of Teachers	20-218-100-101	\$177,496
Teacher Salaries		\$177,436
Relief Teacher Salaries		\$0
Teacher stipends for professional development		
Substitute teacher stipends		
Other Salaries for Instruction	20-218-100-106	\$58,074
Teacher Assistant Salaries		\$58,074
Teacher Assistant stipends for professional development		
Substitute teacher assistant stipends		
Unused Vacation Payment to Terminated/Retired Staff	20-218-100-199	
Purchased Professional and Educational Services	20-218-100-321	\$25,000
Other Pur. Serv. (400-500)	20-218-100-500	\$40,000
Tuition to Other LEA's within the State - Regular	20-218-100-561	
Supplies and Materials	20-218-100-600	\$40,000
Other Objects	20-218-100-800	\$4,000
<b>SUBTOTAL - INSTRUCTION</b>		<b>\$344,510</b>
<b>SUPPORT SERVICES</b>		
<b>20-218-200-</b>		
Sal. of Supervisors of Instruction	20-218-200-102	\$13,067
Sal. of Principals/Asst. Principals/Program Directors	20-218-200-103	\$23,706
Sal. of other Professional Staff	20-218-200-104	\$12,903
Sal. of Secretarial & Clerical Assistants	20-218-200-105	\$7,776
Other Salaries	20-218-200-110	\$9,000
Fiscal Specialist		\$0
Custodian		\$9,000
Security guard		\$0
Family/Parent Liaison	20-218-200-173	\$60,000
Facilitator/Coach	20-218-200-176	\$7,000
Unused Vacation Payment to Terminated/Retired Staff	20-218-200-199	
Personnel Services - Employee Benefits	20-218-200-200	\$54,322
Purchased Educational Services - Contracted Pre-K	20-218-200-321	\$0
Purchased Educational Services - Head Start	20-218-200-325	\$264,000
Other Purchased Professional - Education Services	20-218-200-329	
Other Purchased Professional Services	20-218-200-330	
Cleaning, Repair and Maintenance Services	20-218-200-420	\$2,500
Rentals	20-218-200-440	
Contracted Services - Transp (Btw Home & Sch.)	20-218-200-511	
Contracted Services (Field Trips)	20-218-200-516	\$25,000
Travel	20-218-200-580	
Miscellaneous Purchased Services	20-218-200-590	
Supplies and Materials	20-218-200-600	\$19,530
Other Objects	20-218-200-800	\$100,000
<b>SUBTOTAL - SUPPORT SERVICES</b>		<b>\$898,804</b>
<b>FACILITIES ACQ. CONSTR. SERVICES</b>		
<b>20-218-400-</b>		
Instructional Equipment	20-218-400-731	
Noninstructional Equipment	20-218-400-732	
<b>SUBTOTAL - FAC. ACQ. &amp; CONSTRUCTION</b>		<b>\$0</b>
<b>TOTAL</b>		<b>\$945,314</b>



## School Nutrition Programs

**SAMPLE CODE OF CONDUCT FOR PROCUREMENT**

South Amboy Public Schools Food Service Department  
*[insert name of school district]*

**Policy Name:** Written Code of Conduct for Procurement

**Regulations:** 2 CFR Part 200.318, formerly 7 CFR Part 3016.36(b) (3) and CFR Part 3019.42, New Jersey Public School Contract Law – 18 A:18 A – 1 et seq and South Amboy Public Schools local purchasing requirements.  
*[insert name of school district]'s.*

**ALL PROCUREMENTS MUST ENSURE THAT THERE IS FULL AND OPEN COMPETITION AND ADHERE TO THE MOST RESTRICTIVE FEDERAL/STATE/LOCAL REQUIREMENTS.**

**Procedures:** The South Amboy Public Schools seeks to conduct all procurement procedures:  
*[insert name of school district]*

- in compliance with stated regulations; and
- to prohibit conflicts of interest and actions of employees engaged in the selection, award and administration of contracts.

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a federal, state, or local award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

The officers, employees, and agents of the non-federal entity may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. However, non-federal entities may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value.

The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the non-federal entity. Based on the severity of the infraction, the penalties could include a written reprimand to their personnel file, a suspension with or without pay, or termination.

For questions and concerns regarding procurement solicitations, contract evaluations, and award, contact:

**Purchasing Contacts:**

Peter Frascella

*[insert name of director of purchasing],*

(732) 525-2100 x1225

*[insert phone number of director of purchasing]*

Kieth Leder

*[insert name of food service director],*

(732) 316-7669 x3237

*[insert phone number of food service director]*



CONTRACT AGREEMENT  
WITH SPORT SAFE TESTING SERVICE, INC.

THIS AGREEMENT, is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2019 by and between South Amboy Public School District (hereinafter "South Amboy Public Schools") and SPORT SAFE Testing Service, Inc., (hereinafter "SPORT SAFE").

RECITALS:

**WHEREAS**, South Amboy Public Schools has instituted a Student Drug and Alcohol Testing Policy.

**WHEREAS**, SPORT SAFE is in the business of promoting and developing drug testing programs for high schools, conduct of drug testing, and providing medical review of drug tests results.

**NOW THEREFORE**, in consideration of the agreements herein contained, and other good and valuable consideration, the receipt, adequacy and sufficiency of which is hereby acknowledged, the parties hereby agree as follows:

1. **Relationship Established**: SPORT SAFE is not an employee of South Amboy Public Schools for any purpose whatsoever but is an independent medical vendor who shall have control over the manner and means of performing services under this Agreement. South Amboy Public Schools shall not have the right to require SPORT SAFE to do anything which would jeopardize the relationship of a medical vendor. SPORT SAFE does not have, nor assumes, any right, power, or authority to create any contract or obligation, either expressed or implied, on behalf of, in the name of, or binding upon South Amboy Public Schools. SPORT SAFE shall be solely responsible for complying with all applicable income reporting and withholding requirements of the Internal Revenue Code, State and Local Income Tax laws and regulations, Workers' Compensation laws, Social Security Tax (FICA), Self-Employment Tax, and Unemployment Compensation laws. IT IS EXPRESSLY AGREED AND UNDERSTOOD THAT SOUTH AMBOY PUBLIC SCHOOLS SHALL **NOT** PROVIDE WORKERS' COMPENSATION COVERAGE OR UNEMPLOYMENT COMPENSATION COVERAGE FOR SPORT SAFE.

2. **Term of Agreement**: This Agreement shall continue in full force and effect until the date (hereinafter the "Termination Date") set forth in a written notice given by one party to the other indicating such party's election to terminate this Agreement, which Termination Date shall be at least fourteen (14) days after the date notice of such election is given. Alternatively, this Agreement may be terminated at any time by the mutual written agreement of both parties hereto.

3. **Services**: SPORT SAFE shall perform specific services needed by South Amboy Public Schools from time to time to consist of:

a. Provide a urine drug testing process for the Student Drug and Alcohol Testing Policy which includes but not limited to:

1. Maintain an eligibility pool of students from provided demographic information consisting of names, student ID numbers, dates of birth, gender, and class year;
2. Perform random selections of eligible students from the pool of students using

percentages provided by South Amboy Public Schools;

3. Collection or training of collection of urine toxicology specimens from students for each cycle following approved collection protocols; and

b. Provide Medical Review Officer services for all urine drug tests which include but not

limited to:

1. Reviewing of all results prior to release to school official;
2. Contacting parents when any positive drug tests occur to determine if any prescribed medication may have caused the positive results;
3. Certifying drug screen results as positive or negative and reporting these results to the appropriate school official in a confidential manner; and

4. **Minimal Requirements:** SPORT SAFE agrees to meet or exceed the following minimum requirements as they pertain to this contract:

a. **Collection of Urine Specimens:** SPORT SAFE will see that the collection of urine specimens as required by the South Amboy Public Schools Student Drug and Alcohol Testing Policy follows approved guidelines. SPORT SAFE will provide qualified collectors or train staff members who will do collections at determined times at the specified location within the South Amboy Public Schools. Chain of Custody forms will be provided by SPORT SAFE and/or the contracted laboratory of SPORT SAFE, that meet the criteria of the South Amboy Public Schools Student Drug and Alcohol Testing Policy and that of the testing laboratory. Students will be given as much privacy as reasonably possible in the obtaining of the specimen.

b. **Laboratory Qualifications:** SPORT SAFE will have all urine specimens tested for the specified illicit or banned substances by a qualified laboratory certified by the **Substance Abuse and Mental Health Services Administration**. (SAMHSA) The testing laboratory should have greater than 5 years experience in toxicology testing and chain-of-custody procedures. All specimens must be initially tested using a highly accurate immunoassay technique, with all presumptive positive results then confirmed by a **Gas Chromatography/Mass Spectroscopy (GC/MS)** or similar confirmatory test. All specimens will undergo validity testing.

The testing laboratory must be able to test, at a minimum, for the following drug classes, substances or their metabolites in collected urine specimens:

Alcohol	Amphetamines	Anabolic Steroids	Barbiturates
Benzodiazepines	Cocaine Metabolites	LSD	Marijuana
Metabolites	Methadone	Methaqualone	Nicotine
Opiates	Phencyclidine	Propoxyphene	Ecstasy

c. **Medical Review Officer Qualifications:** SPORT SAFE will provide MRO services by a licensed physician. The MRO must be certified by the **Medical Review Officer Certification Council (MROCC)** or the **American Association of Medical Review Officers** as having proven by examination to have had the appropriate medical training to interpret and evaluate drug test results and thus qualified for certification as a Medical Review Officer. Additionally the MRO team must demonstrate a willingness to abide by the South Amboy Public Schools Student Drug and Alcohol Testing Policy as to the evaluation of positive drug tests, contacting of parents/guardians, and reporting findings to the

appropriate school official in a timely and confidential manner. All results will be kept on file for a period of seven years.

d. **Statistical Reporting and Confidentiality of Urine Drug Test Results:** SPORT SAFE, the testing laboratory, or MRO may not release any statistics on the rate of positive drug tests to any person, organization, news publication or media without expressed written consent of the South Amboy Public Schools Board of Education. However, SPORT SAFE will provide an annual report showing the number of tests performed, rate of positive and negative tests, and what substances were found in the positive urine specimens to the designated individual(s) from South Amboy Public Schools.

5. **Payment:** South Amboy Public Schools agrees to pay SPORT SAFE for all services rendered according to the following fee schedule:

a. Urine Drug Testing on Site:

Urine Substance Abuse Panel - 13A

(EMIT w/ GC/MS Confirmation) at \$31.00 per panel;

(includes: Alcohol, Amphetamines, Barbiturates, Benzodiazepines (Valium), Cocaine, Marijuana, Methadone, Methamphetamines, MDMA, Opiates, Oxycodone, Phencyclidine, and Propoxyphene (Darvon))

Add-ons:

ETG Alcohol at \$10.00 each

Synthetic THC "Spice" at \$40.00 each.

Nicotine at \$5.00 each

Off Site Collection Cost at 8.00 each

b. Complete MRO services at no additional cost.

c. Validity Testing at no additional cost.

6. **South Amboy Public Schools to Protect Trade Secrets:** South Amboy Public Schools hereby acknowledges that the nature of the business in which SPORT SAFE is engaged depends upon the confidentiality of ideas, information, lists, know-how, records or other materials, and intellectual property (hereinafter collectively referred to as "Trade Secrets"), to which South Amboy Public Schools may be exposed, which Trade Secrets are among SPORT SAFE's most valuable assets, and that disclosure of any part or portion of the Trade Secrets to any third party or entity either during the term of this Agreement or at any time after the Termination Date. In the event this Agreement is terminated, South Amboy Public Schools shall not take with it, and shall also immediately return to SPORT SAFE, any original copies of any documents, models, or drawings, containing or disclosing any part or portion of the Trade Secrets. The obligations and covenants of South Amboy Public Schools pursuant to this paragraph 6 shall survive the term of this Agreement.

7. **Indemnification**

SPORT SAFE will defend, indemnify and hold the school district and its employees harmless against claims and/ or liabilities based on the alleged errors or omissions by SPORT SAFE and its employees and agents in carrying out its functions and responsibilities under this agreement.

8. **Miscellaneous:**

a. This Agreement shall be construed, enforced and interpreted in accordance with all

applicable State Laws.

- b. No amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties hereto.
- c. The invalidity or unenforceability of any particular provision of this Agreement shall not affect the other provisions hereof, and this Agreement shall be construed in all respects as if such invalid or unenforceable provision were omitted.
- d. This Agreement shall be binding upon and shall insure to the benefit of the parties and their respective heirs, legal representatives, successors and assigns.

**IN WITNESS WHEREOF**, the parties hereto hereby enter into and execute this Agreement on the day and year first above written.

SPORT SAFE Testing Service, Inc.

By:   
Matthew K. Franz, Director

South Amboy Public School District

By: \_\_\_\_\_